**ATTENDANCE:**

**College of Business:** David McCalman (2017), Kaye McKinzie (2018), Anthony McMullen (2019)

**College of Education:** Wendy Rickman (2017), Nancy P. Gallavan (2018), Jud Copeland (2019)

**College of Fine Arts and Communication:** Larry Dilday (2017), Polly Walter (2018), Jane Dahlenburg (2019)

**College of Health and Behavioral Sciences:** Steve Forbush (2017), Denise Demers (2018), Duston Morris-aa (2019)

**College of Liberal Arts:** John Parrack (2017), Taine Duncan (2018), Lynn Burley (2019)

**College of Natural Science and Mathematics:** Lori Isom (2017), Rahul Mehta (2018), Jeff Padberg-aa (2019)

**At Large Senators:** Lisa Christman (2017), Lisa Ray (2017), Phillip Spivey (2018), Julia Winden-Fey (2018), Kim Eskola (2019) and Becky Bogoslavsky (2019)

**Part-Time Senator:** TBD

Meeting called to order at 12:45 pm.

**Information Items:**

1. Comments – President Courtway – Not attending due to meeting in Little Rock
2. Comments – Provost Runge – See notes on webpage
   1. Graduation applications process
      1. Application will go through AAC to check for lower division core, upper division hours and the last 60 hours. It will be sent to the department for the faculty advisor to check for major and to the minor department for each to sign off and send back to the Registrar.
   2. Faculty Load Task Force
      1. To include teaching, research and service as well as mentoring, advising, and internships.
      2. Senator Copeland – More about the statement on calculating loads by department rather than individual?
      3. Provost Runge– looking at how many hours should your department be teaching each year? How many hours is in advising, mentoring, etc.
      4. Senator Copeland – Questions about the statement of 12 hours/semester. Does that include graduate classes?
      5. Provost Runge– It is not differentiated in the handbook
      6. Senator Parrack – Expectations by dept. Who will be setting those expectations?
      7. Provost Runge – normal teaching load and then the task force will start with the formula. Sure that they will reach out to senators, faculty and chairs. The model that was given to them is a good start but hoping not the end.
      8. Senator Dilday – When will they have graduation application updated?
      9. Provost Runge– by end of the month hopefully
3. Comments – President McKinzie
   1. Rumor of new Fine Arts building but we will need $$
   2. International Engagement is on our calendar so please send questions
   3. Senator Gallavan – What is enrollment for the fall?
   4. Provost Runge – down 300 from last year. 11,487 enrollment
   5. Senator Burley – 2012 we had people on campus that prioritized our building needs. Is that still being used? It had a prioritized list of what buildings needed to be renovated.
   6. Provost Runge- The plan is still there but as in any master plan, things change with administration.
   7. Senator Burley – It is a starting point as it is less than 5 years old.
   8. Provost Runge– Funding is the issue. We have to finish LSC before we start a new building.
   9. President McKinzie – standup desk – next six month window for any request which can be anyone who is wanting a standup desk until either the money runs out or the six month window closes.
   10. Senator Duncan – Please don’t request until the announcement comes out.
4. Honors Council / Honors College
   1. Patricia Smith – Assistant Dean of HC
      1. Took concerns to Honors Council about tenure process in HC and hiring process.
      2. Plan – we expressed our concerns but Honor’s Council is hosting forums around campus about concerns. Fact finding mission on the faculty desires for the current policy but working on a new proposal including new issues that may have come up. Next step is the Honor’s Council will work on a new proposal. Share by e-mail and ask for feedback.
      3. Assistant Dean Smith discussed some statistics and the difference between integrated Honor’s Colleges and those that are departmental honors. Integrated Honor’s College is centralized with a dean or director and stands alone from departments.
      4. Provost Runge- Suggested to come up with some handbook language to address joint appointments. We do not have any framework yet for that.
      5. Senator Parrack- one of the original on the sub-committee stated that the HC resisted joint appointments and is the reason not in handbook.
      6. Assistant Dean Smith – Is looking into the reasons why the Honor’s College was originally opposed to a statement in the hand book.
5. Student Accounts & UCA Board Policy 623
   1. Chad Hearne – director of Student Account – ask Chad to electronically send fact sheets. Get % from Chad
   2. Drop for non-payment – first part of October, e-mails are sent to students who have not paid 60% of their bill. There are given two weeks to pay their student account’s bill. If not or no payment plan, they will be dropped from classes. Need faculty to help reach those students in their classes. Last spring 521 student on initial list, 138 students dropped from class. Final number 39 students dropped; no refund at that point.
