

CONSTITUTION OF THE MODEL UNITED NATIONS (MUN) ORGANIZATION

Article I: NAME AND LOCATION

1. The organization shall be known as the Model United Nations (MUN) Organization.
2. The organization is located on the campus of the University of Central Arkansas in Conway, Arkansas.

Article II. PURPOSE AND OBJECTIVES

Section I. Purpose

1. The main purpose of the organization is to promote a greater awareness and understanding of the United Nations (UN), international politics, and diplomacy through the participation of members of the organization in Model UN conferences.
2. The MUN Organization is organized exclusively for educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section II. Objectives

1. The main objectives of the members of the MUN Organization shall be to (a) participate in one or more university-level Model United Nations conferences each year; (b) raise funds to support the activities of the organization; (c) assist with the Arkansas Model United Nations (AMUN) conference held on the campus of the University of Central Arkansas during the Fall Semester of each academic year; and (d) organize other activities and programs in accordance with the purpose of the organization.

Article III. MEMBERSHIP

Section I. Eligibility

1. Membership in the Model United Nations (MUN) Organization is open to all full-time or part-time students currently enrolled at the University of Central Arkansas.

Article IV. OFFICERS

Section I. Academic Requirements for Officers

1. Officers must meet the following academic requirements: (a) have a 2.00 cumulative grade point average; and (b) be an enrolled full-time student in good standing with the University of Central Arkansas.

Section II. Responsibilities of Officers

1. **President** - Shall be responsible for: (a) scheduling and announcing regular meetings of the membership; (b) preparing the agenda for and presiding over meetings of the membership; (c) communicating with the members of the organization and Faculty Advisor regarding all matters related to the organization; and (d) coordinating the organization's participation in university-level Model UN conferences;
2. **Vice-President** - Shall be responsible for: (a) assisting the President in all activities regarding the organization; (b) presiding over meetings of the membership in the absence of the President; and (c) coordinating the recruitment and retention of members of the organization;
3. **Secretary** - Shall be responsible for: (a) recording the minutes of all meetings of the membership of the organization; (b) preparing and submitting the minutes of membership meetings to the President and Vice-President within one week of meetings; and (c) maintaining or filing minutes of membership meetings and other records pertaining to the organization.
4. **Treasurer** - Shall be responsible for: (a) maintaining records pertaining to any dues paid by members of the organization; (b) collecting dues paid by members of the organization, and submitted dues to the faculty advisor for deposit in the organization's bank account; (c) coordinating fundraising activities of the organization.

Article V. ELECTION, REPLACEMENT, AND REMOVAL OF OFFICERS

Section I. Election Process

1. Elections for president, vice-president, secretary, and treasurer shall be held during the first two weeks of September. A quorum (51% of total membership) must be present and a simple majority vote will win.
2. The terms of Officers shall be twelve months, beginning on September 15th each year.

Section II. Replacement of Officer Vacancies

1. In case of a vacancy in any office, a new officer shall be elected to complete the term. Such an election shall be held during the meeting following that which the announcement of a vacancy takes place. The office of President, however, shall be occupied by the Vice-President for the remainder of the term.

Section III. Removal of an Officer

1. Any Officer is subject to removal from his/her position by the organization should the requirements and responsibilities in Article IV, section I and II not be maintained or otherwise fulfilled during the term of the officer.
2. Removal for the reasons stated above shall only occur after a motion to remove has been offered and second during a meeting of the general membership and after a vote on the motion by the general membership. Two-thirds of the votes of the members present at the meeting (subject to a quorum consisting of at least 51 percent of the membership) required for removal.

Article VI. MEETINGS

Section I. Regular Meetings

1. Meetings of the membership of the MUN Organization shall be held at least once per month, except the months of May, June, July, and August.

Section II. Special Meetings

1. A special meeting of the membership shall be held when the President calls such a meeting.

Section III. Quorum Defined

1. A quorum shall consist of 51 percent of the total membership and must be present to conduct business.

Article VII. FACULTY ADVISOR

Section I. Selection

1. The Faculty Advisor of the MUN Organization must be a faculty or staff member at the University of Central Arkansas, preferably a member of the faculty of the Department of Political Science.

2. The officers of the organization shall be responsible for requesting that a faculty or staff member serve as Faculty Advisor of the organization.

Section II. Responsibilities

1. The Faculty Advisor shall attend meetings of the organization.
2. The Faculty Advisor shall ensure that all activities of the organization are within the policies of the University of Central Arkansas.
3. The Faculty Advisor shall approve of all expenditures of the funds of the organization.

Article VIII. SPECIAL COMMITTEES/CONSTITUTIONAL AMENDMENTS

Section I. Standing/Special Committees

1. Special committees may be established/dissolved by the President. Such committees shall discharge such responsibilities as may be assigned by the President.

Section II. Constitutional Amendments

1. Any member of the MUN Organization may offer a motion during any regular or special meeting of the organization to amend any article or section of the constitution.
2. Once a motion to amend the constitution has been seconded, the presiding officer shall allow the members the opportunity to discuss the proposed amendment.
3. After the discussion of a proposed amendment, the presiding officer shall call for a vote on the amendment. Two-thirds of the members present at the meeting shall be required to approve a proposed amendment.

Article IX. FINANCES

Section I. Fiscal Year

1. The fiscal year of the MUN Organization shall be from July 1st to June 30th.

Section II. Membership Dues

1. The membership of the MUN Organization may vote to approve membership dues for all members of the organization.
2. Membership dues shall not exceed \$25.00 per year or \$12.50 per semester.

Section III. Financial Transactions

1. All financial transactions involving expenditures from the funds of the MUN Organization shall have the signature of the Faculty Advisor.
2. No part of the net earnings of the MUN Organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on or propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section IV. Contracts

1. In order for a contract to be binding, both the President and the Faculty Advisor of the MUN Organization must sign the contract.

Section V. Dissolution of the MUN Organization and Allocation of Remaining Funds

1. Upon the dissolution of the MUN Organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of Faulkner County, Arkansas, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose.