

Resolution for Technical Editor for UCA Faculty Handbook

WHEREAS, the UCA Faculty Handbook provides specific information about faculty principles, policies, procedures, responsibilities, opportunities, privileges, and other important details for faculty members,

WHEREAS, it is important for this document to be clear and cohesive due to the direct effects it can have on faculty members,

WHEREAS, the Faculty Handbook is revised annually and over the years these changes have affected the continuity and clarity of the document, occasionally causing conflict within the document itself,

WHEREAS, the Faculty Handbook Committee is tasked with reviewing, considering suggestions, and recommending changes to the Faculty Handbook; but its members cannot be expected to be experts on grammar, mechanics, and overall continuity,

WHEREAS, the membership of the Faculty Handbook Committee is never the same for consecutive years which can lead to inconsistency when making changes to the document,

WHEREAS, much of the work that is needed to strengthen and polish the Faculty Handbook is editorial, and the document would greatly benefit from the expertise of a professional,

Now, therefore, be it RESOLVED, That the UCA Faculty Senate designate up to \$1000 to hire a technical editor to assist with editing and organizing the UCA Faculty Handbook to ensure consistency and clarity within the document.