Minutes
Faculty Handbook Committee
Tuesday, February 2, 2009
1:40 – 3:00, Wingo 214

Present: Kurt Boniecki (Chair), Lance Grahn (Provost), Francie Bolter, Don Bradley, Mary Mosley, Susan Moss-Logan, Mike Schaefer

I. Approval of Minutes

Schaefer motioned to approve the minutes from December 1, 2009. Bolter seconded. The minutes were unanimously approved (8-0).

II. Today’s Business

A. Conflict of Interest on College Tenure and Promotion Committees

Bradley motioned to add the following to paragraph 3 of Ch. 3, Section VIII. C. 1:

The department tenure and promotion committee will elect from its members the representative(s) and one alternate for the college committee. Committee members may recuse themselves or be excused by a majority vote of the committee in the event of a conflict of interest. The alternate will serve should a committee member have a conflict of interest that induces a recusal or excusal, be on leave, or apply for promotion.

Schaefer seconded the motion. The motion was unanimously approved (8-0).

B. Rewrite of Faculty Ranks

Bolter and Moss-Logan distributed handouts showing the organization of the various faculty ranks and providing draft language for the Faculty Handbook. Considerable discussion followed regarding the descriptions of the non-tenure-track ranks and the possible need for a tenure-track clinical rank. Bolter and Moss-Logan agreed to consider members’ suggestions and concerns and present a revised draft to the committee at a later date.

III. Future Business

Boniecki distributed handouts describing proposed changes to the Graduate Council and the Appointment to the Graduate Faculty. Discussion of the proposed changes will take place at the next meeting.

IV. Next Meeting: Tuesday, February 16, 1:40 – 3:00 p.m., Wingo 315