SCHOLARSHIP MODIFICATION FORM – GRADUATE ASSISTANTS

Complete this form to adjust the tuition scholarship for a GA after the hiring document has been finalized. Return the signed form to the Graduate School. If you need to adjust the GA's salary or appointment period, you should submit a revised PAF instead.

Student's Name: Student's UCA Email:

UCA ID#:   Student's Graduate Degree Program:

Hiring Department:

Student is recommended for: appointment   reappointment

Dates of Appointment (mm/dd/yy):   through:

Will the student be graduating at the end of this appointment period?   No   Yes

Source of tuition scholarship funding: Dept   Grant – provide grant account #:

If grant funded, provide grant title:

Select the grant's source of funds:

Total Scholarship amount for the entire appointment period or maximum credit hours per semester:
(examples: "up to $5,000" or, "up to 9 credit hours/semester")

Enter the maximum tuition scholarship for each individual term below:

Fall   Fall award

Spring   Spring award

May, Summer 1, 10 & 13 week   May, Summer 1, 10 & 13 week award

Summer 2   Summer 2 award

Justification for GA Tuition Scholarship: (check all that apply)

Recruitment Incentive

Student Interest

Student experience and/or skill set

Teaching experience

To be competitive with other departments or institutions

Doctoral student

Other

For **REAPPOINTMENTS** only: The Director of Compliance must review the department's GA performance evaluation prior to approving a reappointment. If you did not attach the evaluation to the hiring document, please attach a copy here.

Department Chair or P.I. Signature:

Date: