**PLEASE LEAVE BACK PAGE BLANK**

**(Junior/Senior/Faculty/Guest) Recital**

***First Last, instrument/voice type***

**assisted by**

***First Last, instrument***

***First Last, instrument***

**Day of Week, Month Day, Year**

**Time**

**Location**

**EVERYTHING MUST FIT IN THIS TEXT BOX!**

00/00/23 0:00pm Description SFA

DO NOT CHANGE FONT OR FORMATTING!!!

**PROGRAM**

***Title*** Composer (dates)

Name(s)/Instrument(s)

***Title*** Composer (dates)

1. Name (Year)
2. Name (Year)
3. Name (Year)
4. Name (Year)

Name(s)/Instrument(s)

**INTERMISSION**

***Title*** Composer (dates)

Name(s)/Instrument(s)

***Title*** Composer (dates)

1. Name (Year)
2. Name (Year)
3. Name (Year)
4. Name (Year)

Name(s)/Instrument(s)

***Title*** Composer (dates)

Name(s)/Instrument(s)

**Don’t forget to fill out the footer section below. This is a requirement for all degree recitals! If Faculty or Guest performance, simply delete all of the text.**

**PROGRAM NOTES**

***NEW POLICY: ALL RECITAL PROGRAMS MUST BE SUBMITTED TO THE MUSIC OFFICE AS A FINAL DRAFT NO LESS THAN TWO WEEKS PRIOR TO THE PERFORMANCE. NO EXCEPTIONS! PROGRAMS SUBMITTED LATE WILL NOT BE EDITED OR PRINTED BY THE MUSIC OFFICE STAFF!***

It will be the responsibility of the students and faculty to construct and submit their recital programs to the Music Office as final drafts (i.e. the way they will be presented on the printed program/livestream)

Program notes need to be edited to fit this page. Program notes are required for ALL degree recitals. *No biographies for student performances.*

If you are a vocalist and need to include text/translations, please submit them as a separate WORD DOCUMENT (No Google Docs, No PDF’s)

Faculty: If you or a guest artist needs to include both a biography and program notes, let the Music Office know when you submit the program in case an insert needs to be created. Please encourage your guests to send shortened biographies if at all possible.

Please email [musicadmin@uca.edu](mailto:musicadmin@uca.edu) AND [musicstudent@uca.edu](mailto:musicstudent@uca.edu) a final WORD DOCUMENT (No Google Docs, No PDF’s) and format the title as follows:

(Last Name, First Name: Year Instrument Recital – Date)

Ex: (Bear, Bruce D. : Senior Kazoo Recital – 12/25/2023)