

UCA Faculty Handbook Committee
Minutes – February 8, 2013

The committee convened at 2:05 in the Provost's conference room, with Francie Bolter, Don Bradley, Kevin Browne, Lisa Daniels, Graham Gillis, Katherine Larsen, Roger Pauly, Steve Runge, Mike Scoles, and Janet Wilson (Chair) in attendance.

A motion to approve the February 1 minutes was made by Bradley, seconded by Pauly, and passed unanimously with correction of a minor typographical error.

Bradley asked that the committee revisit consequences for *Handbook* infractions after completion of its editing tasks.

Browne asked where problems with excessive student absences are addressed. Runge suggested language, to be included in Chapter 4 as Section V(E). Faculty will be encouraged to work with students, especially student-athletes and those in registered student organizations, to avoid problems resulting from activities that require them to miss classes.

Bolter moved for approval of the committee's revisions to Chapter 4. Bradley provided a second. After discussion of the issue of a maximum credit hour limit on teaching assignments for full-time, non-tenure-track faculty, language referring to this limit was removed from Section II. With this change and the additional language in Section V, the motion for approval carried with 6 voting yes, 2 voting no, and 0 abstentions.

The next meeting is scheduled for Friday, February 15, at 2:00 pm. Titles for advancement provided in Chapter 3 will be considered.

The meeting adjourned at approximately 3:20.