

2019 Leave Report Calendar

Calendar Year	Pay #	Leave Report Start	Leave Report End	Employee End Date	Approver End Date
2019	13	January-1	January-15	1/18/2019	2/1/2019
2019	14	January-16	January-31	2/5/2019	2/18/2019
2019	15	February-1	February-15	2/20/2019	3/1/2019
2019	16	February-16	February-28	3/5/2019	3/18/2019
2019	17	March-1	March-15	3/20/2019	4/1/2019
2019	18	March-16	March-31	4/3/2019	4/16/2019
2019	19	April-1	April-15	4/18/2019	5/1/2019
2019	20	April-16	April-30	5/3/2019	5/16/2019
2019	21	May-1	May-15	5/20/2019	6/3/2019
2019	22	May-16	May-31	6/5/2019	6/17/2019
2019	23	June-1	June-15	6/19/2019	7/1/2019
2019	24	June-16	June-30	7/3/2019	7/16/2019
2019	01	July-1	July-15	7/18/2019	8/1/2019
2019	02	July-16	July-31	8/5/2019	8/16/2019
2019	03	August-1	August-15	8/20/2019	9/2/2019
2019	04	August-16	August-31	9/4/2019	9/16/2019
2019	05	September-1	September-15	9/18/2019	10/3/2019
2019	06	September-16	September-30	10/3/2019	10/16/2019
2019	07	October-1	October-15	10/18/2019	11/1/2019
2019	08	October-16	October-31	11/5/2019	11/18/2019
2019	09	November-1	November-15	11/20/2019	12/2/2019
2019	10	November-16	November-30	12/4/2019	12/16/2019
2019	11	December-1	December-15	12/18/2019	1/2/2020
2019	12	December-15	December-31	1/3/2020	1/8/2020

This schedule is subject to revisions if needed during the year.