

# College of Business

## Faculty Success Guide

This guide will explain how to enter data into Faculty Success and help determining where to store specific activities. The sections of this guide mirror the main sections of Faculty Success (excluding the Promotion and Tenure section):

- General Information
- Instructional Activities
- Scholarship/Research/Creative Activities
- Professional Development and Recognition
- Service Activities
- Faculty Annual Self Evaluation and Planning Reports

Each of these main sections is broken down into subsections and contains screen shots and instructions for entering the specific type of activity. For a basic overview of the different screen types and buttons, consult the *Faculty Success Introduction Guide* at the Office of Institutional Research's website at <https://uca.edu/ir/faculty-success/guides/>.

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On the following pages you will find information on what to fill out in each subsection. Fields that are part of the **Faculty Annual Self-Evaluation and Planning Report** are **highlighted in yellow**. At the beginning of each subsection, this document will list any fields in the screen that are updated by the Office of Institutional Research (OIR) or by your department chair/ dean. Fields **highlighted in green** are fields that your college specifically collects on various reports, such as for accreditation agencies.

University of Central Arkansas

TT

Test Test

University of Central Arkansas Business Marketing & Management

EXPORT

ADD ACTIVITY

Home

Q Search

SEARCH

Search Tips

CUSTOMIZE DISPLAY

My Profile

CV Imports

Reports

ON Show categories with no records in profile

Personal and Contact Information

Test Test

llechukwu@cub.uca.edu

Permanent Data

Yearly Data

Clinical Instructor I, CI, Non-Tenure Track, NTT, (2025-2026).

Professor, PR, Tenured, TN, No. (2024-2025, last\_promote: August 16, 2018).

Assistant Professor, AT, Non-Tenure Track, NTT, No. (2017-2018).

## Personal and Contact Information

OIR updates the following fields: First Name, Middle Name, Last Name, Suffix, E-mail Address, Date of Birth, Gender, Race/Ethnicity, U.S. Citizen, or Permanent Resident?

University of Central Arkansas

TT

Test Test

CANCEL

SAVE

Home

My Profile

CV Imports

Reports

Settings

Edit Personal and Contact Information

You do not have access to modify some of the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

Prefix

First Name

Test

Preferred First Name

Middle Name

Last Name

Test

Suffix

Alternative Name You Publish Under (e.g., an anglicized name), if any

E-Mail Address

llechukwu@cub.uca.edu

Building Where Your Office is Located

Torreyson Library

Building Where Your Office is Located

Torreyson Library

Office Room Number

Office Phone

Office Phone Areacode

Office Phone Prefix

Office Phone Suffix

Department Phone

Department Phone Areacode

Department Phone Prefix

Department Phone Suffix

Fax

Fax Areacode

Fax Prefix

Fax Suffix

Date of Birth

Month Day Year

Gender

Race/Ethnicity

U.S. Citizen or Permanent Resident?

Brief Biography (30 Words or Fewer)

B i U x<sup>2</sup> x<sub>2</sub>

Teaching Interest(s)

B i U x<sup>2</sup> x<sub>2</sub>

Scholarship/Research Interest(s)

B i U x<sup>2</sup> x<sub>2</sub>

### Office Location:

Adcock International House  
AETN  
Arkansas Hall  
Baridon Hall  
Bear Hall  
Bernard Hall  
Brewer-Hegeman  
Buffalo Alumni Hall  
Burdick Hall  
Child Study Center  
College of Business  
Conway Corporation Center for Sciences  
Doyne Health Sciences Center  
Estes Stadium  
Farris Center  
Harrin Hall  
HPER Complex  
Hughes Hall  
Irby Hall  
Laney Annex  
Laney Hall  
Lewis Science Center  
Main Hall  
Mashburn Hall  
Mathematics & Computer Science  
McAlister Hall  
McCastlain Hall  
Meadors Hall  
Physical Therapy Center  
Prince Center  
Schichtl Studio Arts  
Short/Denney Hall  
Snow Fine Arts  
Speech Language Hearing Center  
Stanley Russ Hall  
State Hall  
Student Center  
Student Health Center  
Thompson Hall  
Torreyson Library  
Wingo Hall

## Permanent Data

OIR updates all fields on the following screen.

Edit Permanent Data

CANCEL

You do not have access to modify the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

Start Date at University of Central Arkansas

Month

Day

Year

Tenure Decision Date

Month

Day

Year

Separation Date

Month

Day

Year

▼ Ranks Held as UCA (1)

1st Rank

Rank

Assistant Professor

Start Date

Month

Day

Year

August

16

2014

End Date

Month

Day

Year

## Yearly Data

OIR updates the following fields: College, Department/Academic Unit, Faculty Rank, Tenure Status, Graduate Faculty, Date of Last Rank Promotion, On Leave? Leave Start Date, Leave End Date.

Department Chair/Dean updates the following fields (indicated with a red R): AACSB: Normal Professional Responsibility (check all that apply), AACSB: Percent of Time Dedicated to the School's Mission, AACSB: Qualification (2003 Standards), AACSB: Sufficiency, AACSB: Teaching Classification, AACSB: Does this faculty member have a join appointment with another department or another institution? AACSB: Qualification, Brief Description for Basis of Qualification.

← Yearly Data

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

ACADEMIC YEAR	FACULTY RANK	TENURE STATUS
<input type="checkbox"/> 2025-2026	Clinical Instructor I	Non-Tenure Track
<input type="checkbox"/> 2024-2025	Professor	Tenured
<input type="checkbox"/> 2017-2018	Assistant Professor	Non-Tenure Track
<input type="checkbox"/> 2016-2017	Assistant Professor	

Version 6

<https://uca.edu/ir/faculty-success/guides/>

September 16, 2025

Page | 5

## View Activity



You do not have access to modify the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

### Academic Year ⓘ

2025-2026

### ▼ College and Department/Academic Unit (1)

1st College and Department/Academic Unit

#### College ⓘ

Business

#### Department/Academic Unit ⓘ

Marketing & Management

#### Discipline ⓘ

#### AACSB Specialty ⓘ

### Faculty Rank ⓘ

Clinical Instructor I

### Faculty Rank Abbreviation for Roster ⓘ

CI

### Tenure Status ⓘ

CLOSE

Tenure Status ⓘ

Non-Tenure Track

Tenure Status Abbreviation for Roster ⓘ

NTT

Graduate Faculty ⓘ

Graduate Faculty Expiration Date

Month ⓘ Day ⓘ Year ⓘ

On Leave?

On Leave? ⓘ

Leave Start Date




Month ⓘ Day ⓘ Year ⓘ

Leave End Date


Month ⓘ Day ⓘ Year ⓘ

Date of Last Rank Promotion

Date of Last Rank Promotion


Month  Day  Year 

Qualified on Tested Experience? 


Explanation of Qualification 


AACSB: Normal Professional Responsibility (check all that apply) 


- ☐ Administration
- ☐ Master's Level Teaching
- ☐ Research
- ☐ Service and Outreach Responsibilities
- ☐ Undergraduate Teaching


Percent of Time Dedicated to the School's Mission 

 %


AACSB: Qualification (2003 Standards) 


AACSB: Sufficiency 

AACSB: Teaching Classification 

AACSB: Does this faculty member have a joint appointment with another department or with another institution? 

Fields Supporting AACSB 2013 Standards

AACSB: Qualification 

Brief Description for Basis of Qualification 



# Academic, Government, Military and Professional Positions – External to UCA

← Academic, Government, Military and Professional Positions - External to UCA

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/> ORGANIZATION	<input type="checkbox"/> TITLE/RANK/POSITION	<input type="checkbox"/> START DATE	<input type="checkbox"/> END DATE
<input type="checkbox"/> Test University	Visiting Assistant Professor	August 16, 2012	May 15, 2013

## Add Activity

Experience Type

Organization

City

State

Country

Title/Rank/Position

Was/is this your own company?

Description for Professional Positions (30 Words or Fewer)

B

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U

x<sup>2</sup>

x<sub>2</sub>

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☐

### Experience Type:

Academic – Post  
Secondary  
Academic – P-12  
Professional  
Military  
Government

Note: For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

CANCEL

SAVE

## Administrative Assignments – Internal to UCA

Administrative assignments are those for which a faculty member is paid all or part of her/his salary from an administrative salary line and which take the place of at least half of her/his normal instructional load. A 12-month appointment is also often associated with such an assignment.

