Undergraduate Program Deletion Form

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| Department or School: |       | Date: |       |
| Check the type of program to be deleted. |
| [ ]  | **Delete a degree or certificate program** (Attach ADHE LON Attachment E1) |
| [ ]  | **Delete a concentration, emphasis, or track in a program** (Attach ADHE LON Attachment E2) |
| [ ]  | **Delete a minor program** (Attach ADHE LON Attachment E3) |
| [ ]  | **Inactivate a degree or certificate program** (Attach ADHE LON Attachment F) |
|  | A program can be in Inactive Status for a maximum of 5 years. After 5 years, the program will be deleted. |
| Bulletin title of program: |       |
| Are any of the prerequisites or requirements of the program to be deleted offered by another department? |  |  |
| If YES, attach correspondence from each department’s chair describing the impact on the department. |

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| Recommended by Department and College (action required) |
| 1. |  |  | 2. |  |  |  |
|  | Department Curriculum Committee | Date |  | Department Chair | Date |  |
| 3. |  |  | 4. |  |  |  |
|  | College Curriculum & Assessment Committee | Date |  | College Dean | Date |  |

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| Recognized by University Councils (information only) |
| Is this a teacher education program or option? |  |  |
| If YES, it must be reviewed by the Professional Education Council and approval from the Division of Elementary and Secondary Education attached. |
| 5. |  |  | 6. | **DESE Approval (if required)** |  |  |
|  | Professional Education Council | Date |  |  | Date |  |
| 7. |  |  | 8. |  |  |  |
|  | Undergraduate Council | Date |  | Council of Deans | Date |  |
| Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term. |

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| Approved by |  |
| 9. |  |  | 10. |  |  |  |
|  | Provost | Date |  | President | Date |  |
| The Office of the Provost sends all required documentation to the UCA Board of Trustees and the AHECB. |
| 11. | Notification to Board of Trustees |  | 12. | Notification to AHECB |  |  |
|  |  | Date |  | Date |  |
|  | Removed from Bulletin by |  |  |
| 13. |  |  |  |
|  | Office of the Provost | Date |  |
| The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Banner and Degree Works. |
| Ended in Banner by | Ended in Degree Works by |
| 14. |  |  | 15. |  |  |  |
|  | Office of the Registrar | Date |  | Office of the Registrar | Date |  |
| The Registrar returns the signed copy to the Office of the Provost. The Office of the Provost sends a copy to the originating department. |