Reconfiguration of Existing Degree Programs: Consolidation or Separation of Degrees to Create New Degree

1. Title(s) of degree program(s) to be consolidated/separated

4. Current CIP code(s), current degree code(s)

5. Proposed title(s) of consolidated/separated program(s)

6. Proposed CIP code(s) for new program(s)

7. Proposed effective term/date

8. Reason for proposed consolidation or separation

(Indicate student demand [projected enrollment] for the proposed program and document that the program meets employer needs.)

9. Provide current and proposed curriculum outline.

Indicate total semester credit hours required for the proposed program. Underline new courses, and provide new course descriptions. If existing courses have been modified to create new courses, provide the course name/description for the current/existing courses and indicate the related new/modified courses. Identify required general education core courses with an asterisk.

9.1 Current curriculum outline

9.2 Reconfigured curriculum

10. Provide program budget. Indicate amount of funds available for reallocation.

11. Provide current and proposed program-organization chart.

12. Institutional curriculum committee review/approval date

Undergraduate/Graduate Council:

Council of Deans:

13. Are the existing degrees offered off-campus or via distance delivery?

14. Will the proposed degree be offered on-campus, off-campus, or via distance delivery?

14.1 If distance delivery, indicate mode of distance delivery.

If this will be an online program, also include <adhe-attach-m-online-program-support.pdf> in the documents that go through the curriculum process.

15. Provide documentation that the proposed program has received full approval by licensure/certification entity, if required.

(E.g., a program offered for teacher/education administrator licensure must be reviewed/approved by the Arkansas Department of Education prior to consideration by the Coordinating Board; therefore, the Education Protocol Form also must be submitted to ADHE along with the Letter of Notification.)

16. Provide copy of e-mail notification to other institutions in the area of the proposed program.

This notification will be made by the Office of the Provost when the internal curriculum review reaches university-level approvals.

17. List institutions offering similar program and identify the institution(s) used as a model to develop the proposed program.

18. Provide scheduled program review date (within 10 years of program implementation).