A one-course reassignment to act as coordinator of Freshman Writing or to be graduate program coordinator in a department would normally be considered a service activity rather than an administrative assignment. Faculty in such roles are normally paid as full-time faculty and most often remain on a 9-month contract.

Academic department chair, director of a university program (e.g., UCA Core) or other academic unit (e.g., Student Transitions), and associate dean of a college are all examples of administrative assignments.

← Administrative Assignments - Internal to UCA

[Search Tips](#) [Rapid Reports](#)

Filters: None

<input type="checkbox"/> POSITION/TITLE	<input type="checkbox"/> START DATE	<input type="checkbox"/> END DATE
<input type="checkbox"/> CEO	May 1, 2019	September 1, 2020

Add Activity ×

Position/Title

Scope

Brief Description of Responsibilities

Start Date

Month Day Year

End Date

Month Day Year

Scope:  
College  
Department  
University

▼ Accomplishments (1)

1st Year

Calendar Year

Accomplishments

B *i* U  $x^2$   $x_2$  ↶ ↷ [ ]

⊕ Add Another Year

CANCEL

SAVE

# Education

← Education

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

DEGREE	EXPLANATION OF "OTHER"	INSTITUTION	HIGHEST OR QUALIFYING DEGREE?	TERMINAL DEGREE?	YEAR, DATE COMPLETED
PHD		University of Central Arkansas		Yes	2012
MS		University of Central Arkansas		Yes	2009
BS		University of Central Arkansas		Yes	2007

## Edit Activity ×

You do not have access to modify some of the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

Degree ⓘ

PHD

FICE Code ⓘ

001092

Institution ⓘ

University of Central Arkansas

Location of Institution ⓘ

Conway, AR

▼ Major (1)

1st Major ⓘ

Major

Economics

Emphasis

International fi

Supporting Area(s) of Emphasis

B

i

U

x<sup>2</sup>

x<sub>2</sub>

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[+ Add Another Major](#)

Dissertation/Thesis Title

Honor/Distinction (Latin)

Other Honors/Distinction

Business Faculty: Please select "Yes" for only the **highest** degree earned.

Highest or Qualifying Degree?

Terminal Degree? 

☐ Official Transcript 

Transcript

Drop file here or select to upload

Date Completed

Year 

▼ Associated Coursework (1)

1st Course



Title

Course Prefix and Course Number

Course Prefix

Course Number

Credit Hours

[+ Add Another Course](#)

Original Source: Data Imports  
Created: April 19, 2017  
Last Saved: September 9, 2025

CANCEL

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Honor/Distinction:

Cum Laude

Magna Cum Laude

Summa Cum Laude

Egregia Cum Laude

Select "Yes" for  
highest degree  
earned.

# External Connections and Partnerships

← External Connections and Partnerships

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/> TYPE OF ACTIVITY	<input type="checkbox"/> START DATE	<input type="checkbox"/> END DATE
<input type="checkbox"/>	November 1, 2016	
<input type="checkbox"/> Service Learning	August 1, 2016	
<input type="checkbox"/> Other	August 1, 2015	
<input type="checkbox"/>	August 1, 2015	
<input type="checkbox"/>	January 1, 2010	

## Edit Activity

Type of Activity

What issue best describes the activity?

Engagement Activity Type \*

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↺

Innovation in \*

- ☐ the classroom
- ☐ academic programs

### Activity:

Field Trip  
Fundraising  
Recruitment  
Service Learning  
Speaker  
Other

### Activity Description:

Arts & Culture  
Business Development  
Community &  
Economic Development  
PK-20 Education  
Human Development  
Governance and Policy  
Science and Tech.  
Communication & Public  
Relations  
Public Health & Safety  
Environmental Issues  
Other




If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B*i*Ux<sup>2</sup>x<sub>2</sub>

Impact by \*

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B*i*Ux<sup>2</sup>x<sub>2</sub>

College of Business Strategic Plan \*

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business

Organization

Arkansas Tobacco Settlement Commission (ATSC)

Primary Contact Person

Street Address (Line 1)

Street Address (Line 2)

City

State

Country

Phone Number

Phone Number Area Code




Phone Number Prefix

Phone Number Suffix

E-mail Address

Website

Description (30 Words or Fewer)

**B** *i* U  $x^2$   $x_2$    

Provide direction and evaluation for the Minority Health Initiative regarding activities they provide for the community in relation to the money they receive from the ATSC.

Note: For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year *
November ▾	<input type="text"/>	2016

End Date

Month	Day	Year
<input type="text"/> ▾	<input type="text"/>	<input type="text"/>

Original Source: Data Entry  
Created: April 27, 2017  
Last Saved: April 27, 2017

CANCEL

SAVE

## Media Appearances and Interviews

← Media Appearances and Interviews

SEARCH Search Tips Rapid Reports ADD NEW

DELETE DUPLICATE COMPARE SELECT COLUMNS ← →

Filters: None

Select two or more items to compare

<input type="checkbox"/>	MONTH, PUBLICATION/AIR DATE ▾	DAY, PUBLICATION/AIR DATE ▾	YEAR, PUBLICATION/AIR DATE ▾
<input type="checkbox"/>	May	1	2024
<input type="checkbox"/>	February	1	2024



## Add Activity



Media Type

Article/Segment Title

Program/Media Outlet Name

Web Address

Description

B
*i*
U
 $x^2$ 
 $x_2$ 
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Publication/Air Date

Month

Day

Year

CANCEL

SAVE

## Scheduled Teaching

Scheduled Teaching

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

Filters: None

<input type="checkbox"/>	TERM, TERM AND YEAR	YEAR, TERM AND YEAR	COURSE NAME	COURSE PREFIX	COURSE NUMBER	CRN	COUNT OF ROWS, INSTRU...
<input type="checkbox"/>	<div><div></div>Fall</div>	2020	APPLIED CALCULUS FOR LIFE SCI	MATH	1491	12345	1
<input type="checkbox"/>	<div><div></div>Fall</div>	2020	COLLEGE ALGEBRA	MATH	1390	12346	1
<input type="checkbox"/>	<div><div></div>Fall</div>	2016	APPLIED CALCULUS FOR LIFE SCI	MATH	1491	012345	1
<input type="checkbox"/>	<div><div></div>Fall</div>	2016	COLLEGE ALGEBRA	MATH	1390	012346	1

## View Activity



You do not have access to modify the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

### Term and Year

Term	Year
Fall	2020
Course Name	
APPLIED CALCULUS FOR LIFE SCI	
Course Prefix and Course Number	
Course Prefix	
MATH	
Course Number	
1491	
CRN	
12345	
Enrollment	
10	
Number of Credit Hours	
4	

### Degree Program

### Course College

### Course Department

### ▼ Instructors (1)

1st Instructor

Instructor Name

### Delivery Mode

### Number of Students Earning an A

### Number of Students Earning a B

### Number of Students Earning a C

Number of Students Earning a D ⓘ

1

Number of Students Earning an F ⓘ

0

Number of Students Withdrawing (W/WF/WP) ⓘ

0

Number of Students with an Other Grade ⓘ

0

Original Source: Data Imports  
Created: October 12, 2021  
Last Saved: August 28, 2024

CLOSE

## Evaluation Results

Evaluation Results				
<div><div>Search...</div><div>SEARCH</div><div>Search Tips</div><div>Rapid Reports</div><div>ADD NEW</div></div>				
<div><div>DELETE</div><div>DUPLICATE</div><div>COMPARE</div><div>SELECT COLUMNS</div><div>←</div><div>→</div></div>				
Filters: None				
<input type="checkbox"/> TERM	HOW MUCH LEARNED	TEACHING METHODS	COURSE MATERIALS	OVERALL COURSE EFFECTIVENESS
<input type="checkbox"/> Fall 2016, MATH 1390, 012346	5	5	5	
<input type="checkbox"/> Fall 2016, MATH 1491, 012345	5	5	5	

You do not have access to modify some of the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

Term

Fall 2016, MATH 1390, 012346

How Much Learned ⓘ

5

Teaching Methods ⓘ

5

Course Materials ⓘ

5

Overall Course Effectiveness ⓘ

Course Developed Abilities/Skills ⓘ

Course Organized ⓘ

Course Critical Thinking ⓘ

Overall Instructor Effectiveness ⓘ

Instructor Organized ⓘ

Instructor Concepts Clear ⓘ

Instructor Helpful ⓘ

Instructor Feedback ⓘ

Instructor Student Participation ⓘ

Responses Received ⓘ

Teaching Evaluation

Replace file here or select to upload

Test DM Document-1.pdf (83.05 KB)

CANCEL

SAVE

Store teaching evaluation pdfs here.

