

Faculty Senate Meeting

September 8, 2015

Announcements by Steve Runge, Executive Vice President and Provost

1. **Graduation Application Change and Deadlines**
 - Faculty are encouraged to communicate to students the recent changes to the undergraduate graduation application procedures and deadlines. (see handout)
2. **Fringe Rate Change**
 - The fringe rate for grants will be changed to the actual rate effective October 1, 2015.
3. **Honors College Dean Position**
 - Dr. Rick Scott has announced his intent to step back to faculty and begin phased retirement effective July 1, 2016.
 - A search committee will soon be formed to identify Dr. Scott's replacement.
4. **Diverse Faculty Hires**
 - The university will be placing an advertisement in the November 5, 2015 special recruitment and hiring edition of *Diverse Issues in Higher Education*.
 - This will be a joint advertisement to include faculty positions across all academic colleges/units.
5. **Faculty Instructional Workload**
 - An update version of the faculty instructional workload report is near completion and is forthcoming.
6. **UCA Testing Center**
 - Testing services for the Disability Resource Center are now being handled by the UCA Testing Center.
 - The scheduling of these testing services will still be managed by the Disability Resource Center.
7. **Announcements:**
 - The Faculty Handbook Committee will hold its first meeting for the academic year on Friday.
 - The First-Year Multi-Cultural Student Dinner will be held on September 15th at 5:30pm in the Student Center Ballroom. Dr. Willie Hardin will be the keynote speaker.
 - Board Trustee Sheila Vaught will have her next quarterly meeting with Academic Affairs on September 15th.

Academic Deadline Revisions

New Graduation Application Deadlines

The Registrar's office and the Academic Advising Center have been working to make several changes to the undergraduate graduation application procedures.

The deadline for submission of the graduation application will be earlier than in the past. The changes will be phased in during the 2015-16 academic year, and beginning in 2016-17, all applications will be due one year in advance of the graduation date per the schedule below. Moving up the deadline will allow students greater opportunity to meet all outstanding requirements for completion of their degree by the desired graduation date. Also, for most departments, the graduation application will be approved by a full-time advisor rather than a faculty advisor beginning with applications for the December 2016 graduation. **Faculty advisors will continue to approve applications for the December 2015 - Summer 2016 graduation dates. Faculty advisors will also continue to advise students prior to course registration as is the current practice.** The new deadlines and responsibilities are summarized in the table below.

<u>Graduation Date</u>	<u>Graduation Application Due to Registrar's Office</u>	<u>Graduation Application to be Approved By:</u>
		(a)
December 2015	October 9, 2015 or earlier	Faculty Advisor
May 2016	October 9, 2015 or earlier	Faculty Advisor
August 2016	October 9, 2015 or earlier	Faculty Advisor
December 2016	October 9, 2015 or earlier	Full-time Advisor
May 2017	April 1, 2016 or earlier	Full-time Advisor
August 2017	April 1, 2016 or earlier	Full-time Advisor
December 2017	October 3, 2016 or earlier	Full-time Advisor

(a) Any departments that currently use full-time advisors to approve graduation applications will continue that practice. For example, the Departments of Biology, Communication Sciences & Disorders, Elementary, Literacy & Special Education, Mid-level Education, Music, Nursing, and pre-Physical Therapy will continue to use full-time advisors.

During the semester of graduation, a student will need to submit an "Intent to Graduate" form with the Registrar's office.

The Registrar's Office is in the process of updating the Application for Graduation form, and it will be available on their website in the near future.