

Compensatory Time Entry Schedule 2023

Pay Period Number	Pay Period Entry Dates	Comp Earned Dates:	Timekeeper Entry Start Date	Timekeeper Entry Due Date	Approver Due Date
13	January 1-15	December 1-31, 2022	12/15/2022	1/3/2023	1/4/2023
14	January 16-31	January 1-15, 2023	1/10/2023	1/17/2023	1/18/2023
15	February 1-15	January 16-31	01/26	02/01	02/02
16	February 16-28	February 1-15	02/10	02/16	02/17
17	March 1-15	February 16-28	02/23	03/01	03/02
18	March 16-31	March 1-15	03/10	03/16	03/17
19	April 1-15	March 16-31	03/28	04/03	04/04
20	April 16-30	April 1-15	04/11	04/17	04/18
21	May 1-15	April 16-30	04/25	05/01	05/02
22	May 16-31	May 1-15	05/10	05/16	05/17
23	June 1-15	May 16-31	05/25	06/01	06/02
24	June 16-30	June 1-15	06/12	06/16	06/19
1	July 1-15	June 16-30	06/27	07/03	07/03
2	July 16-31	July 1-15	07/13	07/17	07/18
3	August 1-15	July 16-31	07/26	08/01	08/02
4	August 16-31	August 1-15	08/10	08/16	08/17
5	September 1-15	August 16-31	08/28	09/01	09/04
6	September 16-30	September 1-15	09/12	09/18	09/19
7	October 1-15	September 16-30	09/26	10/02	10/03
8	October 16-31	October 1-15	10/10	10/16	10/17
9	November 1-15	October 16-31	10/26	11/01	11/02
10	November 16-30	November 1-15	11/10	11/16	11/17
11	December 1-15	November 16-30	11/22	12/01	12/04
12	December 16-31	December 1-15, 2023 **Comp time earned in December cannot be entered in Banner until January 2024.			

This schedule is subject to revisions if needed during the year.