Initial Assessment Review for New Programs/Program Concentrations

|  |  |  |  |
| --- | --- | --- | --- |
| Department/program/concentration: | Click here to enter text. | Date: | Date |

Section 1

Select one or more of the three descriptions after consultation with the Director of Assessment.

|  |  |
| --- | --- |
| 1 |[ ]  The proposed program is a new program, will not be accredited, and so will require a new assessment plan. |
| 2 |[ ]  The program/program concentration is embedded in an existing program with an approved assessment plan. The existing assessment plan will cover the new program/program concentration. |
| 3 |[ ]  The proposed program is new and will be accredited. It does not come under the purview of the Academic Assessment Committee. |

Section 2

|  |
| --- |
| Provide required information here based on your selection(s) in Section 1. (Text fields will expand as needed.) |
| **Section 1, selection 1**: List the objectives/student learning outcomes that will be assessed for the new program, and specify the timeline after implementation of the new program for completing and submitting an assessment plan for review. |
| Click here to enter text. |
| **Section 1, selection 2**: Identify the program under which the proposed program/program concentration will be assessed. |
| Click here to enter text. |
| **Section 1, selection 3**: Identify the accreditor for the new program and briefly describe the process and timeline for achieving the proposed program’s accreditation. |
| Click here to enter text. |

|  |
| --- |
| Email the completed form to the Director of Assessment for review and signature. |

Section 3

|  |
| --- |
| Review by the Director of Assessment. **Comments** (text field will expand as needed): |
| Click here to enter text. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | By signing, the Director of Assessment verifies the appropriateness of the assessment planning described above and agrees to any timelines provided. |
|  | Signature | Date |  |
| The Director of Assessment prints and signs this form and sends it to the originating department. The department attaches the signed form to the proposal before submitting the proposal for curriculum review. |