      1. Senator Burley – most schools have a stepped refund policy (100, 75, 50, 25%) why do we not do that?
      2. Chad – The problem is a cost to the university when a student takes up a seat and then vacates the seat. It would cost the university money to give refunds after a certain date.
      3. Senator McMullen – Are they actually dropped from classes and then reinstated?
      4. Chad – yes we drop 138 students last spring
      5. Discussion about Part time and children fee waiver for graduate school. Faculty Senate will have to put forward a proposal to change board policy.
      6. It cost $400,000 to change the university scholarship and waiver so that children could receive the waiver and still receive an academic scholarship. It would include all fees but would not provide extra.
      7. Senator Forbush – collection numbers – payments vs sent to collections
      8. Chad – problem is costing 20% on the original bill when sent to collections.
      9. Perkins is a federal loan – We are collecting it back to fund more programs.
      10. Provost Runge– In regards to the amount refunded and the drop dates, it cost the university money when a student takes a seat and then vacates it after the add date. Very important to tell student to go to Student Accounts to take care of payments instead of letting them stay in class.
      11. Senator Gallavan – How much time does it take to reinstate a student into the course?
      12. Chad – 7-10 days but it is on the student to check with instructor
      13. Provost Runge– there are scholarships for those who need but we do not want to go back to the 2006-2007 where we had over $10 million in non-payments that graduated.
      14. Senator Demers – how will we know if we have students who are dropped for non-payment? I have faculty that are new or this has not happened before.
      15. Chad – You will receive an e-mail from Student Accounts with a list of students who were dropped for non-payment. If you receive an e-mail then you have students on the list. Please send them to Student Accounts.
   3. Chad went on to talk about the services that Student Accounts provides for students: billing, assess tuition and fees, refunds on campus, payments, payment plans,
   4. Policy 623 – faculty staff fee waiver – benefits that they should receive – university scholarships combined with waiver up to 100% but could not exceed. It covers tuition and most fees.
6. A/VP for Communications, PR & Marketing
   1. Christina Madsen – Centralized communications
   2. 2,000 request a year – Erica Rubble added to her staff as the Operations manager for University Relations and Creative Services
   3. See website for priority list
   4. Minimum two weeks advance notice for covering a story.
   5. Campus connection e-mail – list of events, the event must be in EMS system, option that is public, master calendar on the website and in the campus connection e-mail. Some concerns or questions is whether to include UCA Downtown and pavilion.
   6. Senator Forbush – What about summers? A lot of visitors on campus – we never hear about the summer activities. How do they fit into your calendar? Marketing plus for UCA if faculty and staff are at events.
   7. Senator Copeland – UCA Downtown- Will there be more activities there?
   8. Press release is external for UCA Downtown. Concern we are trying to figure out.
   9. Senator Winden-Fey – on-line news form to submit. Define news? What do you want to hear?
   10. Christina – We need story ideas. We can’t cover something if we don’t know about it. All we need are the elements and we will figure out if it is print or video. E-mail Erica or on-line form.
   11. Senator Duncan – Do we need to still need to do an on-line form or press release to Erica?
   12. Christina – If you e-mail Erica then you are fine. Outreach sends everything to Christine.
   13. Senator Gallavan – Who is responsible for front page of website?
   14. Christina – Her department is responsible for the front page of website.
   15. Senator Walter – Who do we contact about permission to use the logo?
   16. There are those that are downloadable so you can use them. Nothing changes process wise but Erica is the Process Manager.
7. Lactation Stations and Gender Neutral Restroom Locations – VP Duncan
   1. Handout on webpage
   2. Announce in classrooms about lactation suites and gender neutral restrooms. I have no control over new buildings but contact the appropriate personnel to request a gender neutral restroom.
8. Faculty Senate Financial Update – Secretary Eskola

Student Help, $1,139

Extra help, $3,150

M&O, $2,375

**Total $6,664**

"Roll-over" budget is $26,213 which includes a new $15,000 for this year. We have spent $4,295 on 10 stand-up desks. Remaining $11,213 from the previous budget.

