Meeting Minutes

University of Central Arkansas Faculty Senate

Thursday, October 24, 2013

**Attendance:**

College of Business: Jim Downey (2014), Kaye McKinzie (2015), Don Bradley (2016)

College of Education: Shoudong Feng (2014), Alicia Cotabish (2015), Jud Copeland (2016)

College of Fine Arts and Communication: Lanette Grate (2014), Garry Craig Powell (2015), aa-Christian Carichner (2016)

College of Health and Behavioral Sciences: Melissa Shock (2014), K.C. Poole (2015), Alexandra Marshall (2016)

College of Liberal Arts: Clayton Crockett (2014), Phillip Spivey/Jacob Held (2015), Chris Craun (2016)

College of Natural Science and Mathematics: Charles Watson (2014), Rahul Mehta (2015), Ben Rowley (2016)

At Large Senators: Brian Bolter (2014), Doug Isanhart (2014), Debbie Bratton (2015), Art Lichtenstein (2015), Kim Eskola (2016), Amber Wilson (2016)

Part-Time: Deb Forssman Hill (2014)

1. Call to Order
2. Comments from President Courtway-unable to attend.
3. Comments from Provost Runge
   1. Arkansas Higher Education Coordinating Board meeting in Harrison, AR tomorrow, Friday, October 25, 2013. We will be sending a team to this meeting. We will address our objection to the UAMS Physical Therapy program.
   2. Homecoming is this Saturday, October 26, 2013. It is also Bear Facts Day.
   3. December 6, 2014 (during the evening) will be the Holiday Event at President’s home (open to campus and community).
   4. May 10, 2014 will be the Night of Distinction.
   5. President has gathered a task force on E-cigarettes.
   6. Kandi Hughes (new lawyer) began on Monday, October 21, 2013. She will fulfill the roles of associate general counsel, compliance coordinator, and affirmative action officer.
   7. Campus Talk will be held Thursday, October 31, 2013, in the Student Center Ballroom at 1:40pm.
   8. Two accreditation visits next week ABET for Computer Science and APA for Psychology.
   9. Advertisements are running for the Dean positions and Chief Technology Officer.
4. Approval of Minutes from October 8, 2013
   1. Motion to approve by Senator Copeland, second by Senator Bolter.
   2. Passed unanimously.
5. Approval of Minutes from October 10, 2013
   1. Motion to approve by Senator Bradley, second by Senator Bolter.
   2. Passed unanimously.
6. Report: Higher Learning Commission Review and Visit; Dr. Jonathan Glenn; Associate provost for Academic Services and Student Success
   1. Purpose of the visit.
      1. Focused-Visit on Strategic Planning.
      2. Embedded Substantive Change Request: Authorization to offer the DNP program.
   2. The visiting team: veteran C-Es and HE veterans.
      1. Dr. Kathie S Gilbert, team chair--University Ombudsman, Western New Mexico University.
      2. Mr. Thomas G. Sonnleitner--Vice Chancellor for Administrative Services, University of Wisconsin-Oshkosh.
      3. Dr. Lois Kazmier Halstead--Vice Provost & Vice President of University Affairs, Rush University [added to the team when we folded in the DNP substantive change request]
   3. Pertinent History
      1. Financial Monitoring [separate process, but obviously inextricably related]
      2. Strategic Planning Monitoring
      3. DNP
   4. Assignment - Two Stages
      1. First stage: monitoring report (plan created)
      2. Second stage: focused visit (plan "fully established")
      3. Second stage assignment: "The focused visit team will expect to see the comprehensive, long-range plan fully established. Successful results of the implemented plan will include a budgeting process that reflects allocations based on strategic priorities, which in turn advance diversity, governance, communication, assessment of student learning, and assessment of institutional effectiveness."
   5. The Visit
      1. Team arrives in central Arkansas on Sunday, November 10, and begins their work that evening just among themselves.
      2. Exact itinerary for Monday and Tuesday won't be known until about a week before the visit.
      3. However, some expectations:
         1. Monday is usually the meeting and conversation day. Members of the team will have a lot to do, so they will likely move conversations along fairly quickly, with very intentional questions.
