

Minutes
UCA Faculty Senate
Tuesday, March 12, 2019
Wingo 315, 12:45 p.m.

Attendance:

College of Business: McMullen-p, McCalman-p, Lewis-p
College of Education: McClellan-p, Miller-p, Dailey-p
College of Fine Arts & Communication: Douglas-p, Talbot-aa, Hitt-aa
College of Health & Behavioral Sciences: Morris-p, Lowder-p, VanHoose-p
College of Liberal Arts: Burley-p, Pauly-p, Willis-aa
College of Natural Sciences & Mathematics: Padberg-p, Peppers-aa, Chen-p
At Large: Eskola-p, Forbush-p, Cook-p
Unaffiliated: Hicks-p, Wilson-p, Lea-p
Part Time: Richard-aa

FS President Mehta-p, FS VP Barnes-p, President Davis-aa, Provost Poulter-p

Guests in attendance:

Joshua Edinger-Lucero: SGA President
Taylor Beevers- SGA COE Rep
Riley Tribble-SGA CLA Rep
Tyler Van Brent-SGA Freshmen Rep
Dr. Taine Duncan, Chair of Faculty Handbook Committee
T.J. McDonald-UCA Bookstore

Introduction Items:

- I. Comments: President Davis-Unable to attend due to a prior commitment
- II. Comments: Provost Poulter
 - A. External Program Reviews and Accreditation Visits
 1. 2017–2018: AA, General Education; BA, BS, MFA, Film; BS, Communication Sciences and Disorders; BS, Family and Consumer Sciences; MA, Mathematics Education; MFA, Creative Writing; PhD, Leadership Studies; BA, BS, Theatre (NAST) - deferred decision; Note that NASAD accreditation remains in deferred decision status.
 2. 2018-2019: BS, Chemistry (ACS); BA, African/African American Studies; BA, International Studies; BA, BS, Interior Design (CIDA); HS Concurrent Enrollment Program (NACEP).

3. Also scheduled but not yet in my folder structure for this AY: BA, BS, Sociology; MS, Mental Health Counseling (I know they are working on it); BS, Health Sciences.
 4. Schedules for program review (subject to change for any number of reasons) are here:
<https://uca.edu/panda/academic-program-review/eapr-timing/eapr-schedule/>
- B. Workload Taskforce (Please see attached report)
1. Progress is being made. Started Google Drive with documents describing methods of direct and indirect instruction.
 2. Guiding principles: Dedicated to working with limited information. At some point we have to stop gathering information and move forward with what we have. Dedicated to have something flexible to present to faculty. Will send document of guiding principles to FS Execs. Committee is working well.
 3. Senator Morris: Constituents have asked about the timeline.
 - a) Provost Poulter: Conclude work by June and have something to present to faculty in August.
- C. Dr. Kevin Thomas has accepted position Associate Vice President of Enrollment Management.
- D. Senator Lewis: Could we re-examine the signatures needed when a student drops a class to include the requirement of instructor signature in addition to advisor? Leaving the instructor out of this process could cause problems. Had student drop his class without talking to him because student had miscalculated their grade, if talked to instructor this could have been prevented.
1. Senator Hicks: Had student trying to get my signature as instructor, and there is no place for that so they were misinformed.
 2. Senator Eskola: Some students still think they can drop online. Need more consistent language to be clear. Like the idea of adding the instructor to help students engage in conversation about specifics of class.
 3. Senator McMullen: To play devils advocate, why is someone who is being advised not being told to talk to instructor before they drop. This should be part of the process anyways.
 - a) Provost Poulter: Most advisors do tell students to talk to instructor but think a lot of students are afraid to approach and talk to instructor. Frontline targeted emails to students are using consistent language.

4. Senator VanHoose: This is a good opportunity to engage in conversations for both faculty and students. May need to work on diverse and inclusive language to help marginalized groups.
5. Senator McClellan: Additionally, could we change name of form to “Add/Drop” because the current “Schedule Change” form is confusing.