1. Charge – Academic Affairs - Senator McMullen
   1. *There is nothing to report at this time. We will have our next meeting on September 20, where we will compare our withdrawal policy to other universities. We have also invited the registrar to our meeting to discuss how a policy change would impact her office.*
2. Charge – Academic Affairs I – Senator Copeland

*Academic Affairs I Report to Faculty Senate for September 13, 2016*

*On* ***August 29, 2016****, the following concern was noted:*

*Since Athletics is a systemic issue, Senate President McKinzie proposed a two-fold approach to charge Faculty Affairs I:*

1. *Work with the athletic committee and athletic director to assess the UCA financial position (monetary bottom line) comparing sport by sport current to when we were last Division II.*
2. *Work with the athletic committee and athletic director to put in place a re-occurring coordinated report at least twice each semester (Fall/Spring) that addresses at the start (or just prior) of each semester and prior to final exams a coordinated plan with the coaches. This plan should address attempts to mitigate the impact on athletics and their student-athletes missing classes during the semester. It should also address attempts to mitigate student-athlete obligations that might interfere with final exams. Minutes from each of these meetings should be sent to the Faculty Senate (four times per academic year) to increase information dissemination to the faculty.*

***Recap of the Faculty Affairs I Meeting on September 2, 2016 to further discuss charge:***

*Present: Senate President Kaye McKinzie; Senate VP Taine Duncan; Senate Secretary Kim Eskola;*

*Brad Teague, UCA Athletic Director; Dr. Bill Bandy, Department of Physical Therapy; and Jud Copeland,*

*Chair of Senate Faculty Affairs I.*

***Minutes of the Meeting****: Brad Teague provided several handouts relating to the Athletic Department’s Academic Integrity & Athletic Metrics; Athletics Committee’s Annual Schedule; Student-Athlete Diversity; Missed Class and Scheduling Policy for Student Athletes; the Athletics Budget; and a Conclusion Report identifying 17 Questions relating to various issues including UCA’s ROI (Return On Investment) on the Athletic Subsidy ; the move from Division II to Division I Football and Student Athlete Retention.*

*After a review and discussion of the above concerns, a two-part focus was proposed to address the systemic questions:*

* *Jud's Senate Faculty Affairs I committee will provide members as a liaison between the athletic committee and the senate.*
* *Bill Bandy’s Athletic Committee will work on how, when and what will be collected and reported to the Senate on a reoccurring basis. Jud's liaison faculty senators will work with the Athletic Committee on this.*
* *Brad's folks will collect and package for the Athletic Committee answering the mail.*
* *Once ready, the Athletic Committee will present:*
  + *Draft plan to the Senate on:****choose Feb 14.***
  + *Final Report to the Senate on****April 11.***
  + *Plan to execute in next Academic Year (2017-2018)*

***Updated Charge for Faculty Affairs I:***

*Provide liaisons to the Athletic Committee working with them (in conjunction with the UCA Athletic Director) to develop a reoccurring report to the Faculty Senate. Provide draft plan no later than the end of February 2017 and final plan at the first meeting in April 2017 to the Faculty Senate. At a minimum the report should include a financial review and academic report and be delivered to the Faculty Senate at least annually.*

Questions: Senator Dahlenburg – band and pep band – do they fall under athletics?

Provost Runge – No. Any policies for athletics does not include them, however, there is a policy on university sponsored events which is more broad.