## Reassigned Time

Reassigned Time

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/> TERM, TERM AND YEAR	<input type="checkbox"/> YEAR, TERM AND YEAR
<input type="checkbox"/> Fall	2020
<input type="checkbox"/> Spring	2020

You do not have access to modify the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

Term and Year

Term ⓘ

Year ⓘ

Fall

2020

▼ Reassigned Time Type (1)

1st Reassigned Time Type

Type ⓘ	Credit Hours Reassigned ⓘ
Administrative Services	3
Official Reassign-time Activities ⓘ	

Original Source: Data Entry  
Created: September 29, 2021  
Last Saved: October 8, 2021

CLOSE

# Academic Advising

Academic Advising

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/> TERM, TERM AND YEAR	YEAR, TERM AND YEAR	NUMBER OF UNDERGRADUATE ADVISEES	NUMBER OF GRADUATE ADVISEES
<input type="checkbox"/> Fall	2020	5	2
<input type="checkbox"/> Summer	2020	10	8
<input type="checkbox"/> Spring Six Month	2020	10	7
<input type="checkbox"/> Spring	2017	20	5
<input type="checkbox"/> Fall	2016	1	5

Add Activity

×

Term and Year

Term

Year

Number of Undergraduate Advisees

Number of Graduate Advisees

Description of Advising Activities

B

i

U

x<sup>2</sup>

x<sub>2</sub>

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Terms:

Fall

Fall six months

Spring

Spring six months

Summer

CANCEL

SAVE

## Directed Individual Student Learning (e.g., independent study, theses, dissertations)

←

Directed Individual Student Learning (e.g., independent study, theses, dissertations)

Q Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	INVOLVEMENT TYPE	EXPLANATION OF "OTHER"	COUNT OF RO...	MONTH, DATE ...	DAY, DATE STA...	YEAR, DATE ST...	MONTH, DATE ...	DAY, DATE CO...	YEAR, DATE C...
<input type="checkbox"/>	Master's Thesis Committee Chair		1	January		2017			
<input type="checkbox"/>	Honors Thesis Advisor		1	October		2016			
<input type="checkbox"/>	Honors Thesis Advisor	HONC 3320	1	September	30	2016			
<input type="checkbox"/>	Internship Advisor		1	September	8	2021	September	30	2021
<input type="checkbox"/>	Internship Advisor		1	February		2019	April		2020
<input type="checkbox"/>	Other	Doctor of Nursing Practice Project Advisor	1	August	1	2015	May	5	2017
<input type="checkbox"/>	Honors Tutorial Advisor		1	April	10	2016	April	30	2017

### Add Activity

#### Involvement Type

#### Student Information (1)

1st Student Name

Student First Name

Student Last Name

[Add Another Student Name](#)

Student's Home Department/Academic Unit

Course Prefix and Course Number

Course

Course Number

Number of Credit Hours

#### Involvement Type:

Dissertation Committee Chair  
 Dissertation Committee Co-Chair  
 Dissertation Committee Member  
 Doctoral Advisory Committee Chair  
 Doctoral Advisory Committee Member  
 Honors Thesis Advisor  
 Honors Thesis Committee Member  
 Honors Tutorial Advisor  
 Independent Research Advisor  
 Independent Study Advisor  
 Internship Advisor  
 Master's Examination Committee Chair  
 Master's Examination Committee Member  
 Master's Thesis Committee Chair  
 Master's Thesis Committee Co-Chair  
 Master's Thesis Committee Member  
 Study Abroad Advisor  
 SURF Advisor  
 Teaching Activity Supervisor  
 Other



Title of Student's Work

Stage of Completion

Outcomes

Description

**▼ Supporting Document**

Supporting Document Description

Web Address

--OR--

Upload File

Drop file here or select to upload

Note: For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Date Started

Month Day Year

Date Completed

Month Day Year

CANCEL SAVE

Stage of Completion:

Completed  
In Progress  
Proposal

Outcomes:

Artistic Performance  
/ Exhibit  
Presentation  
Publication  
Other

## Directed Group Student Learning (e.g., field experience, service learning, study abroad).

← Directed Group Student Learning (e.g., field experience, service learning, study abroad)

Search... SEARCH Search Tips Rapid Reports ADD NEW

DELETE DUPLICATE COMPARE SELECT COLUMNS ← →

Filters: None

<input type="checkbox"/> MONTH, DATE STARTED	<input type="checkbox"/> DAY, DATE STARTED	<input type="checkbox"/> YEAR, DATE STARTED	<input type="checkbox"/> MONTH, DATE COMPLETED	<input type="checkbox"/> DAY, DATE COMPLETED	<input type="checkbox"/> YEAR, DATE COMPLETED
<input type="checkbox"/> March		2016			
<input type="checkbox"/> June		2019	December		2020
<input type="checkbox"/> September		2016	March	11	2017
<input type="checkbox"/> August		2015	December		2016
<input type="checkbox"/> August	1	2016	December	9	2016
<input type="checkbox"/> August	15	2016	November	21	2016

### Add Activity

#### Type of Activity

#### Course Prefix and Course Number

##### Course

##### Course Number

#### Number of Credit Hours

#### Stage of Completion

#### Outcomes

#### Description

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ [ ]

#### Type of Activity:

Field Experience  
Group Research  
Service Learning  
Study Abroad  
Other

#### Stage of Completion:

Completed  
In-Progress  
Proposal

#### Outcome:

Artistic Performance  
/Exhibit  
Presentation  
Publication  
Other

▼ **Supporting Document**

Supporting Document Description

Web Address

--OR--

Upload File

Drop file here or select to upload

Note: For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Date Started

Month

Day

Year

Date Completed

Month

Day

Year

CANCEL

SAVE

# Curriculum Development

Curriculum Development

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

CALENDAR YEAR

2020

2017

2016

2016

2015

Add Activity

Calendar Year

Type

Describe any new courses, programs, or other curriculum changes you proposed or helped develop.

B

*i*

U

x<sup>2</sup>

x<sub>2</sub>

↶

↷

↺

Supporting Document

File Description

Upload File

Drop file here or select to upload

CANCEL

SAVE

Type:

Existing Course Redesign: Compensated Innovations in Course Content / Presentation

New Course Creation/Delivery: Conventional

New Course Creation/Delivery: Online

# Publications

## Contribution Type Options:

Art Works in Publication  
 Article in Academic Journal  
 Article in In-House Journal  
 Article in Professional Journal  
 Article in Public or Trade Journal  
 Book Review  
 Book, Nonfiction  
 Book, Novel  
 Book, Play  
 Book, Poetry  
 Book, Scholarly-New  
 Book, Scholarly-Revised  
 Book, Short Fiction  
 Book, Textbook-New  
 Book, Textbook-Revised  
 Chapter in Scholarly Book-New  
 Chapter in Scholarly Book-Revised  
 Chapter in Textbook-New  
 Chapter in Textbook-Revised  
 Conference Proceeding  
 Instructor's Manual  
 Interview  
 Law Review  
 Magazine/Trade Publication  
 Manuscript  
 Material Regarding New Courses/Curricula  
 Monograph

Music Composition  
 Newsletter  
 Newspaper Article  
 Newspaper Editorial  
 Nonfiction in Anthology  
 Nonfiction in Online Journal  
 Nonfiction in Print Journal  
 Photography in Publication  
 Play in Anthology.  
 Play in Online Journal  
 Play in Print Journal  
 Poetry in Anthology  
 Poetry in Online Journal  
 Poetry in Print Journal  
 Regular Column in Journal or Newspaper  
 Research Report  
 Short Fiction in Anthology  
 Short Fiction in Online Journal  
 Short Fiction in Print Journal  
 Software  
 Software, Instructional  
 Study Guide  
 Technical Report  
 Translation or Transcription  
 Working Paper  
 Written Case with Instructional Material  
 Other

Publications

SEARCH

Search Tips

Rapid Reports

IMPORT

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	CONTRIBUTION TYPE	EXPLANATION...	TITLE OF CONTRIBUTION	FILE	CURRENT STA...	DATE PUBLISH...
<input type="checkbox"/>	Article in Academic Journal		Studying Evaluation using Observations and Interviews: Access Issues		Work in Progress	
<input type="checkbox"/>	Article in Academic Journal		Microtubules are Essential for Mitochondrial Dynamics-Fission, Fusion, and Motility		Published	
<input type="checkbox"/>	Book, Poetry		Flame of Love		Work in Progress	June 6, 2020
<input type="checkbox"/>	Book, Poetry		Test		Accepted	January 1, 2020

## Add Activity

×

Contribution Type

Engagement Activity Type \*

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↻

Innovation in \*

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business

Reference  
page 29 for  
options.