III. Comments: FS President Mehta

- A. FS Elections are Friday 3/15/19. Candidates have been announced. Voting will be via email ballot that day.
- B. Senator Forbush: Last meeting we made statement as FS Execs but we sent out the wrong document with meeting preparation materials. Will send you the correct draft of the document and put it on FS website.
 1. Senator McClellan: Is that statement meant to be response to what was said in previous meeting or a broader statement?
 - a) FS VP Barnes: Meant to address both and includes diversity and equity statements.
 2. Senator McClellan: With regard to the statement made, what outcome did FS Execs want to see?
 - a) Senator Forbush: Seeking to make statement that is reflective of the faculty and including everyone conceptually. There was lot of discussion around it, felt that it needed a response.
 3. Senator McClellan: Additionally, statement says Faculty Affairs II subcommittee was supposed to get a charge related to this but they did not.
 - a) Senator Forbush: That was the intention, but it could have been overlooked. We want to ensure that everything is accurate and reflective of faculty.
- C. Question about College of Business Technology Fee. Constituent thinks money goes into UCA general funds. Why is this not specifically for College of Business?
 1. Senator Forbush-FS Execs met with provost this morning, this technology fee goes to many different infrastructure things across campus.
 2. Senator McMullen: If something is labeled as a College of Business fee, then it should directly support students in College of Business. In meeting with Provost several weeks ago, it was said that it’s going toward salaries.
 3. Provost Poulter: Think some additional differentiation is needed here. College of Business Fee instituted to offset higher salaries in College of Business. College of Business Technology Fee is something different and would have to look into and double check some information.

4. Senator McMullen: Sometimes, as faculty members, we lose perspective of how much our students pay for classes. Would be helpful to have a brief presentation about what their money is going toward.
 - a) Senator Forbush: We recently did this with our program and it could be different for every program depending on specific fees.
 - b) Senator Eskola: Students have been concerned about fees (particularly in online classes). Think it would be helpful to have a summary.
 - c) Provost Poulter: That information is on Student Accounts website:
 - (1) <https://uca.edu/studentaccounts/university-mandatory-fees/>

IV. Subcommittee Updates

- A. Faculty Affairs I Update
 1. Senator Lowder: No report.
- B. Faculty Affairs II Update
 1. Senator Padberg: No report.
- C. Academic Affairs Update
 1. Senator McMullen: Gathering information to make a report. Stay tuned.

V. Presentation by SGA on Open Educational Resources

- A. Joshua Edinger-Lucero: SGA recently passed resolution in support of Open Educational Resources (OER). Some colleges and departments at UCA already use these.
- B. Taylor Beevers: Please see attached SGA Presentation Powerpoint for data.
- C. Senator Morris: Concern about how questions were worded.
- D. Senator Burley: What do you think is the acceptable cost of textbook for a UCA student?
 1. Taylor Beevers: We do not have that specific data, but possibly \$120.
- E. Taylor Beevers: Continued with Powerpoint. Highlighted OpenStax at Rice University and MERLOT (Multimedia Educational Resource for Learning and Online Teaching). “The cost of textbooks is a major affordability issue among college students. We want all students to have access to quality resources. By allowing students equal access to these resources, we are removing the barrier for students to stay enrolled in courses, complete courses, and continue their college careers.”
- F. Joshua Edinger-Lucero: In SGA we represent interest of students. Shared governance works because we can come to Faculty Senate and start this conversation. We are lifelong learners so that is why we are making this presentation. Many thanks to faculty who are already using this. Thank you for letting us present to you.

- G. Senator McClellan: Are faculty in violation of agreement with UCA Bookstore if we refer students to OER?
1. TJ McDonald-UCA Bookstore: Directing students to free online resources would not violate that contract.
 - a) Average student paid \$160 to rent books (for an average of 4.3 books). 90-95% of students rent textbooks.
 - b) Most students surveyed indicated they waited to purchase textbooks to see if the professor actually used the books.
 2. Senator VanHoose: Well done, SGA students. Thank you for presenting. Have you investigated how this would affect Financial Aid available for students long term?
 - a) Joshua Edinger Lucero-We have had these questions from the provost and president. If we moved forward, those would have to be considerations.
 3. Senator Eskola: Is there an incentive program to encourage faculty to use these materials?
 - a) Taylor Beevers-University of Arkansas has an incentive program, and there are some grant programs available.
 4. Provost Poulter: Example-UCA College of Education iPad program took some of their budget funds to incentivize this. We do not have anything university wide yet but would want to do that.
 5. FS VP Barnes: Good presentation, SGA students. College of Education is doing a lot of this and our colleagues would love to talk with faculty considering OER.
 6. Senator Lea: Can we also share this presentation with our colleagues?
 - a) Taylor Beevers: Yes.
 7. Senator VanHoose: Can College of Education and Center for Teaching Excellence work on a lunch and learn for this?
 - a) FS VP Barnes: Should be able to do that.

