UCA Graduate School

Important steps for completing your Thesis or Dissertation

Step 1:

Choose a TOPIC for your thesis/dissertation and identify your faculty advisor

Complete a: "Notice of Intent to Complete a Master's Thesis" form

Step 2:

Work with faculty advisor to choose the members of your committee

(3 for thesis, 5 for dissertation)

Step 3:

When you start your thesis/disseration hours, complete the "Committee Selection Form" found on the Thesis/Dissertation page on the Graduate School website .

Step 4:

5 weeks prior to graduation, e-mail a draft of your thesis/dissertation to the Graduate School.

Step 5:

It is strongly recommended that your Defense Meeting is at least 4 weeks prior to Graduation.

Step 6:

The two final copies of your thesis/dissertation are due at Torreyson West 328 at least 3 weeks prior to graduation.