**Engagement Activity Type:**  
Professional Engagement  
Activity  
Academic Engagement  
Activity

Red star\* means  
field is required  
for this activity  
to display in  
reports.

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

---

Impact by \*

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

---

College of Business Strategic Plan \*

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business

AACSB Classification ⓘ

Title of Contribution

If this is part of a larger work (e.g., a chapter in a book), Title of Larger Work

▼ Authors (1)

Please order the authors in the order of authorship.  
Please either select a person from the drop-down list or enter their name in the input fields.

1st Author



People at University of Central Arkansas

Test, Test (ilechukwu)

First Name

Test

Middle Name/Initial

Last Name

Test

Institution/Company ⓘ

**AACSB Classification:**

Basic or Discovery Scholarship

Applied or Integration / Application Scholarship

Teaching and Learning Scholarship

If a student, what is his/her level?

[Add Another Author](#)

**Student Level:**  
Undergraduate  
Graduate

Additional  
author(s) can  
be added by  
clicking here.

Journal/Publisher/Proceedings Publisher

City of Publisher

State or Country of Publisher

Volume

Issue Number/Edition

Page Numbers or Number of Pages

Web Address

Editor(s)

ISBN/ISSN Number/Case #

Audience of Circulation

Was this peer-reviewed/refereed?

AACSB: Was this contribution editorially reviewed? ⓘ

Was this invited?

Acceptance Rate

%

Impact Factor

Is this publicly available?

For PRJs this should be  
marked “Yes”, other  
publications should be  
marked as  
appropriate.



Abstract/Synopsis

**B** *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

Was this a community-engaged or community-based project?

**Supporting Document**

Supporting Document Description

File

Drop file here or select to upload

**Current Status**

Date Project Started

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Project Ended

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Submitted

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Accepted

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Published

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

CANCEL

SAVE

**Current Status:**

Work in Progress  
Submitted  
Revising to Resubmit  
Not Accepted  
Accepted  
Published

## Presentations

This screen contains similar information as publications but pertains to any presentations given.

Examples:

- i. Presentations of applied research study/case to professional audiences are professional engagements which should be “Oral Presentation” or “Lecture” presentation type.
- ii. Presentation and development of continuing professional education or executive education programs should be “Oral Presentation,” “Lecture,” or “Demonstration” presentation type and the appropriate role should be filled out.
- iii. Presentations of referred or invited papers are typically presentation type “Paper.” Please fill out the “Published in Proceedings?” field and “Was this article peer-reviewed/refereed?” field.
- iv. Presentations at faculty research seminars should have the session type “Workshop,” “Seminar,” or “Roundtable.” This distinguishes it from a normal presentation.

## Presentations (Contd)

← Presentations

SEARCH Search Tips Rapid Reports ADD NEW

DELETE DUPLICATE COMPARE SELECT COLUMNS ← →

Filters: None

<input type="checkbox"/>	CONFERENCE/MEETING NAME	PRESENTATION OR SESSION TITLE	COUNT OF RO...	ENGAGEMENT ...	ENGAGEMENT IN	INNOVATI
<input type="checkbox"/>	Institutional Research conference	Test	1			
<input type="checkbox"/>	test	test	1			
<input type="checkbox"/>	New Conference		1			
<input type="checkbox"/>	test	test	1			

## Add Activity

Presentation Type

Conference/Meeting Name

Sponsoring Organization (if applicable)

Location

Presentation or Session Title

### ▼ Presenters/Authors (1)

Please either select a person from the drop-down list or enter their name in the input fields.

1st Presenter/Author

People at University of Central Arkansas

Test, Test (iilechukwu)

First Name

Test

Middle Name/Initial

Last Name

Test

Role

If a student, what is his/her level?

+ Add Another Presenter/Author

Session Type

Audience

Scope

Was this peer-reviewed/refereed?

Was this invited?

Current Status

### Presentation Type:

Demonstration  
Exhibit  
Keynote / Plenary Address  
Lecture  
Oral Presentation  
Paper  
Poster  
Reading  
Other

### Roles:

Author  
Author and Presenter  
Discussant  
Panelist  
Presenter

Additional  
presenter/author(s)  
can be added by  
clicking here.

### Audience:

Academic  
Non-Academic

### Current Status:

Accepted  
Not Accepted  
Presented  
Under Review  
Work in Progress

### Session Type:

Colloquium  
Panel  
Paper Session  
Poster Session  
Roundtable  
Seminar  
Symposium  
Workshop  
Other

Published in Proceedings?

Published Elsewhere?

Acceptance Rate

%

If the presentation is about an article or other publication, then this should be marked "Yes".

Engagement Activity Type \*

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

Red star means field is required for activity to display in COB Engagement Activities reports.

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$

Innovation in \*

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business
- ☐ other ways
- ☐ none of the above

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$

Impact by \*

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↲ ↳

College of Business Strategic Plan \*

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business
- ☐ 1d: To prepare students for further education and licensure
- ☐ 2a: To support faculty excellence in teaching

AACSB Classification ⓘ

Was this a community-engaged or community-based project?

▼

Abstract/Synopsis (30 Words or Fewer)

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↲ ↳

Supporting Document

Supporting Document Description

Web Address

--OR--

File

Drop file here or select to upload

Date Project Started

Month	Day	Year
▼		

Date Project Ended

Month	Day	Year
▼		

Date Presented

Month	Day	Year
▼		

CANCEL

SAVE

# Grants and Contracts

Grants and Contracts

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	TYPE	TITLE OF AWARD	SPONSORING ORGANIZATION	AWARDING ORGANIZATION...	ENGAGEMENT ACTIVITY TYPE	ENG
<input type="checkbox"/>	Research Grant	Help for everyone	University of Central Arkansas	University of Central Arkansas	Professional Engagement Activity	the cor regl
<input type="checkbox"/>	Research Grant	Help for everyone	University of Central Arkansas	University of Central Arkansas	Professional Engagement Activity	the cor
<input type="checkbox"/>	Other	Faculty Development Competitive Grant	Center for Teaching Excellence	University of Central Arkansas		

Add Activity

×

Type

Contract

Fellowship

Research Grant

Other

Title of Award

Sponsoring Organization

Awarding Organization Is

UCA

State

Private

Local

Federal

Other

Title of Sponsored Investigation or Activity

Engagement Activity Type \*

Red star\* means field is required for activity to display in COB Engagement Activities reports.

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☒ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↻

Innovation in \*

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business
- ☐ other ways
- ☐ none of the above

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↻

Impact by \*

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↻

College of Business Strategic Plan \*

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business
- ☐ 1d: To prepare students for further education and licensure
- ☐ 2a: To support faculty excellence in teaching

AACSB Classification ⓘ

**▼ Investigators (1)**

Please either select a person from the drop-down list or enter their name in the input fields.

1st Investigator

People at University of Central Arkansas

Test, Test (ilechukwu)

First Name

Test

Middle Name/Initial

Last Name

Test

Role

If a student, what is his/her level?

[+ Add Another Investigator](#)

**Role:**

Principal Investigator  
Co-Principal Investigator  
Senior Investigator  
Mentor  
Supporting  
Other

Additional investigator(s) can be added by clicking here.

**Total Amount**

\$

Amount to be used at UCA?

**Abstract**

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ [ ]

**Award Letter**

[Drop file here or select to upload](#)

**Current Status**

**Priority Score**

Was this a community-engaged or community-based project?

**Supporting Document**

**File Description**

**Current Status:**

Work in Progress  
Under Review  
Funded  
Not Funded



File

Drop file here or select to upload

Date Project Started

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Project Ended

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Submitted for Funding

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date of Funding

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date of Funding

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

CANCEL

SAVE

← Professional Memberships

**Add Activity** ×

## Scope of Organization:

- International
- National
- Regional
- State
- Local

September 16, 2025  
Page | 42

# Faculty Development Activities Attended

←

Faculty Development Activities Attended

Q

Search...

