Reorganization of Existing Organizational Units

1. Proposed effective date

2. Identify current organizational unit(s)

Include unit titles/names and, if relevant, department codes.

3. Title(s)/name(s) of proposed unit(s)

4. Reason for proposed change

5. Provide current and proposed organizational charts.

Example: if the reorganization were the merger of two academic departments, the current organizational chart would include the college level and the two departments with their programs, and the proposed organizational chart would include the college level and the new unit with its programs.

5.1 Current organization

5.2 Proposed organization

5. If proposed changes result in a reallocation of funds, which departments or programs will receive the reallocated funds?