Establishment of New Administrative/Organizational Unit

Creates a new administrative unit that is not the base for faculty appointments or degree programs. *For administrative units that will serve as a base for faculty appointments or degree programs, a Letter of Intent is required.*

1. Proposed effective date

2. Title/name of proposed unit

3. Reason for creation of proposed unit

4. Provide current and proposed organizational charts.

5.1 Current organization

5.2 Proposed organization