

Minutes
Faculty Handbook Committee

Tuesday, March 2, 2010

1:40 – 3:00, Wingo 214

Present: Kurt Boniecki (Chair), Lance Grahn (Provost), Francie Bolter, Don Bradley, Mary Mosely, Susan Moss-Logan, Mike Schaefer, John Parrack (ex officio), Elaine McNiece (associate provost/dean of the graduate school and invited guest)

I. Approval of Minutes

Bolter motioned to approve the minutes from February 16, 2010. Bradley seconded. The minutes were unanimously approved (7-0).

II. Today's Business

A. Change to Appointment of Graduate Faculty

The committee reviewed a proposed rewrite of Ch. 3, section XIX, presented to the committee by Provost Grahn on behalf of Dean McNiece, the Graduate Council, and the Council of Deans. Bolter presented a revision to the proposed change that maintained consistency with existing handbook language. McNiece presented the following revision to Bolter's revision that maintained consistency with the version approved by the Graduate Council and the Council of Deans.

UCA offers coursework leading to graduate certificates and two types of graduate degrees—professional and research—at three levels: 1) master's, 2) specialist's, and 3) doctoral. Consequently, acceptable standards for appointment and participation of faculty in graduate programs vary considerably across disciplines and within programs.

The criteria for graduate faculty status will be developed by the ~~tenured~~ graduate faculty and chair of each department offering graduate programs, including qualifications of and expectations for graduate faculty, associate graduate faculty, and affiliated graduate faculty. Any department offering a graduate program will submit a graduate faculty plan to the Graduate Council.

Appointment to the graduate faculty will be by application, ~~which must be approved by~~ to the department's ~~tenured~~ graduate faculty and chair following the guidelines and procedures outlined on the Graduate Faculty Application and the departmental graduate faculty criteria reviewed by the Graduate Council.

Members of the Graduate Faculty are expected to engage actively in the graduate program of the University and to pursue professional activities consistent with that participation.

Graduate Faculty membership affords faculty all rights and privileges associated with graduate faculty status.

The Graduate School will maintain guidelines for Graduate Faculty appointment, an application for appointment to the Graduate Faculty, and criteria for graduate faculty status in each graduate program.

Schaefer motioned to accept McNiece's revision. Mosely seconded the motion. Discussion focused on whether the criteria for graduate faculty status should be developed by just the graduate faculty, the tenured faculty, or all faculty in a department. The committee voted 5-2 in favor of the motion.

B. Change to the Charge of the Graduate Council

The committee reviewed the following change to Ch. 7, section II.H.1.d., regarding the charge of the Graduate Council.

To review and recommend **policies and criteria** faculty for graduate **faculty** status.

Schaefer motioned to approve the change. Bradley seconded the motion. The committee voted unanimously (7-0) in favor of the motion.

C. Proposed New Clinical Assistant Professor Tenure-track Rank

Bolter and Moss-Logan presented language describing a new tenurable clinical assistant professor rank. The rank would allow departments the flexibility to hire tenure-track faculty whose credentials and responsibilities (e.g., a masters with certification and greater pedagogy) differ from the credentials and responsibilities the department expects of assistant professors (e.g., a terminal degree and greater scholarship). The clinical assistant professor rank would be promotable to associate professor if the faculty member earns a terminal degree and meets the department's criteria for promotion to associate professor. Parrack asked that the language explicitly state that promotion to associate professor will fully meet the requirements of the associate professor rank. Bradley moved to table the proposal until the next meeting. Schaefer seconded the motion. The motion was unanimously approved (7-0).

III. Next Meetings

Boniecki reminded the committee that the next regularly scheduled meeting would be Tuesday, March 16, 1:40 – 3:00 p.m., in Wingo 214. Boniecki also mentioned that additional meetings may be necessary.