SEARCH

Search Tips

Rapid Reports

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	ACTIVITY TYPE	EXPLANATION ...	TITLE/COURSE/CONFERENCE NAME	ORGANIZATION/INSTITUTION	ENGAGEMENT IN	INNOVATION IN	IMPAC
<input type="checkbox"/>	Continuing Education Program		Conversations That Inspire: Coaching Learning, Leadership and Change	Case Western Reserve University			
<input type="checkbox"/>	Workshop		New FLSA Regulations	UCA Human Resources			
<input type="checkbox"/>	Workshop		Video Yourself Looking Like a Million Bucks	UCA Center for Teaching Excellence			
<input type="checkbox"/>	Workshop		Virtual Office Hours? Not Just How, But Why!	UCA Center for Teaching Excellence			

## Add Activity

Activity Type

Title/Course/Conference Name

Course Prefix and Course Number

Course Prefix

Course Number

Organization/Institution

City

State

Country

Number of Credit Hours

### Activity Type:

Conference  
Continuing Education Program  
Course Towards Degree  
Courses Beyond Last Degree  
Faculty Fellowship  
Faculty Internship  
Medical Fellowship  
Medical Internship  
Medical Residency  
Self-Study Program  
Seminar  
Tutorial  
Workshop  
Other

Scope

Scope:

International  
National  
Regional  
State  
Local

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↻

---

Innovation in \*

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business
- ☐ other ways
- ☐ none of the above

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↻

---

Impact by \*

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↻

---

College of Business Strategic Plan \*

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business

Red star \* means  
field is required for  
activity to display in  
COB Engagement  
Activities reports.

Description

B*i*Ux<sup>2</sup>x<sub>2</sub>

▼ **Supporting Document**

Supporting Document Description

Web Address

--OR--

Upload File

Drop file here or select to upload

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<div>▼</div>	<div></div>	<div></div>

End Date

Month	Day	Year
<div>▼</div>	<div></div>	<div></div>

CANCEL

SAVE

# Awards and Honors

← Awards and Honors

Q Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	NOMINATED O...	AWARD OR HONOR NAME	ORGANIZATION/SPONSOR	ENGAGEMENT ...	ENGAGEMENT ...	INNOVATION IN	IMPACT BY	COLLEGE OF B...	MO
<input type="checkbox"/>		UCA International award	University of Central Arkansas						Oct
<input type="checkbox"/>		AA test	UCA						Aug
<input type="checkbox"/>		Uca...	UCA...						Jan
<input type="checkbox"/>		Travel award for dissemination of research	Texas Woman's University						Apr
<input type="checkbox"/>		Certificate of Appreciation	UCA						Apr

Add Activity

×

Type

Nominated or Received?

Award or Honor Name

Organization/Sponsor

Scope

Description/Explanation (30 Words or Fewer)

B*i*Ux<sup>2</sup>x<sub>2</sub>↶↷↲↳

Engagement Activity Type \*

- Scope:
- International

National

Regional

State

Local

University

College

Department

**Engagement Activity Type \***

**Engagement in \***

☐ the academic community

☐ the business community (local, regional, national, and global)

☐ the campus community




☐ the classroom

☐ the local community

☐ other ways

☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

**Innovation in \***

☐ the classroom

☐ academic programs

☐ scholarly activity




☐ service activities

☐ business

☐ other ways

☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

**Innovation in \***

☐ the classroom

☐ academic programs

☐ scholarly activity




☐ service activities

☐ business

☐ other ways

☐ none of the above

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

**Impact by \***




☐ creating knowledge

☐ encouraging study

☐ providing financial benefit

☐ providing opportunities

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

College of Business Strategic Plan \*

☐ 1d: To prepare students for further education and licensure

☐ 2a: To support faculty excellence in teaching

☐ 2b: To support faculty excellence in research and related scholarly activities

☐ 2c: To hire and cultivate quality faculty

☐ 3a: To develop linkages between the community and the College of

**Supporting Document**

File Description

File

Drop file here or select to upload

Date Received

Month	Day	Year
<div></div>	<div></div>	<div></div>

CANCEL

SAVE



## Licensures and Certifications

←

Licensures and Certifications

Q

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	TITLE OF LICENSURE/CERTIFICATION	SPONSORING ORGANIZATION	MONTH, DATE ...	DAY, DATE OBT...	YEAR, DATE O...	MONTH, EXPIR...	DAY, EXPIRAT
<input type="checkbox"/>	CHES	NCHEC	November		2016		
<input type="checkbox"/>	Clinical Certification in Speech Language Pathology	Arkansas Board of Examiners Speech Language Pathology and Audiology	January		2015		
<input type="checkbox"/>	Board Certified Specialist (Swallowing)	American Board of Swallowing and Swallowing	September	25	2014		

### Add Activity

Title of Licensure/Certification

Sponsoring Organization

Scope

Description

Engagement Activity Type \*

Date Obtained

Month Day Year




Expiration Date

Month Day Year




Scope:

International  
National  
Regional  
State  
Local

#### Supporting Document Description

**B** *i* U  $x^2$   $x_2$  ↶ ↷ ↲

#### File

Drop file here or select to upload

CANCEL

SAVE

## University

This screen holds information on involvement in university wide committees, programs, and organizations. The service is considered “University” if representatives from other colleges are participating, or you are representing the entire university and not just your college or department. It is important to note that if your position/role in a group doesn’t change and your service dates cover multiple years do not make a separate item for each year in service to that group while in the same role. If your role changes, then a separate item should be created.

### Committee/Program/Organization Name:

Academic Adjustments and Appeals Committee  
Academic Assessment Committee  
Academic Integrity and Discipline Committee  
Affirmative Action Advisory Committee  
Athletic Committee  
Bear Facts Day/Bear Fair  
Career Fair  
Committee on Committees  
Disabilities Grievance Committee  
Distance Education/Extended Learning Advisory Committee  
Diversity Advisory Committee  
Employee Benefits Advisory Committee  
Faculty Development Committee  
Faculty Emeritus/Emerita Committee  
Faculty Grievance Committee  
Faculty Handbook Committee  
Faculty Hearing Committee  
Faculty Salary Review Committee  
Faculty Scholars Committee  
Faculty Senate  
Financial Aid Committee  
Graduate Council  
Health and Wellness Promotion Committee  
Honorary Degree Committee

Honors Council  
Housing Exemptions Committee  
Information Services Advisory Committee  
Institutional Animal Use and Care Committee  
Institutional Review Board  
Library Committee  
Majors Fair  
Professional Education Council  
Public Appearances Committee  
Public Art Committee  
Public Service Award Committee  
Radiation Safety Committee  
Research, Scholarship and Creative Activity Award Committee  
Sabbatical Leave Review Committee  
Scholarship Committee  
Sexual Harassment Complaint Committee  
SPARC  
Sponsored Programs Advisory Committee  
Strategic Budget Advisory Committee  
Strategic Planning Committee  
Student Center Board  
Student Evaluation of Teachers Committee  
Student Grievance Committee  
Student Life Committee

Student Success and Retention Council  
Sustainable Environment and Ecological Design  
Committee  
Teaching Excellence Committee  
Traffic and Parking Committee  
UCA Core Council

Undergraduate Council  
University Admissions Committee  
University Calendar Committee  
University Research Council  
University Safety Committee  
Other

**Position/Role:**

Committee Chair  
Event Coordinator  
Faculty Advisor  
Faculty Mentor  
Guest Speaker  
Member  
Parliamentarian  
President

Program Director  
Secretary  
Senator  
Session Chair  
Vice-President  
Workshop Organizer  
Other

University

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

Filters: None

<input type="checkbox"/>	COMMITTEE/PROGRAM/ORGAN...	POSITION/ROLE	EXPLANATION...	MONTH, STAR...	DAY, START D...	YEAR, START ...	MONTH, END D...	DAY, END DATE	YEAR, END DA...
<input type="checkbox"/>	Faculty Senate	Senator		August		2019			
<input type="checkbox"/>	Faculty Emeritus/Emerita Committee	Member		September		2016			
<input type="checkbox"/>	University Research Council	Member		August		2015			
<input type="checkbox"/>	UCA Core Council	Member		August		2015			
<input type="checkbox"/>	Diversity Advisory Committee	Member				2015			
<input type="checkbox"/>	Other	Member				2014			

Add Activity

Committee/Program/Organization Name

Position/Role

Were you elected or appointed?

Was this compensated or pro bono?

Served Ex-Officio?

Responsibilities/Brief Description (30 Words or Fewer)

B i U x<sup>2</sup> x<sub>2</sub>

Brief Description of Key Accomplishments

B i U x<sup>2</sup> x<sub>2</sub>

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month

Day

Year

End Date

Month

Day

Year

CANCEL

SAVE

Reference page 50/51 for options.