1. Charge – Faculty Affairs II – Senator Spivey
   1. ***Friday, September 16 - 2:00 to 3:00 301 Irby Hall***

***Members****: Phillip Spivey (Chair), Jane Dahlenburg, Julia Winden Fey, Duston Morris,*

*Nancy Gallavan, Jeffrey Padberg*

***Guests****: Rebekah Rasnick (UCA Registrar and University Calendar Committee Chair)*

***I. Discussion on how to address Charge 1:***

***By the last meeting of the Faculty Senate in Fall 2016, make recommendations to the Faculty Senate as to the advantages/disadvantages and if we should change from a Thursday to a Monday class start (or any other day of the week). Coordination with the University Calendar Committee is essential.****President McKinzie has requested that we consider the following questions during discussion:*

*1. If we do, does this mean we add 3 days to the front or back or cut 2 days off the front? 15 or 16 week semesters?*

*2. Can we consider moving fall break?*

*3. Could we have Freshmen move in on the weekend, have a full week of orientation to include class orientation on Th/Fr then the rest move in the next Sat and Classes start Mon?*

*4. Can we also discuss moving summer graduation from Friday evening to Saturday morning?*

*In addition, she mentioned, “Also remember that ANYTHING you uncover in this endeavor should be considered in ANY resolution(s) you may potentially put forth. For instance, I have heard "water cooler" discussions concerning if this charge can consider the following. My response, sure. We should not be limiting in what we uncover.”*

**Action Items:**

1. Minutes from the last meeting - Secretary Eskola
   1. Senator Burley moved
   2. Senator Copeland second
   3. Motion passed
2. Committee appointment nominations – VP Duncan
   1. Committee list is on the webpage
   2. #16 Public Appearances Committee
   3. Senator Gallavan moved to accept all nominations excluding the Public Appearances Committee
   4. Senator Dilday second
   5. Senator Parrack moved to amend the motion to divide the question and wanted item #31 on the Study Abroad Committee to also be voted on separately
   6. Senator Burley second
   7. Motion passed
   8. Motion passed for all nominations excluding the Public Appearance Committee and the Study Abroad Committee.
   9. Senator Parrack moved to postpone the vote for the Study Abroad Committee until the first Faculty Senate meeting in October (October 11th).
   10. Senator Burley second
   11. Discussion – Senator Parrack - college level elections have not been conducted yet. Not good to put a committee together before elections are done.
   12. Senator Duncan – waiting to hear on college elections and three that are appointed by FS. Three name put forward but college elections have not been conducted yet.
   13. Motion passed
   14. Senator Walters moved to consider #16 Public Appearance Committee
   15. Senator Dilday second
   16. Discussion – Senator Walter has statements from each nominee.
   17. Senator Burley – can anyone speak to the activity of this committee?
   18. Senator Walter – helps meet with administrative arm of Reynolds. They make suggestions for events that come to Reynolds Hall.
   19. FS President McKinzie – brought up the charge of the committee from the UCA webpage.
   20. Senator Walter moved to appoint Donna Stephens to the Public Appearance Committee
   21. Senator Christman second
   22. Motion passed
3. Veterans’ Day Ceremony Sponsorship Resolution
   1. WHEREAS the Faculty Senate of the University of Central Arkansas appreciates and supports our veteran students, faculty, and staff, BE IT RESOLVED that the Faculty Senate will donate $1,000 to the UCA Veteran’s Day Celebration Fund.
   2. Senator Dilday moved
   3. Senator Eskola second
   4. FS President McKinzie– explained what the money will go for. Veteran’s day event that usually cost around $5,000 for events on campus.
   5. Senator Forbush – Suggested it would be nice to have a report from the Veteran’s Day committee about participation, sponsors, who was there.
   6. Motion passed
   7. Senator Forbush moved that a written report be submitted to FS on the Veteran’s Day event so we know how the money was spent.
   8. Senator McCalman second
   9. Motion passed
4. Veterans Resource/Minton Commuter College Resolution
   1. See resolution on Faculty Senate webpage
   2. Senator Dilday moved
   3. Senator Isom second
   4. Discussion – the need to help veteran’s and commuters
   5. Senator Winden-fey – new Veteran’s resource center top floor of main and it is totally renovated.
   6. Senator Parrack – Why has this not been funded by another resource?
   7. Senator Dilday – university has given a lot of funding to remodel that area.
   8. Provost Runge - $50,000 to pay for renovations, bought new furniture.
   9. Senator Forbush – We are setting a precedent by spending all $8500 to fund all of this. Being over half of our budget, I would not suggest spending over half of our budget
   10. Senator Burley – How do we get this equipment? Does it fall under IT’s equipment?
   11. Provost Runge – The departments or areas are responsible for maintaining their equipment. IT can provide support but it is department’s responsibility.
   12. Senator Dilday – Craun was thinking they would need to be adaptable for 5-6 years.
   13. Senator Dahlenburg – Has Craun asked any other bodies for assistance?
   14. Senator Dilday – not that I know of.
   15. Senator Ray – Is there somewhere else they could get the $$
   16. FS President McKinzie – There are some other sources that they can ask from.
   17. Senator Isom – Speaking for the motion at the full amount as it would be a good thing and FS has always had a hard time spending $$
   18. Senator Duncan – It would be technology for both veteran center and commuter college just to make that clear.
   19. Senator Eskola – Echos the concern brought up by Senator Forbush about spending over half of our budget when the year is just beginning and we do not know what other items may be brought forward. If money is left over, we can always come back and vote to give the Veteran’s Center and Minton Commuter College more.
   20. Senator Forbush – Motion to amend the resolution to give $5,000 to the veteran and commuter college
   21. Senator Eskola second
   22. Provost stated that he will use funds from his budget to cover the balance.
   23. Motion passed for $5,000 to be given to the Veteran’s Center and Minton Commuter College for technology and printers in their offices.
5. Faculty announcements and concerns

