

UCA Faculty Handbook Committee
Minutes – February 22, 2013

The committee convened at 2:00 in the Provost's conference room, with Francie Bolter, Kevin Browne, Graham Gillis, Katherine Larson, Diane Newton, Roger Pauly, Steve Runge, Mike Scoles, and Janet Wilson (Chair) in attendance.

The February 15 minutes were approved with the following three changes:

The spelling of Katherine Larson's name was corrected.

Chapter 3, Section II.C.1, 2nd paragraph, 1st sentence, was actually changed to read, “. . . may be appointed and advanced to the ranks of lecturer I, lecturer II, and senior lecturer.”

The report of the discussion of Chapter 6 should reflect that the Provost agreed to reorganize Chapter 6 and provide a draft at the March 1 meeting.

Bolter moved, and Larson provided a second to approve the change to Chapter 3, Section II.C.1 regarding ranks of library faculty. The motion passed unanimously.

Discussion of Chapter 6 continued. The committee agreed that the chapter title should refer to, “additional”, rather than to, “other”, policies. It was also agreed that board policies should be referenced by hyperlinks. The general organization of the chapter will be under major headings of Board Policies, State Laws and Standards, Facilities, and Other Publications. The previously suggested addition of, “Information regarding the following topics . . .”, on the last page of the chapter will be moved to Chapter 8.

Chapter 4, and the changes to the Chapter 3 description of ranks of library faculty, will be forwarded to the Faculty Senate.

The meeting adjourned at approximately 3:00.