



Dear Fieldwork Educator:

In order to comply with ACOTE standards, we are required to verify your licensure information.

ACOTE 2011 Standard C.1.14:

Ensure that the student is supervised by a currently licensed or otherwise regulated occupational therapist who has a minimum of 1 year full-time (or its equivalent) of practice experience subsequent to initial certification and who is adequately prepared to serve as a fieldwork educator. The supervising therapist may be engaged by the fieldwork site or by the educational program.

Please assist us in this verification process by providing our student(s) with the information below. Though redundant, we must ask every time, prior to Level II fieldwork. For your convenience, we have created this form, which you can fill out and save for future sharing.

**Name:**

**Credentials:**

**Currently credentialed/licensed to practice occupational therapy in the state of:**

**License #:**

**Original license issue date:**

**Facility Name:**

**Do you feel adequately prepared for providing fieldwork supervision?**

**If no, may we contact you about providing additional resources?**

**Preferred method of contact:**

**Please indicate that you have received and reviewed the course objectives in your email packet.**

**Please indicate your agreement with and intention to collaborate with UCA OT in meeting the course objectives for this fieldwork experience. \*Please check all that apply**

I agree with the course objectives

I do not agree with the course objectives

I would like to discuss the objectives with the Academic Fieldwork Coordinator

**Thank you for supervising UCA OT students and for helping us achieve excellence in compliance!**

**Fieldwork Educator Signature**

**Date**