

UCA *Faculty Handbook* Committee  
Minutes – February 21, 2014 (corrected)

The committee convened at 2:05 in Wingo 315, with Kevin Browne (Chair), Francie Bolter, Stephanie Huffman, John Parrack, Warren Readnour, Michael Rubach, Steve Runge, Mike Scoles, and Charles Watson in attendance. Robin Voss was present to record proposed changes to the *Handbook*. Lori Isom attended as a non-voting representative from Natural Sciences and Mathematics. An election for a representative will be required in that college.

Bolter made a motion, with a second by Huffman, for approval of the February 14 minutes. With recommendations for minor corrections the motion to approve the minutes passed unanimously.

Parrack made a motion to amend the Faculty Senate recommendation regarding changes to the description of the General Education Council. A copy of the amendment is attached. After brief discussion, Browne moved to close discussion, which was seconded by Scoles. The motion to put the question to the committee passed (4 in favor, 1 opposed, 2 abstaining). The motion to amend the Faculty Senate recommendation passed (4 in favor, 3 opposed).

A motion to close discussion on approval of the amended Faculty Senate Recommendation was made by Runge, with a second by Parrack. The motion passed unanimously. The motion for approval of the recommendation passed (4 in favor, 3 opposed).

Runge made a motion, seconded by Scoles, to approve the original Faculty Senate resolution as the default description of the General Education Council structure if the amended description is not accepted by the Faculty Senate. The motion passed (5 in favor, 1 opposed, 1 abstaining).

The following items were discussed regarding Chapter 3:

- Section IV.A.3 – The committee agreed that no changes are needed.
- Section III.3.B.ii – Awaiting completion of load study.
- Advancement procedures – Runge asked Voss to provide a draft describing procedures for notification of candidates at various levels, to match procedures for promotion. Runge raised a question about the use of different terms for “advancement” and “promotion.”

The next meeting will be on February 28 at 2:00 pm.

The meeting adjourned at approximately 3:15.

## Amendment to UCA Core Council Structure

CONCERNS WITH SENATE PROPOSAL	RATIONALE FOR AMENDMENT
Includes no requirement that any of the council members are engaged in the delivery of the Core	Aligns program governance with program delivery by ensuring that at least six voting members of the council have been engaged in delivery of the program
Does not reflect or adapt to different levels of engagement in program delivery by academic colleges	Structure adapts to future development of the Core and faculty's changing roles and participation in it.
Does not promote university-wide engagement with or discussion of the Core outside of the Council	Fosters regular university-wide conversation in conjunction with annual election of two at-large positions
Privileges only vertical representation of the academic colleges	Maintains significant college-level representation while also promoting horizontal discussions, a broader university-wide perspective, and interdisciplinarity

### **PROPOSED STRUCTURE:**

#### **UCA Core Council Membership:**

1. One department chair is elected from each of the six academic colleges.
2. One full-time continuing faculty member elected from each academic college.;
3. One faculty member elected by the University College faculty.
4. One faculty member elected by Honors College faculty.
5. Six at-large full-time continuing faculty who have taught in the UCA core program within the last five years, elected by all full-time continuing faculty. No more than one representative from a department may serve as an at-large representative.
6. Two students are invited to serve as members of the council, one representing the Student Government Association and one representing Alpha Chi.

The Director of UCA Core serves as chair of the Council. The council elects its secretary each academic year. The associate provost for instructional support, university director of assessment, director of the library and the registrar are ex-officio, non-voting members. Each council member serves three years on a rotating basis. Students serve one-year terms.