

GRADUATE Student Permanent Withdrawal from Program Form



This form is NOT for the purpose of withdrawing for only the current semester.

A graduate student may permanently withdraw from their program by submitting this completed form to the UCA Graduate School, 201 Donaghey Ave, TORW 328, Conway AR 72035, ucagradschool@uca.edu

You must first contact the Financial Aid Office (450-3140) if you currently have any type of financial assistance. Contact Student Accounts (450-5015) for information about the student withdrawal and refund policy.

I, _____, UCA ID # _____
wish to permanently withdraw from my graduate program at the University of Central Arkansas
effective _____ Current Phone # _____
Full Mailing Address _____

This will become your permanent address of record

I wish to be withdrawn from ALL the classes in which I am enrolled, including future terms. I do not plan to return to the university at this time.

(Note: YOU MUST REAPPLY IF YOU DESIRE TO RETURN TO THE UNIVERSITY.)

READ CAREFULLY: I understand that I am responsible for paying any outstanding charges to the University associated with my enrollment and withdrawal, that I am responsible for clearing any outstanding obligations owed the University and that failure to do this may impact upon my ability to enroll or receive any other services provided by the university in the future. I understand that withdrawal may require my repayment of federal financial aid, in accordance with federal guidelines.

I understand that my academic standing will affect my eligibility for readmission at UCA and admission to other institutions of higher education in the future.

STUDENT SIGNATURE

DATE

----- For Office Use Only -----

Inactivated

Dept. Notified

Financial Aid

Library

Registrar

UCA Police

DATE STAMP HERE

Graduate Dean's Signature