

### Add Kaltura Media Gallery to Blackboard Course Menu

1. Login to **Blackboard**.
2. Enter any course in which you are an instructor.
3. Click the **plus sign** at the top, left of the **Course Menu**.
4. Click **Tool Link**.
5. When the **Add Tool Link** box opens, type a name—*Kaltura Media Gallery*.
6. In the **Type** section, use the pull-down arrow to scroll through the options and select **Media Gallery**.
7. Choose if you want students to have access from the Course Menu (If so, check **Available to Users**).
8. Click **Submit**.