Reference page 51 for options.

If your role changes, do not edit the item. Create one with the new role and new start date.

These dates reflect the time for a specific role and are used in reporting. Dates should reflect a certain position/role. If you serve as a member for two years, create one item with a time span of two years and not two separate items for each year. Only if your role changes or you leave and come back at a later date should you create a new item.

Version 6  
<https://uca.edu/ir/faculty-success/guides/>

September 16, 2025  
Page | 52

## College

Information about college level committees, programs, and organizations can be stored here. It is important to note that if your position/role in a group doesn't change and your service dates cover multiple years, do not make a separate item for each year in service to that group while in the same role. If your role changes, then a separate item should be created.

### **Committee/Program/Organization Name:**

CAHSS Committee on Committees	COB Faculty Development/Research Committee
CAHSS Curriculum & Assessment Committee	COB Faculty Excellence Committee
CAHSS Diversity Committee	COB International Programs Committee
CAHSS EDGE (Educating for Diversity and Global Engagement) Committee	COB Maintenance of Accreditation Committee
CAHSS Recruitment and Retention Committee	COB Promotion & Tenure Committee
CAHSS Research Committee	COB Strategic Planning Committee
CAHSS Tenure & Promotion Committee	COB Syllabus Committee
CFAC Committee on Committees	COE Alumni Executive Committee
CFAC Crisis & Security Committee	COE Awards Committee
CFAC Curriculum & Assessment Committee	COE Candidate Quality, Recruitment, and Selectivity Committee
CFAC Faculty Awards Committee	COE Clinical Partnerships and Practice Committee
CFAC Outstanding Student Award Committee	COE Content and Pedagogical Knowledge Committee
CFAC Research Committee	COE Curriculum & Assessment Committee
CFAC Tenure & Promotion Committee	COE Diversity Committee
CHBS Assessment Committee	COE Graduate Program Directors
CHBS Curriculum and Assessment Committee	COE Hospitality Committee
CHBS Curriculum Committee	COE Introduction to Teaching & Teacher Cadet Committee
CHBS Diversity Committee	COE Professional Education Committee
CHBS Interprofessional Education Committee	COE Program Impact Committee
CHBS Research Committee	COE Publicity Committee
CHBS Residential College Advisory Committee	COE Research Committee
CHBS Simulation Advisory Committee	COE Scholarship Committee - Graduate
CHBS Tenure & Promotion Committee	COE Scholarship Committee - Undergraduate
CLA Curriculum & Assessment Committee	COE Technology & Distance Education Committee
CLA Diversity Committee	COE Tenure & Promotion Committee
CLA Outstanding College Student Committee	COE Undergraduate Program Directors
CLA Research Committee	CSE Curriculum & Assessment Committee
CLA Tenure & Promotion Committee	CSE Outstanding Student Award Committee
CNSM Curriculum & Assessment Committee	CSE Research Committee
CNSM Outstanding Student Award Committee	CSE Tenure & Promotion committee
CNSM Research Committee	Education for Diversity and Global Engagement (EDGE) Committee
CNSM Tenure & Promotion Committee	HPaW Taskforce
COB College Executive Committee	Interdisciplinary Liberal Studies (ILS) Degree Committee
COB Curriculum & Assessment Committee	Other
COB Diversity Committee	

### **Position/Role Options:**

Committee Chair	Member
Event Coordinator	Program Director
Faculty Advisor	Secretary
Faculty Mentor	Session Chair
Guest Speaker	Workshop Organizer, Other

College

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	COMMITTEE/PROGRAM/ORGANIZATION NAME	MONTH, START DATE	DAY, START DATE	YEAR, START DATE	MONTH, END DATE	DAY, END DATE	YEAR, END DATE
<input type="checkbox"/>	CAHSS Recruitment and Retention Committee	January		2020			
<input type="checkbox"/>	CAHSS Recruitment and Retention Committee	February		2020	December		2020

### Add Activity

Committee/Program/Organization Name

Position/Role

Were you elected or appointed?

Was this compensated or pro bono?

Served Ex-Officio?

Responsibilities/Brief Description (30 Words or Fewer)

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↺

Brief Description of Key Accomplishments

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↺

Reference page 53 for options.

If your role changes, do not edit the item. Create one with the new role and new start date.

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

These dates reflect the time for a specific role and are used in reporting. Dates should reflect a certain position/role. If you serve as a member for two years, create one item with a time span of two years and not two separate items for each year. **Only** if your role changes or you leave and come back at a later date should you create a new item.

## Department/Academic Unit

Information about Department/Academic Unit level committees, programs, and organizations can be stored here. It's important to note that if your position/role in a group doesn't change and your service dates cover multiple years do not make a separate item for each year in service to that group while in the same role. If your role changes, then a separate item should be created.

←

Department/Academic Unit

Q Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

Duplicate

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	COMMITTEE/PROGRAM/ORGANIZATION NAME	MONTH, START DATE	DAY, START DATE	YEAR, START DATE	MONTH, END DATE	DAY, END DATE	YEAR, END DATE
<input type="checkbox"/>	Professional Interactions Task Force	September		2016			
<input type="checkbox"/>	Department Foundation Fund Committee	April		2016			
<input type="checkbox"/>	Curriculum/Assessment			2015			
<input type="checkbox"/>	GIS & Technology Committee	August		2014			
<input type="checkbox"/>	Health Sciences Curriculum Committee	August		2014			
<input type="checkbox"/>	University of Central Arkansas				July		2020
<input type="checkbox"/>	Advancement Committee	September		2016	November		2016

### Add Activity

Committee/Program/Organization Name

Position/Role

Were you elected or appointed?

Was this compensated or pro bono?

Responsibilities/Brief Description (30 Words or Fewer)

B i U x<sup>2</sup> x<sub>2</sub>

Brief Description of Key Accomplishments

B i U x<sup>2</sup> x<sub>2</sub>

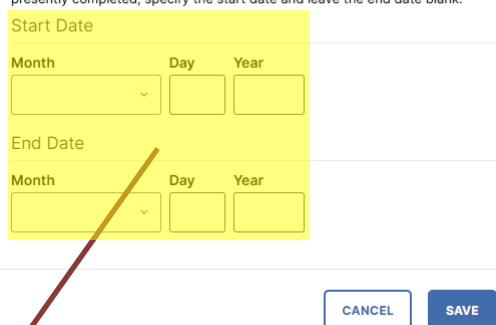
If your role changes, do not edit the item. Create one with the new role and new start date.

#### Position/Role:

Committee Chair  
Event Coordinator  
Faculty Advisor  
Faculty Mentor  
Member  
Program Director /  
Coordinator  
Secretary  
Session Chair  
Workshop Organizer  
Other



Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.



Start Date

Month Day Year

End Date

Month Day Year

CANCEL SAVE

These dates reflect the time for a specific role and are used in reporting. Dates should reflect a certain position/role. If you serve as a member for two years, create one item with a time span of two years and not two separate items for each year. **Only** if your role changes or you leave and come back on a later date should you create a new item.

# Student Activities

Student Activities

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

Filters: None

<input type="checkbox"/>	NAME OF STUDENT ACTIVITY OR GROUP	▼	ENGAGEMENT ...	▼	INNOVATION IN	▼	IMPACT BY	▼	COLLEGE OF B...	▼	MONTH, STAR...	▼	DAY, START DA...	▼	YEAR, START ...	▼	MONTH, END D...	▼	DAY, END DATE	▼
<input type="checkbox"/>	Alpha Psi/Accounting Club										August				2016					
<input type="checkbox"/>	Alpha Phi Sigma Criminological Honor Society										April		21		2016					
<input type="checkbox"/>	UCA Ivorian Association										February		19		2016					
<input type="checkbox"/>	Alpha Phi Sigma Criminological Honor Society										September		17		2015					
<input type="checkbox"/>	EPIC Residential College										November		13		2014					

## Add Activity

Name of Student Activity or Group

Type of Activity

Position/Role

Were you elected or appointed?

Was this compensated or pro bono?

