

**Room Condition Report/Damage Charges**  
**Residence Hall Room Damage Charges Revised 01/24/2020**

Damages to room or room furnishings beyond the limits of reasonable wear will be charged to the occupants of that room. The Condition Report is provided for your protection against incorrect charges to your personal account. It will be assumed that any damage to your room or room furnishings which has not been noted on the Room Condition Report must have occurred while you were in residence. Of Course, failure to properly complete the room check will make you liable for all repair and replacement cost.

The following information will acquaint you with the charges to be levied for specific damages to room or room furnishings.

ITEM	DAMAGE CHARGE
<b><u>STRUCTURAL</u></b>	
<b><u>Walls:</u></b> Repainting or touch up tape/marks/residue	\$ 15.00 per spot
Badly soiled/damaged walls (Paint entire wall)	\$ 150.00 per wall
Chipped or peeled paint (Touch up)	\$ 15.00 per spot
Nail holes	\$ 15.00 per hole
Paint complete room	\$ 550.00
Sheetrock repair (Holes 16 inches or less)	\$ 100.00 per hole
Sheetrock repair (Holes 17 inches or larger)	\$ 250.00 per hole
Message boards	\$ 24.50 per board
<b><u>Ceilings:</u></b> Painting (repainting per room)	\$ 350.00 entire ceiling
Ceiling Tiles	\$ 22.50 per tile
Tape marks, hooks, or nails	\$ 25.00 per hole
<b><u>Light Covers:</u></b> Long horizontal light covers (over	
Traditional 2 bulb fluorescent fixture)	\$ 30.00
Room Lighting Fixtures (Various Types)	( TBD ) Call For Cost.
Hallway Exit Light Fixture	\$125.00
Hallway Emergency Light Fixture	\$ 75.00
Square 24" X 24" (State & Bernard Type)	\$ 27.50
New, Farris, and Bear Covers are special order	
& will vary based on cost at time of Ordering)	\$ (TBD)
<b><u>Doors:</u></b> Room door (Damage replace entire door)	\$ 525.00 (Without Lock Set)
Nail holes, dart marks, minor damage	\$ 150.00*
Closet door damage/replace (per door)	\$ 85.00
Door lock set with core (Standard Type) (Replace Damaged/ Missing Set)	\$ 145.00 each
Door lock set with core (Lever Type ADA) (Replace Damaged/Missing Set)	\$ 275.00 each (New/Farris/Bear)
Closet knobs, pulls, etc.	\$ 15.50 each
Door Viewer / Peep Hole	\$ 22.50
<b><u>KEYS / RE-CORE</u></b>	\$ 75.00 (New/Farris/Baridon. All others \$50.00)
Access Card	\$ 10.00
Broken, bent, or replacement keys	\$ 10.00 each
<b><u>LAVATORY</u></b>	
Remove paint	\$ 75.00
Remove P-trap items	\$ 55.00
Cracked or broken lavatory	\$ 275.00
Faucet sets	\$ 105.00
Damaged Towel bar	\$ 35.00
Shower Curtain Rod	\$ 40.00 Damaged/Missing
Holes in Tubs/Showers	\$ 150.00-\$600.00 or (TBD)
Shower head	\$ 25.00 Damaged/Missing
Vanity Drawers-damaged/missing	\$ 75.00
Vanity Doors-damaged/missing	\$ 75.00
<b><u>TOILET</u></b> Commode Complete	\$ 325.00 – Greek Village \$ 450.00
Commode Tank Broken	\$ 225.00 – Damaged/Replacement
Broken Commode Tank Lid	\$ 110.00 - Damaged/Missing/Replacement
Broken Commode Seat	\$ 70.00 - Replacement

## FURNITURE

<u>Beds:</u>	Assemble or disassemble	\$ 27.50
	Bunking Pins	\$ 1.00 each
	Headboard/footboards	\$ 119.50 each
	Mattress	\$ 100.00
	Black Metal Twin Sized Bed Springs	\$ 105.00 (Broken/Damaged/Missing)
	Entire bed assembly with mattress	\$ 343.00 (Missing/Replace)
<u>Desk:</u>	Damaged tops, burn marks and etc	\$ 165.00 (Cabinet Only)
	Damaged or missing drawer	\$ 85.00 per drawer
	Damaged/Missing Desk Chairs	\$ 60.00 (Purple/Blue)
	Entire desk	\$ 379.00 (Damaged/Missing)
<u>Chest:</u>	Damaged tops, burn marks and etc	\$ 165.00 (Cabinet Missing)
	Damaged or missing drawer	\$ 85.00
	Entire chest	\$ 376.00 (Damaged/Missing)
<u>Blinds:</u>	Damaged or missing blinds	\$ 65.00 (Special Order / TBD)
	Damaged or missing wands	\$ 10.00
<u>Microfridge:</u>	Damaged or missing	\$ 600.00
<u>Refrigerator:</u>	Cleaning Refrigerator	\$ 47.50
	Missing/Damaged racks or drawers	\$ 55.00 each
	Replace Refrigerator 12 CU.FT. or less	\$ 600.00
	Replace Refrigerator 13 CU.FT. or more	(TBD)
<u>Electric Range:</u>	Missing oven rack	\$ 45.00 each
	Damaged or missing top burners	\$ 38.50 each
	Damaged or missing oven element	\$ 80.00
	Damaged Hood Vent above range	\$ 105.00
	Missing entire range	\$ 525.00
	Drip pans missing, damaged, uncleaned	\$ 7.00 each
<u>Windows:</u>	Single glass	\$ 105.00 Car, Con, Hughes (BROKEN / CRACKED)
	Insulated glass – Special Order	\$ 260.00 Ark, Bar, Ber, S/D, New, Farris, Bear, State.
	( Donaghey Hall windows are special order)	\$ 1,000.00 or (TBD)
<u>Screens:</u>		\$ 45.00
<u>Mirrors:</u>		\$ 150.00
<u>Floor tile VCT</u>		\$ 30.00 per tile
<u>Bath Linoleum/Floor Covering:</u>		\$ 440.00
<u>Refinish concrete floors per room:</u>		\$ 271.00
<u>Contact paper removal:</u>		\$ 95.00 per area
<u>Smoke detectors:</u>	Hardwired Panel	\$ 250.00 per device
<u>Cleaning Room:</u>	Extra dirty/cluttered	\$ 75.00 (Entire Room)
<u>Cleaning:</u>	Floor,sink,walls,windows,furniture	\$ 25.00 each (Partial Clean)
<u>Personal Property Left :</u>	(furniture, carpets, T.Vs, etc)	\$ 25.00 per each item
<u>Improper Resident Check out:</u>		\$ 50.00

**NOTE: ESA Cleaning & Repairs of Damages Additional charges may apply to damages and cleaning resulting from ESAs, and undocumented animals. This would cover areas throughout entire residence, i.e. condition of floors, blinds, doors and jambs, chests, desks, mattresses, head & foot boards, carpets, upholstery, removal of animal hair and droppings. Damages and cleaning costs that are not found listed will be determined when necessary.**

The listed prices are estimates only and are subject to change without notice. The Maintenance Department reserves the right to charge more than indicated in special or extreme cases. All questions concerning residence hall charges should be directed to the Housing Central Office (501) 450-3132 or Housing Associate Director for Facilities.  
(501) 450-3121.