

ACADEMIC AFFAIRS

Majors & SSCH by Department Dashboard Guide

The following guide provides assistance in running and understanding the information that the Argos dashboard returns. The dashboard is located within the Argos reporting tool which can be accessed here: https://it.uca.edu/banner/. The dashboard provides declared major, student semester credit hour (SSCH) production, and degrees awarded information based on Arkansas Department of Higher Education (ADHE) year and department. The figures come from census data reported to ADHE. University definitions can be found here: https://uca.edu/ir/enrollment-definitions/.

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I. Locating and Accessing the Dashboard

To locate the report navigate to Argos from <u>https://it.uca.edu/banner/</u>. Click the "Argos Production" hyperlink as highlighted below and then log in.

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The report is located at UCA.Administration.Institutional Research.Dashboards.Majors & SSCH by Department. Navigate through the folder hierarchy to find the report.

Argos - University of Central Arkansas
File Edit View Tools Help
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💫 UCA. Administration. Institutional Research. Da: 🔁
✓ ▲ Administration Follow this folder hierarchy.
▼ 🛅 Dashboards
Majors & SSCH by Department

The following screen will appear to the right of the navigation tree. Click the "Run Dashboard" button to see the dashboard.



II. Running the Dashboard

After clicking the "Run Dashboard" button, the dashboard's main page will appear.

Majors & SSCH by Department.Dashboard		- 0
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1/1/2020 4:01:34 (A., Designers, AmberH, PROD, Dashboards, Majors .SSCH by Department, Dashboard Majors, Degrees Awarded, and SSCH b	15/21	ACADEMIC AFFAIRS
Please click on the buttons below to view the specified data	Additional information and a dashboard guid http://uca.edu/#/facts-and-fgures/argos-da questions or need further help, please conta for your college/unt.	shboards/. If you have
Declared Majors Degrees Awarded SSCH - Fiscal Year SSCH and FTE - Fall Term	College of Business College of Liberal Arts College of Fine Arts and Communication Student Transtions Torreyson Library	Christa Harbor 501-852-0873 charbor@uca.edu
DFWI	Colege of Education Colege of Heath & Behavioral Sciences Colege of Natural Sciences & Mathematics Honors Colege Graduate School	Kristin Heffington 501-450-5371 kheffington@uca.edu
The below data is double counting students when used with the data above. Please properly notate the data pulled from this area as "Second Major(s)." Second Declared Degrees Awarded		
Majors - Second Major The below data is looking at undeclared students, who have pre-majors. Officially, these students are considered undeclared.		
Pre-Majors		

Clicking on a button will take you to the specific page. All pages request the user to input the same three variables (ADHE year, college, and department) before data will be displayed. The process for running the report for each page is the same and is shown below.

Note: ADHE years correspond closely with fiscal years. The year goes from Summer II to Summer I. For example, ADHE year 2015 includes: Summer II 2014, Fall 2014, Spring 2015 and Summer I 2015.



III. Interpreting the Dashboard

A. Majors

Once you run the Majors report, it displays the results below. The top of the report consists of tables and graphs.



The bottom of the report is an OLAP cube that allows for additional filtering. An OLAP cube is similar to a pivot table in Excel. A short explanation of how to use an OLAP cube is below. (See <u>Section C SSCH-Fiscal Year</u> for more details on how to manipulate the OLAP cubes.)



1) In this example, the "Program" dimension has been selected by clicking the dropdown highlighted in yellow. When the dimension is red that means the data is being filtered.

2) The "Dimension Editor" box will appear after the dropdown is selected.This is where dimensions can be filtered.



your filters or click the red "X" to cancel.

B. Degrees Awarded

This report displays degrees awarded for the years selected. (See <u>Section C SSCH-Fiscal Year</u> for more details on how to manipulate the OLAP cubes.)



C. SSCH – Fiscal Year

This report displays the SSCH generated over a fiscal year. Just like the other pages, this page requires the user to input the same three variables but the results are only presented in an OLAP cube.



