

Minutes
Faculty Handbook Committee

Tuesday, February 16, 2009

1:40 – 3:00, Wingo 315

Present: Kurt Boniecki (Chair), Francie Bolter, Don Bradley, Susan Moss-Logan, Mike Schaefer, John Parrack (ex officio), Jonathon Glenn (associate provost and invited guest)

I. Approval of Minutes

Bolter motioned to approve the minutes from February 2, 2009. Schaefer seconded. The minutes were unanimously approved (5-0).

II. Today's Business

The committee considered the following proposed changes to the Discipline Committee:

1. Change the name to the Academic Integrity and Discipline Committee.
2. Change the charge to include hearing cases of academic misconduct.
3. Require that, in cases of academic misconduct, the committee would also report to the provost.
4. Change the membership to four tenured faculty appointed by the Faculty Senate for four-year terms, the sophomore, junior, and senior class presidents, a graduate student elected by the Graduate Council, and four administrators appointed by the president for four-year terms.
5. Change the committee chair to the longest serving faculty member.
6. Require a superquorum of nine members (75%), including the graduate student member if the case involves a graduate student.
7. Require an annual orientation/training meeting.

The committee made the following suggestions:

1. Replace the graduate student elected by the Graduate Council with the Graduate representative on SGA. Contact the SGA president to hear his opinion about this change.
2. Have the administrators be appointed by the Staff Senate rather than the president. Contact the Staff Senate to hear their opinion about this change.
3. Include a section on procedures that would explain what should be covered during the orientation/training meeting.
4. Set a specific month, such as September, when the orientation/training meeting must occur.
5. Add a sentence to the Academic Adjustments and Appeals Committee stating that it does not hear cases of academic misconduct so that there is no confusion over the charges of the two committees.
6. Change to whom the committee reports to the "Vice President for Student Services and, when appropriate, the Provost."

Further discussion focused on whether the chair of the committee should be elected or be the longest serving faculty member. The committee generally agreed that the longest serving faculty member would ensure better continuity. Boniecki stated that he would make the suggested changes and bring a revised proposal to the committee at a later date.

III. Future Business

Boniecki asked committee members to review the proposed changes to the Graduate Council and the appointment of graduate faculty for the next meeting. Bolter created a revision of the proposed change to the appointment of graduate faculty. Boniecki stated he would forward the revision to the committee members.

IV. Next Meeting: Tuesday, March 2, 1:40 – 3:00 p.m., Wingo 214