

UCA *Faculty Handbook* Committee
Minutes – January 31, 2014 (Corrected)

The committee convened at 2:00 in the Provost's conference room, with Kevin Browne (Chair), Francie Bolter, Graham Gillis, Stephanie Huffman, Steve Runge, John Parrack, Warren Readnour, Michael Rubach, Steve Runge, and Mike Scoles in attendance. Robin Voss was present to record proposed changes to the *Handbook*.

Bolter made a motion, with a second by Huffman, for approval of the January 24 minutes. With corrections of minor typographical errors, the minutes were approved by a vote of 6 in favor, 0 opposed, and 1 abstaining.

The committee discussed whether faculty described under 3.IV.D should be eligible for tenure. The consensus was to add language to that section indicating that individuals holding professorial rank granted under these exceptional circumstances would not be eligible for tenure or promotion.

The criteria for tenure with initial appointment are described in 3.III.A. In that section, the wording will reflect that when tenure is granted under these circumstances, the provost "shall" rather than "may" state this in the initial letter of appointment.

Descriptions of the non-tenure-track "clinical instructor" rank do not conflict with "instructor" as a tenure-track rank.

The department chair will be included in the recommendation process described in 3.IV.D.

The next meeting will be on February 7 at 2:00 pm.

The meeting adjourned at approximately 3:15.