         2. Tuesday typically is just wrap-up: the team works together to ensure that they are in agreement about the findings of the visit; the team meets with the president to describe the findings; finally, the team meets with an as-yet-undefined group of campus constituents for the broader exit interview.
         3. Team typically meets with president's executive staff first thing on the Monday.
         4. Each team member will have provided to the team chair a list of groups and persons with whom they wish to meet; the chair will have worked her magic and created the itinerary that will be sent to us -- presumably the lists will overlap and some efficiencies can be realized by combining meetings (one and a half days isn't very long).
         5. Some "usual suspects" for meetings with a team: Board of Trustees (lunch already scheduled: all are planning to attend!), President, Provost, Steering Committee, Executive Staff, Faculty Senate, Staff Senate, SGA, and others; in the case of the DNP part of the visit, which involves curriculum, research, distance education, etc.: curriculum committees/councils, sponsored programs, faculty development units (IDC), IT, and others.
         6. Suzanne Massey in our office will be working with me on logistics (we've been proactively reserving venues for meetings large and small).
   6. After the visit
      1. \* Errors-of-fact opportunity for us.
      2. \* Ultimately, IAC (Institutional Actions Committee) will accept, reject, or modify the team's recommendations and issue an official report.
      3. \* The next Comprehensive Visit will, if we continue to progress and perform satisfactorily in the monitored areas, end the monitoring status.
7. Consideration of Recommendations from Committee on Committees; Senator Don Bradley (Will need to Suspend the Rules)
   1. Motion to suspend rules by Senator Bradley, second by Senator Rowley.
   2. Passed unanimously.
   3. Motion to approve the list as currently presented by Senator Bradley, second by Senator Wilson.
   4. Passed unanimously.
8. Consideration of Diversity Statement
   1. Motion to accept the statement submitted by the College of Business by Senator Bradley, second by Senator Eskola.
   2. Discussion by Senator Copeland, Senator McKinzie, Senator Crockett, Senator Bolter, Senator Bratton, Senator Lichtenstein, and Senator Craun.
   3. Senator Bradley called the question.
   4. Yes- 22, No-0, Abstention-1
9. President’s Comments: Update on Standing Committees
   1. President Courtway will host a Holiday reception for Faculty Senate and Staff Senate on Monday, December 9, 2013 6-7:30pm.
   2. Standing committee chairs have been appointed and they will be responsible for calling their first meetings and getting the process started of working on their assignments.
   3. Motion to move meeting on Tuesday, November 12, 2013, to Thursday, November 14, 2013, by Senator Bradley, second by Senator Rowley.
10. Faculty Concerns
    1. Senator Bradley reports the athletic committee met this week. Due to some turnover in the basketball team (coaching change) APR may drop.
    2. Senator Copeland requests that parking meters be done away with and also requests that the batteries on the meters be looked at.
    3. Senator Shock submitted the following constituent concern: “*Did you know we can no longer "reserve" visitor parking spaces for guests coming to campus (i.e. guest speakers, etc)? We can get a visitor's pass that allows them to park anywhere on campus that is not handicapped or reserved but we need guest's driver's license number and license plate number to do this (I would be hesitant to provide my driver's license number.) Parking is already a huge issue and it is a poor reflection of hospitality to invite someone to campus and then require them to park "wherever" in my opinion. I noticed just last week the trustees had reserved visitor parking.*
    4. Senator Rowley-be sure you get a copy of the handout about on parliamentary procedures. Get you flu shot, clinic November 6-7 for students and November 8 for Faculty/Staff.
11. Adjournment
    1. Motion to adjourn by Senator McKinzie, second by Senator Grate.