Responsibilities/Brief Description (30 Words or Fewer)

Brief Description of Key Accomplishments

### Activity:

Competition  
 Exhibition  
 Honor Society  
 Learning Community  
 Research Conference  
 Residence Hall  
 Student Organization  
 Other

### Position/Role:

Advisor  
 Chair  
 Co-Chair  
 Coordinator/Organizer  
 Discussant  
 Facilitator  
 Guest Speaker  
 Judge  
 Leader  
 Lecturer  
 Mentor  
 Moderator  
 Panelist  
 Presenter  
 Sponsor  
 Other

**Engagement in \***

☐ the academic community  
☐ the business community (local, regional, national, and global)  
☐ the campus community  
☐ the classroom  
☐ the local community  
☐ other ways  
☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$

---

**Innovation in \***

☐ the classroom  
☐ academic programs  
☐ scholarly activity  
☐ service activities  
☐ business  
☐ other ways  
☐ none of the above

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$

---

**Impact by \***

☐ creating knowledge  
☐ encouraging study  
☐ providing financial benefit  
☐ providing opportunities  
☐ transferring knowledge  
☐ other ways  
☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$

---

**College of Business Strategic Plan \***

☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum  
☐ 1b: To provide experiential education as part of a relevant curriculum  
☐ 1c: To prepare students who are ready for careers in business

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

CANCEL

SAVE

## Professional

Examples of information to be stored on this screen include service to a professional organization, as an academic program reviewer or member of a program review team, or as an editorial board member.

### Position/Role:

Accreditation Team Member	President-Elect
Adjudicator	President-Past
Board Member	Program Chair
Chair	Program Co-Chair
Clinician	Reviewer, Academic Program
Co-Chair	Reviewer, Ad Hoc
Conference Chair	Reviewer, Book
Conference Co-Chair	Reviewer, Conference
Coordinator/Organizer	Reviewer, Grant Proposal
Editor	Reviewer, Journal
Editor, Associate	Reviewer, Program Proposal
Editor, Senior	Reviewer, Textbook
Editorial Review Board Member	Secretary
Leader	Session Chair
Member	Treasurer
Moderator	Vice President
Planning Committee Member	Workshop Organizer
Prepare/Grade Certification Exams	Other
President	

## Professional (continued)

← Professional

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/>	NAME OF COMMITTEE, PROGRAM, EVENT, OR PUBLICATION	SPONSORING ORGANIZATION	ENGAGEMENT ...	ENGAGEMENT IN	INNOVATION IN	IMPACT BY	COLLEGE OF
<input type="checkbox"/>		Arkansas Sociological and Anthropological Association					
<input type="checkbox"/>	International Journal of Paleopathology						
<input type="checkbox"/>		CBE-LSE					
<input type="checkbox"/>	Arkansas Society of CPAs						
<input type="checkbox"/>	Test	University of Central Arkansas					
<input type="checkbox"/>	Paleopathology Association						

### Add Activity



Name of Committee, Program, Event, or Publication

Sponsoring Organization

Engagement Activity Type \*

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B*i*U $x^2$  $x_2$

**Innovation in \***

☐ the classroom  
☐ academic programs  
☐ scholarly activity  
☐ service activities  
☐ business  
☐ other ways  
☐ none of the above

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↺

**Impact by \***

☐ creating knowledge  
☐ encouraging study  
☐ providing financial benefit  
☐ providing opportunities  
☐ transferring knowledge  
☐ other ways  
☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B i U x<sup>2</sup> x<sub>2</sub> ↶ ↷ ↺

**College of Business Strategic Plan \***

☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum  
☐ 1b: To provide experiential education as part of a relevant curriculum  
☐ 1c: To prepare students who are ready for careers in business  
☐ 1d: To prepare students for further education and licensure  
☐ 2a: To support faculty excellence in teaching

**Position/Role**

**City**

**State**

**Country**

**Approx. Number of Hours Spent Per Year**

**Were you elected or appointed?**

**Was this compensated or pro bono?**

Reference page  
61 for options.

Audience

Served Ex-Officio?

AACSB: If this activity contributes to professional practice standards or public policy, provide a classification



Responsibilities/Brief Description (30 Words or Fewer)

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲

---

Brief Description of Key Accomplishments

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲

---

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

CANCEL

SAVE



## Non-Credit Instruction Taught

Examples of information stored here could include guest lecturing in a class, teaching a non-credit course, conducting a CPA exam review, and other such activities.

Non-Credit Instruction Taught

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

Filters: None

<input type="checkbox"/>	INSTRUCTION ...	EXPLANATION ...	ENGAGEMENT ...	ENGAGEMENT ...	INNOVATION IN	IMPACT BY	COLLEGE OF B...	SPONSORING ORGANIZATL...	MONTH, STAR...	DAY, START DA...	YEAR, START
<input type="checkbox"/>	Tutoring							UCA	March	5	2020
<input type="checkbox"/>	Continuing Education							UCA Accounting Department			
<input type="checkbox"/>		Substitute teacher						Aural Skills and Brass Methods	April	1	2015
<input type="checkbox"/>	Guest Lecture								October		2010

### Add Activity




**Instruction Type**

**Engagement Activity Type \***

**Engagement in \***

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

**Innovation in \***

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business

Red star\* means field is required for activity to display in COB Engagement Activities reports.

#### Instruction Type:

Certification  
Continuing Education  
Faculty Internship  
Guest Lecture  
Management/ Executive Development  
Review Course  
Seminar  
Tutoring  
Workshop  
Other

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

Impact by \*

☐ creating knowledge  
☐ encouraging study  
☐ providing financial benefit  
☐ providing opportunities  
☐ transferring knowledge  
☐ other ways  
☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

College of Business Strategic Plan \*

☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum  
☐ 1b: To provide experiential education as part of a relevant curriculum  
☐ 1c: To prepare students who are ready for careers in business

Audience

▼

Sponsoring Organization

Number of Participants

Academic or Professional?

▼

Description

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

Supporting Document

Supporting Document Description

File

Drop file here or select to upload

**Audience:**  
 Internal to UCA  
 External to UCA  
 Both

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

CANCEL

SAVE

## Public

Information to be stored on this screen includes any activity in which the faculty member's professional expertise is used in service to the non-academic community. Normally this would not include personal service activities not related to the faculty member's professional expertise.

Public

[Search Tips](#)
[Rapid Reports](#)

Filters: None

<input type="checkbox"/>	ORGANIZATION/COMMITTEE/PROGR...	POSITION/ROLE	EXPLANATION OF 'O...	CITY	STATE	ENGAGEMENT ...	ENGAGEMENT ...	INNOVATION IN	IMPACT BY	COLLEGE OF B...
<input type="checkbox"/>	P.E.O. philanthropic organization	Member		Conway	Arkansas					
<input type="checkbox"/>	K-Life Youth organization	Board Member		Conway	Arkansas					
<input type="checkbox"/>	2016 Spring Job Fair	Other	Volunteer Resume Reviewer	Little Rock	Arkansas					
<input type="checkbox"/>	St. Joseph's Church Adoration Commission	Coordinator/Organizer		Conway	Arkansas					
<input type="checkbox"/>	Park Magnet Elementary School	Consultant			Arkansas					
<input type="checkbox"/>	High School Anatomy Tours	Coordinator/Organizer		Conway	Arkansas					

## Add Activity



Organization/Committee/Program Name

Position/Role

City

State

Country

Were you elected or appointed?

Was this compensated or pro bono?

Audience

Served Ex-Officio?

AACSB: If this activity contributes to professional practice standards or public policy, provide a classification




Engagement Activity Type \*

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above

If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

B
i
U
x<sup>2</sup>
x<sub>2</sub>
↶
↷
[ ]

Innovation in \*

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business
- ☐ other ways

### Position/Role:

Advisor  
 Board Member  
 Chair  
 Coordinator/Organizer  
 Director  
 Expert Witness  
 Guest Speaker  
 Health Care Provider  
 Judge  
 Member  
 President  
 President-Elect  
 President-Past  
 Secretary  
 Session Chair  
 Treasurer  
 Trustee  
 Vice President  
 Workshop Organizer  
 Other

If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ [ ]

**Impact by \***

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ [ ]

**College of Business Strategic Plan \***

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business

**Responsibilities/Brief Description (30 Words or Fewer)**

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ [ ]

**Brief Description of Key Accomplishments**

B *i* U x<sup>2</sup> x<sub>2</sub> ↶ ↷ [ ]

**▼ Supporting Document**

**Supporting Document Description**

**Web Address**

**--OR--**

**Upload File**

Drop file here or select to upload

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month

Day

Year

End Date

Month

Day

Year

CANCEL

SAVE

# Consulting

This screen is used to keep track of consulting activities ranging from academic, for profit, and government consulting. This screen should be filled out for substantial consulting activities and subject matter experts with documented service at local, state, national or international levels.

Consulting

Search...

