UCA *Faculty Handbook* Committee

Minutes – October 25, 2013

The committee convened at 8:00 in the Provost’s conference room, with Francie Bolter, Kevin Browne (Chair), Janet Filer, Graham Gillis, Chenyi Hu, John Parrack, Laura Young (for Steve Runge), Michael Rubach, Mike Scoles, and Charles Watson in attendance.

Filer moved, and Parrack seconded approval of minutes from 10/11/13. The motion was approved (7 yes, 0 no, 2 abstaining).

Browne reported that Runge reminds the committee that its description in the *Faculty Handbook* provides that the Provost may designate an associate provost to serve as a committee member.

Rubach raised a question about the line-item maximum salary for Instructors, as this could affect recruitment of ABD candidates for Assistant Professor positions. Gillis later indicated that the maximums are $75,686 and $87,525 for 9-month and 12-month Instructor positions, respectively. These maximums are normally increased by 2 to 3 percent each fiscal year.

Scoles moved to initiate a campus-wide discussion linking tenure and promotion to associate professor. Rubach provided a second. Bolter suggested that this is a Faculty Senate issue. Filer asked Watson if this had been identified as an issue by faculty at the beginning of the year. Watson replied that it was mention by only one college so it did not make the short list for issues to be addressed this year. Scoles and Rubach withdrew the motion.

The next meeting will be on November 15. Before that meeting, Scoles will compile final drafts of changes to Chapter 3 so that college representatives can request input from college chairs prior to that meeting. The Faculty Senate will likely vote on changes to Chapter 7 before the meeting.

Meeting adjourned at approximately 9:30.