

MINUTES
UCA Faculty Senate
November 13, 2012
Wingo 315, 12:45 pm

College of Business Administration: Don Bradley (2013), Jim Downey (2014), Kaye McKinzie (2015)

College of Liberal Arts : Jay Ruud (2013), Clayton Crockett (2014), Jacob Held (2015)

College of Education: Janet Filer (2013), Shoudong Feng (2014), Cheryl Wiedmaier (2015)

College of Natural Sciences & Mathematics: George Bratton (2015), Ben Rowley (2013), Charles Watson (2014)

College of Fine Arts & Communications: Kevin Browne (2013), Lanette Grate (2014), Garry Craig Powell (2015)

College of Health & Behavioral Sciences: K.C. Poole (2015) Lisa Ray (2013), Melissa Shock (2014),

At-Large Senators: Debbie Bratton (UC, 2015), Janet Wilson (CLA, 2013), Amber Wilson (Library, 2013), Brian Bolter (CHBS, 2014), Doug Isanhart (CB, 2014), Art Lichtenstein (LIB 2015),

I. Approval of Minutes from October 9, 2012 (see attached)

Moved Senator Ruud Second Senator Filer
Unanimously approved.

II. Remarks, President Tom Courtway

Too early to speculate regarding the impact of the election on UCA funding.

III. Remarks, Interim Provost Steve Runge
Board Policy series 300 updates going to BOT on 12/7/2012.

Academic Council comments re: General Education. We have to work together on the Gen Ed proposal.

IV. Vice-President Finance and Administration Diane Newton

A. "University Budgeting 101"

A general explanation of the budgeting process.
The budget is online at the budget website.

B. Questions: responses to faculty concerns:

1. Salary as a portion of the budget.

Salaries and fringes make up 57.38% of the total budget. This can be found on page 4 of the FY13 budget. The budget book is online at www.uca.edu/budget.

2. Could we get figures on the rate of growth of faculty vs. the rate of growth of administrative and support staff?

IR is compiling this data.

3. What percent of money goes to instruction?

FY13

Instruction only as a % of Total E&G 44.82%

Instruction only as a % of Total Budget 35.13%

Instr/Acad Supp/Res as a % of Total E&G 54.02%

Instr/Acad Supp/Res as a % of Total Bud 42.34%

In the FY13 budget this can be found on pages 7 and 8.

4. What is faculty to student ratio vs. administrative personnel to student ratio?

IR is compiling this data

5. Is this higher than the national average, expanding?

IR is compiling this data

6. We need to see where our costs lie.

This is summarized in the budget on pages 3-8, the detail follows.

7. Administration/staff "bloat"

Need more specific information.

8. Building maintenance problems: UCA constructs new buildings but cannot maintain existing ones.

We have a plan and mechanism to address deferred and critical maintenance.

Funding is

put aside each year to address these needs with a prioritized list from which to work. There

is plenty of maintenance needed for our facilities, but funding should be in the budget to

address these in the form of planned transfers based on a square foot formula.

Major work

has been done on a number of buildings in the last three years; waterproofing the exteriors,

replacing HVAC systems, roofing, interior facelifts, changing out lighting fixtures for

newer, more efficient model, etc.

9. Seemingly excessive funding is spent on landscaping when the budget is tight.
First impressions are critical not just for recruiting students, but also, attracting donors, impacting economic development and attracting valuable faculty and staff.

10. Money wasted on excess air-conditioning
Need more specifics.
Much has been put into the HVAC systems to make them more efficient in the last 3 years.
Act 1495 requires we cut or energy costs 20% by 2014 and 30% by 2017.

11. Faculty with large grants should have individual P-card authority (with grant accounting office oversight) to spend their grant money. Financial side has been resistant to this. Not sure why. P-cards generate a clear paper trail and plenty of documentation.
We are working on a solution to this issue.

12. Healthcare fringe should not be charged to grants during summer months. My healthcare is already paid for the summer (thanks to large deductions over my 10 mth academic appt). And yet fringe remains 31% for summer months. I am paying into healthcare twice. Same is true for all large grants on campus. I made a call to HR and argued. They would hear none of it.
It is proper to use an overall average rate. While the additional costs of fringe benefits in the summer for a specific faculty member may likely be less than 31%, the costs during the year may be more than 31% and it would be difficult to recalculate for each person in each situation.
The federal regulation we use to support fringes on federal grants is OMB Circular A-21 (10. f.2.) reads like this: "Fringe benefits in the form of employer contributions or expenses for social security, employee insurance, workmen's compensation insurance, tuition or remission of tuition for individual employees are allowable, provided such benefits are granted in accordance with established educational institutional policies..." UCA's policy is 31% and it is an allowable cost.
So if you spend any time on a grant, we have to recover your fringe benefits for the time spent working on a grant project. If we request more than 31% (which I think is an average) we run the risk of overcharging the grant, which is a violation. Without some kind of established rate we continue to run the risk of inconsistent charges on a grant over a long period of time. Inconsistency is a big red flag. The 31%, therefore, seems very reasonable to me if it is an average."

13. Is grant F&A \$\$ added into E&G funds?
The spread of F&A is:
College - 25%
University - 25%
Department - 25%
Sponsored Programs - 20%
Grant and Contract Acctg. - 5%

V. Vice-President for Advancement Shelley Mehl

Fundraising. Report. Will provide to Senate monthly.

VI. Dr. Conrad Shumaker, General Education Council Report

Report is on the website.

Plan is tentatively scheduled to be presented to Senate in December.

VII. President's Report

A. Strategic Planning/Strategic Budgeting

Salary review committee's requests are going before the committee.

B. President's holiday party, December 13 c. 6pm

VIII. Senate Committee Reports

A. Executive Committee

Meeting tomorrow.

B. Committee on Committees (see attached)

Committee on Committees November 13, 2012 Agenda Items

1. Most college elected or appointed committee members have been identified.
2. Committee listings (to my knowledge) are accurate on the web site except for exact correlations to faculty handbook listings. We will begin on that next week.
3. Move to appoint doctoral student and SREB Fellowship winner Damond Jackson to the Graduate Council.

Senator G. Bratton moved, Senator Bolter second. Unanimously approved.

4. Move to approve the changes to the Health and Wellness Promotion Committee shown on that document.

Senator G. Bratton moved, Senator Downey. After discussion motion withdrawn.

C. Academic Affairs

No report.

D. Faculty Affairs I

No full report

E. Faculty Affairs II

Meeting regularly. Questions have been submitted to President Courtway and AD

IX. Announcements and Concerns

A. Next meeting: December 13 at 2:00 PM in Wingo 315

B. Other Announcements and Concerns

Senator Held, concerned about diversity advisory committee. Unable to contact them.

Senator Ruud concern regarding maternity/paternity/military leave proposal. We have no maternity leave policy for faculty.

Senator Shock: All faculty should be allowed to vote for officers of faculty senate.

Constituent wanted bonus in a separate check, due to withholding

Senator Filer: RE: request to be paid over 12 months. .

X. Adjournment

Senator Ruud moved, Senator Bolter seconded.

Meeting adjourned.