



University of Central Arkansas Police Department
General Order 1.2.3
Organizational Structure and Chart

This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline. This policy is implemented by order of the UCA Chief of Police.

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| Date of Implementation: 01 August 1993 | Revision Date: 30 July 2020 | ALEAP Standard(s): 1.01 |
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I. Purpose:

The purpose of this policy is to define the organizational structure of the UCA Police Department.

II. Policy:

The UCA Police Department recognizes the importance of an organizational structure that enhances its operational efficiency to the maximum extent possible. It is the policy of the UCA Police Department to establish and maintain an organizational structure to ensure unity of command and to delineate the lines of authority, functional responsibility, and communication.

III. Procedure – Departmental Organization

- A. The UCA Police Department is comprised of the Office of the Chief of Police and three operational bureaus: Administrative Services, Field Operations, and Support Services.
1. Office of the Chief of Police: The Office of the Chief of Police shall consist of the positions of Chief of Police, Executive Assistant to the Chief of Police, Emergency Management Coordinator and the three Bureau Commanders.
 2. Administrative Services Bureau: The Administrative Services Bureau shall be led by the Administrative Services Commander and shall consist of Accreditation Management, Clergy Compliance, Financial Operations, Information Technology and Policy Development / Control.
 3. Support Services Bureau: The Support Services Bureau shall be led by the Support Services Commander. This office will also consist of the Criminal Investigations, Training, Records / Communications & Parking Services, Uniforms / Equipment Management, and Public Information.
 4. Field Operations Bureau: The Field Operations Bureau shall be led by the Patrol Commander and shall consist of the Patrol Services, Special Events, and Parking Enforcement.
 5. Organization Chart: The organizational structure of the UCA Police Department is depicted graphically on an organization chart, and is part of this policy. The organizational chart will be reviewed at least semi-annually and updated as required. (ALEAP 1.01)



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