

UCA College of Fine Arts
Department of Film, Theatre and Creative Writing
Creative Writing Program
Graduate Faculty Criteria

Teaching graduate students is a privilege. Faculty must demonstrate effectiveness in teaching, scholarship/creative activity, and service to be eligible for and to maintain graduate faculty status.

Teaching Effectiveness

Teaching effectiveness must be demonstrated consistently over the past three years for initial graduate faculty membership, or since the previous graduate faculty review for continued membership applications. All of the following should be considered, though initial membership applications will be more heavily weighted to item number one:

1. Instructor/course evaluations.
2. Effective service as chair or member of a graduate thesis committee.
3. Evidence of curriculum development through creation of a new course, revision of existing courses, or participation in other departmental curriculum development.
4. Leading independent or directed studies.
5. Sample syllabi from the past year as well as a single page statement of pedagogical philosophy demonstrating subject/topical currency.

Scholarship/Creative Activity Effectiveness

Any of the following academic and/or creative endeavors produced consistently over the past three years may be considered for initial graduate faculty membership, or since the previous graduate faculty review, for continued membership applications.

1. Published essays, articles, poems, fiction and any other literary writing in nationally recognized venues.
2. Scripts published and produced nationally and internationally.
3. Presentations at regional, national or international conferences.
4. Chapbooks or full length book publications other than self-publications.

Service Effectiveness

Effectiveness in service must be demonstrated consistently over the past three years for initial graduate faculty membership, or since the previous graduate faculty review for continued membership applications. All of the following should be considered, though particular emphasis will be given to service related to the graduate program.

1. Coordinating graduate activities, including but not limited to, recruitment, graduate assistant supervision, serving on the MFA committee, developing guidelines for orientation and other graduate student activities.
2. Coordinating creative writing program activities.
3. Serving on or chairing departmental, college, or university committees.
4. Serving on professional committees, boards, or being an officer in a professional organization.

5. Leading workshops/in-service activities, promoting the program at festivals, or conducting other professional activities, especially those pertaining to graduate students.

New tenure track hires with a terminal degree from an accredited institution are considered to be qualified to teach at the graduate level and, upon application, are automatically granted a three-year graduate faculty term.

Eight year Graduate Faculty Status

Faculty are only eligible for eight year status if they have first served a three year graduate faculty term.