By default, all courses are selected. The below example shows how to select specific courses to appear in the OLAP cube. To filter, adjust which courses have green checks and which have red Xs.



It is also possible to drag and drop different dimensions from one part of the report to another. Below the "Course" dimension has been moved from the "Available Dimensions" to the rows section on the left below "Level". This allows us to see each course for each term and the SSCH generated by that course.



At the bottom of this page there is an OLAP cube that contains data for the selected year and the previous four years.



D. SSCH and FTE – Fall Term

This page is similar to SSCH – Fiscal Year but only contains data for the fall term. It also displays full-time equivalency (FTE). The first OLAP cube displays SSCH for the selected and four previous fall term. The second OLAP cube displays FTE for the selected and four previous fall term. (See <u>Section C SSCH-Fiscal</u> <u>Year</u> for more details on how to manipulate the OLAP cubes.)

Majors & SSCH by Departm	ent.Dashboard – 🛛	×
Dashboard Options:	Report Options:	0
5/25/2017 1:46:05 UCA.Administration.Inst Research.Dashboards.N SSCH by Department.Dashboard	Iajors & SSCH and FTE by Department - Fall	5
ADHE Year:	Fall 2016 Run Query Main Page	
College:	Natural Sciences and Mathematics	
Department	Biology (To select Chemistry multiple College Natural Sci & Math departments, Computer Science Hold the Ctrl Geography key while Mathematics making Physics & Astronomy selections)	
	dule Term For Year Selected and Previous Four Years:	
Student Sem Available Dimension	ester Credit Hour (SSCH) Production	
Department V Subjec		
ADHE Term 🔽	→ ADHE Term 10 Fall 2012 10 Fall 2013 10 Fall 2014 10 Fall 2015 10 Fall 2016 10 Total by ROWS	_
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	OLAP cubes similar	
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<u>Full-Time Eq</u>	uivalent (FTE)	
Department V Subject		
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Tota	al by COLUMNS 566.4 601.8 610.7 645.0 635.2 3,059.0	
□Σ fkMeasures FTE ▼		*
<		>

E. DFWI

This page displays total drop/fail/withdraw/incomplete numbers for courses in the year and department(s) selected. Just like the other pages, this page requires the user to input the same three variables but the results are only presented in an OLAP cube. This report has data protected by FERPA. Releasing this data to the public or other non-school officials would be a VIOLATION OF FEDERAL LAW. For guidance on releasing this data, please contact the Office of Institutional Research. (See Section C SSCH-Fiscal Year for more details on how to manipulate the OLAP cubes.)

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the census day.	DFWIS by Department and ADHE Year wented is static and comes from the official university dataset. This data is pulled on uide are available at http://uca.edu/ir/facts-and-figures/argos-dashboards/.	IRS
ADHE Year: 2018-2019 College: Business Department: Accounting College of Busine Econ, Fin, Ins & Management &	n Systems Hold the Ctrl	
Available Dimensions BannerTerm Gender Gender Gender	Image: Students DFWI DFWI Rate 50 Value 50 Value 50 Value 50 Value	C
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F. Second Declared Majors

The data in the "Second Declared Majors" page is **double counting students** when used with the data above. Please properly notate the data pulled from this area as "Second Major(s)". This page is similar to the "Declared Majors" page. The difference is it includes the count of students whose second major is in the department selected at the top of the screen.



G. Degrees Awarded – Second Major

The data in the "Degrees Awarded – Second Major" page falls under the same stipulations as the "Second Declared Majors" in that the students are **being double counted** and the data needs to be properly notated as "Degrees Awarded – Second Major". This page is similar to the "Degrees Awarded" page except it refers to the student's second major.



H. Pre-Majors

Students that are pre-majors are not officially counted within a department. These students are officially counted as undeclared until the student is admitted into a program. Though not official, pre-major data allows a department and/or college to see the possible future demand on the program.



IV. Manipulating OLAP Cubes

OLAP stands for Online Analytical Processing. OLAP cubes are data structures that allow the end user to configure ("slice and dice") the same data into many different views. They are designed to aid in decision-making and better understanding of information. Similar to pivot tables within Excel, the end user can add/remove variables (dimensions) as well as filter and sort the data to drill down into the details or generalize to see the big picture.

Note:

For a more comprehensive explanation of OLAP Cubes please refer to the Argos In-Product Help Guide: http://webhelp.evisions.com/HelpFiles/Argos/5.3/en/Default.htm#Report%20Viewer%20Guide /OLAP.htm%3FTocPath%3DUser%2520Guides%7CReport%2520Viewer%2520Guide%7COLAP%2 520Data%2520Cubes%7C 0

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	BBA-Accounting	115	61	54		222	238	24	17 210	1,03
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	BBA-Management	60				145	163	18	37 195	75
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	BS-Economics	12	5	7		22	22	1	11 9	7
	BS-Information Systems	0	0	0		0	0		0 27	'
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	Total by COLUMNS	522	200	322		1,234	1,294	1,47	74 1,536	6,00
⊐Σ kMeasures Students マ										

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B. Adding/Removing Dimensions

Editing the dimensions of the OLAP cube allows the user to view the data grouped in different ways. In the following example, the OLAP cube first displays Accounting department majors by Fall term. Dragging and dropping the necessary dimensions edits the OLAP cube to display the data split out by race/ethnicity and gender for each Fall term.

]			rop dimensio mns or rows a			ensions area	
Program V ADVE_FERM 10 Fall 2012 Program Students T Value The available dimensions area to remove dimensions.							
BBA-Accounting	115		2.30	27/	210	1,052	
MACC-Accounting	12	14	9	13	13	61	
Total by COLUMNS	127	236	247	260	223	1,093	

This is what the OLAP cube looks like after moving the gender and race dimensions:



C. Filtering

Dimensions can be filtered to show only the user's chosen categories. A dimension **does not** need to be in the column and row areas to be filtered; it can be filtered from the available dimension area as well. For example, the user can click on the department dimension in the available dimensions area and filter it to show only enrollment for their department.

In the following example, the Race dimension is being filtered (the dimension has changed from a gray box to a red box). Within the dimension editor:

- The NR Alien category has been removed (red crossed circle to the left of the category).
 - This category will not be visible in the OLAP cube nor will it be displayed in the totals.
- The Unknown category has been changed to invisible (blue eye to the left of the category) in the dimension editor.
 - \circ $\;$ This category will not be visible in the OLAP cube but it will be displayed in the totals.
- All other categories were left with the default visible option (green eye to the left of the category) in the dimension editor.



 \circ $\;$ These categories will be visible in the OLAP cube and will be displayed in the totals.

To see examples of filtering an OLAP refer to Argos YouTube videos:

https://youtu.be/kYwXgRRcAuM https://youtu.be/ALmaNsYLk7M (starting at minute 1:30)

D. Exporting to Excel

After manipulating an OLAP cube, the data can be extracted to an Excel file for further manipulation or for adding into a report.



The OLAP cube data will display in Excel exactly as it was displayed in the OLAP cube within Argos. The OLAP cube does not import as an image but as a general data format so that it can be manipulated further in Excel as needed.

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	А	В	С	D	Е	F	G					
1	ADHE_Term	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Total by F	ROWS				
2		Students	Students	Students	Students	Students	Students					
3	Race	Value	Value	Value	Value	Value	Value					
4	American Indian/Alaskan Native	2	1	0	1	0		4				
5	Asian	3	3	7	8	5		26				
6	Black	14	31	32	40	24		141				
7	Hispanic	2	6	8	9	16		41				
8	Native Hawaiian/Pacific Islander	0	1	0	0	0		1				
9	Two or more races	1	3	9	5	7		25				
10	White	66	145	163	167	131		672				
11	Total by COLUMNS	95	197	222	231	184		929				
12												
13												