Action Items:

- VI. Approval of minutes from 2/28/19 meeting.
 - A. Motion by Senator McClellan, second by Senator Padberg.
 - B. Motion passes.
- VII. Consideration of Faculty Handbook Revisions
 - A. Motion to adopt all the changes to each chapter of the Faculty Handbook submitted by the Faculty Handbook Committee during the last Faculty Senate meeting, by Senator Forbush, second by Senator Wilson.
 1. Discussion:

2. Senator Burley: Chapter 3, VI, A, 2 Wording changed from DTPC to DPAC-That puts the chair in the initial review process (as member of DPAC), was that intended?
 - a) Dr. Taine Duncan: Academic Council recommended that because they wanted this to be very developmental for faculty.
3. Senator Burley: Chapter 3, VI, A, 2 - Question about wording “or equivalent committee” why is that included? How could you ensure that the DPAC did not get bypassed for a different committee with different makeup?
4. Dr. Taine Duncan: That wording is for departments or schools who may have different structures.
5. Motion/proposed amendment to replace “or equivalent committee” with “in lieu of” by Senator Burley, second by Senator Douglass.
 - a) Senator Forbush: Clarification-this would send wording for this part back to Faculty Handbook Committee.
 - b) Motion passes.

B. Return to vote on original motion including all chapters/content with exception of amendment indicated above.

1. Motion passes.

C. Dr. Taine Duncan: Will convene handbook committee immediately to work on revisions and get them back to FS to keep with the timelines that FS must follow.

VIII. Constituent Concerns

- A. Senator McCalman: Constituent question-have heard rumors that there are 3 credit hour classes on campus that if taken and earn certain grade and will yield 9 hours credit. Is this happening?
 1. Senator Burly: Yes, Languages, Literatures, Linguistics, and Cultures does that with testing into advanced language classes.
- B. Senator Burley: The College of Liberal Arts Senators had trouble recruiting anyone from the college to run for election in part because faculty feel that the Senate spends too much time listening to invited guests report on whatever it is they have going on, usually with the intent of informing Senators so that they will, in turn, inform the rest of the faculty. The Senate has become the conduit for entities across campus to inform faculty, including the Provost and the President. The problem is that we do need some kind of mechanism for information to flow from administration and various entities to the academic side, but the Senate does not have that responsibility. There is a mechanism in place for some of this--our University Committees are directed to send their minutes to the Chair of the Committee on Committees and some committees are required to report to the Senate, either by oral presentation or a written report or both, but that hasn't

happened regularly and the required reports that have been received are not all on the website required (just Athletics as far as I can see). The other mechanism is the Council of Deans who then share information from their biweekly meetings with chairs and directors who share information with their respective faculties. But we do not have any mechanism in place for something like today's meeting where SGA came in to present their plea for faculty to consider using Open Education Resources rather than require textbooks. This is not Senate business, and now SGA believes they have informed faculty of their wishes and expect the 23 senators in the room to...what? Send out emails summarizing their presentation in hopes that faculty will now consider OER? No senators became senators thinking that this was their job. The Senate spent about 60 minutes on this day doing things that are not any part of the functions outlined in the Constitution. Perhaps a senate sub-committee should be charged with finding or creating a mechanism where entities that wish to communicate to faculty have some venue for doing so when that communication does not fit into one of our designated functions (namely, just to inform or make requests). At the least, the senate needs to stop invited guests from using the senate as the means to communicate requests and information to faculty.

1. Senator Pauly spoke in agreement.
 2. Senator Forbush: We are doing some of things your statement addresses.
 3. Senator Burley: Most of what we are doing is informational. That is different from the established function of the senate.
 4. Senator Daley: What is it that you are trying to change? What are your constituents specifically concerned about.
 5. Senator Burley: Wondering if this is the best use of the time we have. Reiterated function of the senate.
 6. Senator Eskola: CHBS is largest college, and we only had one person volunteer. Have had more resolutions in past. More action items needed.
 7. Senator Morris: This comes back to workload. Service is burdensome.
 8. FS VP Barnes: Might need shift and changes within culture of FS. Want to ensure that we are performing our charges.
 9. Senator McClellan: We are given information that often does not fall into purview of Faculty Senate.
 10. FS VP Barnes: Hearing suggestions for how we move forward in the future. Want to focus on actionable items.
- C. Senator Douglas: Since it is possible for those on 9-month contract to be paid over 12 months, if they wish, but told this cannot be done for 10-month. Can we look into this?

Reminders:

- IX. Next regular meeting on Thurs. March. 28, 12:45-2:30 p.m. in Wingo 315.
- X. College and Unaffiliated elections will run on Fri. March 15 from 8:00 am to 4:15 pm.
Please encourage your constituents to vote.
- XI. Fall planning: no T/Th courses at 2:40 pm.