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

Filters: None

<input type="checkbox"/>	CONSULTING TYPE	EXPLANATION ...	CLIENT/ORGANIZATION	ENGAGEMENT ...	ENGAGEMENT ...	INNOVATION IN	IMPACT BY	COLLEGE OF B...	MONTH, STAR...	DA
<input type="checkbox"/>	Academic		Test						January	
<input type="checkbox"/>	Litigation		UCA...	Academic	the classroom	scholarly activity	providing financial benefit	1c: To prepare students who are ready for career...		
<input type="checkbox"/>	Academic		University of Arkansas - AR Teacher Corp.						January	
<input type="checkbox"/>	Academic		University of Central Arkansas, Office of Human Resources						November	16
<input type="checkbox"/>	For Profit Organization		UCA							

## Add Activity

Category

**Category:**

Public  
Professional

Consulting Type

**Consulting Type:**

Academic  
For-Profit Organization  
Government  
Litigation  
Non-Governmental  
Organization (NGO)  
Non-Profit Organization  
Other

Client/Organization

City

State

Country

Audience

**Audience:**

International  
National  
Regional  
State  
Local

Were you elected or appointed?




Engagement Activity Type \*

Red star\* means field is required for activity to display in COB Engagement Activities reports.

Engagement in \*

- ☐ the academic community
- ☐ the business community (local, regional, national, and global)
- ☐ the campus community
- ☐ the classroom
- ☐ the local community
- ☐ other ways
- ☐ none of the above




If you marked an **Engagement Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

Innovation in \*

- ☐ the classroom
- ☐ academic programs
- ☐ scholarly activity
- ☐ service activities
- ☐ business
- ☐ other ways
- ☐ none of the above




If you marked an **Innovation Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

Impact by \*

- ☐ creating knowledge
- ☐ encouraging study
- ☐ providing financial benefit
- ☐ providing opportunities
- ☐ transferring knowledge
- ☐ other ways
- ☐ none of the above

If you marked an **Impact Activity Classification**, describe and/or quantify the activity

**B** *i* U  $x^2$   $x_2$    

College of Business Strategic Plan \*

- ☐ 1a: To prepare graduates for a career in business by providing technical skills and core competencies as part of a relevant curriculum
- ☐ 1b: To provide experiential education as part of a relevant curriculum
- ☐ 1c: To prepare students who are ready for careers in business
- ☐ 1d: To prepare students for further education and licensure
- ☐ 2a: To support faculty excellence in teaching

Served Ex-Officio?

Compensated or Pro Bono?



Approx. Number of Hours Spent Per Year

AACSB: If this activity contributes to professional practice standards or public policy, provide a classification



Brief Description (30 Words or Fewer)

**B** *i* U  $x^2$   $x_2$  ↶ ↷ [ ]

---

Brief Description of Key Accomplishments

**B** *i* U  $x^2$   $x_2$  ↶ ↷ [ ]

---

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

Start Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End Date

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Other Instructional, Scholarship, Professional Development, and Service – Not Reported Elsewhere

← Other Instructional, Scholarship, Professional Development, and Service - Not Reported Elsewhere

[Search Tips](#) [Rapid Reports](#)

Filters: None

☐ CALENDAR YEAR

☐ 2021

☐ 2021

☐ 2021

☐ 2021

## Add Activity

×

Calendar Year

For the following four text boxes, insert any additional material that you wish to have considered for this performance evaluation. It should not repeat information already present in the report (you may run the Custom Report to ascertain what is included). These sections should include any additional engagement activities that are especially noteworthy in terms of impact, innovation or engagement. This information may supplement or help explain information already present in the report.

Describe any other teaching efforts and accomplishments that you wish to have considered as part of the annual review process

B *i* U  $x^2$   $x_2$  ↶ ↷ ↺ ↻

---

Describe any other scholarly efforts and accomplishments that you wish to have considered as part of the annual review process

B *i* U  $x^2$   $x_2$  ↶ ↷ ↺ ↻

---

Describe any other professional development efforts and accomplishments that you wish to have considered as part of the annual review process

B *i* U  $x^2$   $x_2$  ↶ ↷ ↺ ↻

---

Describe any other service efforts and accomplishments that you wish to have considered as part of the annual review process

B *i* U  $x^2$   $x_2$  ↶ ↷ ↺ ↻

---

Distribution of Effort (must add to 100%)

Teaching (55% - 75%)

 %

Intellectual Contributions (20% - 35%)

 %

Service (5% - 25%)

 %

CANCEL

SAVE

# Annual Teaching Goals

← Annual Teaching Goals

SEARCH

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DELETE DUPLICATE COMPARE

SELECT COLUMNS

Filters: None

CALENDAR YEAR

2025

2024

2021

2021

Add Activity

×

Calendar Year

▼ Teaching Goals (1)

1st Goal

Goal

B i U  $x^2$   $x_2$  ↶ ↷ []

Result

B i U  $x^2$   $x_2$  ↶ ↷ []

⊕ Add Another Goal

Additional goals can be added by clicking here.

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# Annual Scholarly Goals

← Annual Scholarly Goals

SEARCH

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ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

<input type="checkbox"/> CALENDAR YEAR
<input type="checkbox"/> 2021
<input type="checkbox"/> 2021
<input type="checkbox"/> 2021
<input type="checkbox"/> 2021
<input type="checkbox"/> 2021
<input type="checkbox"/> 2020
<input type="checkbox"/> 2018

Add Activity

×

Calendar Year

▼ Scholarly Goals (1)

1st Goal

Goal

B

*i*

U

$x^2$

$x_2$

↶

↷

[ ]

Result

B

*i*

U

$x^2$

$x_2$

↶

↷

[ ]

⊕ Add Another Goal

Additional goals can be added by clicking here.

CANCEL

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# Annual Professional Development Goals

← Annual Professional Development Goals

SEARCH

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ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

☐ CALENDAR YEAR

☐ 2021

☐ 2021

☐ 2021

☐ 2021

☐ 2020

☐ 2020

☐ 2020

Add Activity ×

Calendar Year

▼ Professional Development Goals (1)

1st Goal

Goal

B

*i*

U

$x^2$

$x_2$

↶

↷

□

Result

B

*i*

U

$x^2$

$x_2$

↶

↷

□

⊕ Add Another Goal

Additional goals can be added by clicking here.

CANCEL

SAVE

# Annual Service Goals

← Annual Service Goals

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

☐ CALENDAR YEAR

☐ 2021

☐ 2021

☐ 2021

☐ 2021

☐ 2020

☐ 2020

Add Activity

×

Calendar Year

## ▼ Service Goals (1)

1st Goal



Goal

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

Subscript

Result

B *i* U  $x^2$   $x_2$  ↶ ↷ ↲ ↳

⊕ Add Another Goal

Additional goals  
can be added by  
clicking here.

CANCEL

SAVE

# Archived Reports

← Archived Reports

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

☐ CALENDAR YEAR

☐ MONTH, DATE

☐ DAY, DATE

☐ YEAR, DATE

☐ MONTH, FACULTY SIGNATUR...

☐ DAY, FACULTY SIGNATURE DA...

☐ YEAR, FACULTY SIGNATURE ...

No Data to Display

## Add Activity



Calendar Year

Date

Month

Day

Year

Upload File

Drop file here or select to upload

☐ As the faculty member, I agree with this document.

Faculty Electronic Signature

Faculty Signature Date

Month

Day

Year

☐ As the chair/school director, I agree with this document.

Chair Electronic Signature

Chair/Director Signature Date

Month

Day

Year

CANCEL

SAVE

# Summary Evaluation

← Summary Evaluation

SEARCH

Search Tips

Rapid Reports

ADD NEW

DELETE

DUPLICATE

COMPARE

SELECT COLUMNS

←

→

Filters: None

☐ YEAR

☐ 2020

☐ 2018

You do not have access to modify the fields on this screen. If changes are needed, contact your Watermark Faculty Success Administrator, [Amber Hall](#).

Year ⓘ

2020

Summary Highlights of Teaching Efforts ⓘ

Refer to Evaluation Memo

Summary Highlights of Intellectual Contribution Efforts ⓘ

Summary Highlights of Service Efforts ⓘ

Summary Comments of Faculty Member's Efforts ⓘ

Teaching Evaluation ⓘ

Intellectual Contributions Evaluation ⓘ

Service Evaluation ⓘ

Overall Evaluation ⓘ

Tenure Evaluation (if applicable) ⓘ

Promotion Evaluation (if applicable) ⓘ

Advancement Evaluation (if applicable) ⓘ

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Last Saved: June 2, 2021

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