Announcements: Elections for Adjunct Faculty are in process. The timeline is below. Please nominate or encourage Adjunct Faculty to nominate themselves for Faculty Senate representative by e-mail FS Secretary, Kim Eskola at [keskola@uca.edu](mailto:keskola@uca.edu).

September 14th – E-mail will be sent to all Adjunct Faculty about nominations

September 21st – E-mail with nominations

September 28th – Election for Adjunct Representative

1. Faculty Summer Travel.  I was initially delighted to have a paper accepted for presentation at the prestigious European Society for English Studies conference in Galway, Ireland, August 22-26.  When I received notification of acceptance in April, I had already exhausted what travel monies were available to me in AY 2015-16.  And because the conference travel occurred before my department and college were positioned to award travel money for this year, I knew that I could not use any of my travel money for AY 2016-17 inasmuch as UCA will not allow one to file a TR-1 after the travel has occurred.  Thus, I reluctantly agreed to speak at the conference, expecting that I would have to pay the full amount myself, which came to almost $3,000.  I booked my air travel, as well as paid for my hotel when I pre-registered for the conference, which was the only way to guarantee that I might lodge in the cheapest hotel available.    
        In May, however, I was pleasantly surprised when my department chair told me that he could award me the $900 that had gone unused in our AY 2015-16 travel budget.  I filed my TR-1 form immediately, only to be told by Marcia Gridler in the Travel Office that the money could not be budgeted for this trip inasmuch as I had paid for my hotel and conference registration before she had approved my TR-1.  Neither she nor her supervisor were mollified by the explanation that:  a) I had to pay in advance for the hotel when I pre-registered for the conference in order to secure the cheapest hotel rate available; b) because I had to pay in advance the hotel charge when I pre-registered, it was impossible for me simply to make a hotel reservation and pay the bill upon check out, as Ms. Gridler insisted; and c) there was no reason for me to file a TR-1 before I made my travel arrangements because there had been apparently no money in the English department budget to cover it.  As a result of her intransigence, my department lost not only the $900, but $150 that the Humanities and World Cultures Institute had remaining in its budget at fiscal year's end and transferred into my department's budget to support my travel to Galway.

The Travel Office refuses to take into account the fact that faculty oftentimes have no funds awarded them when they make arrangements for summer travel.  I registered for the conference and secured lodging the moment that the registration portal opened in order to reduce the cost of my trip as far as possible.  I had no way of knowing at the time that my chair or the director of the Humanities Institute would discover money remaining in their budgets that they might subsequently award me.  For the Travel Office to hold so rigidly to its guidelines under these circumstances can only discourage faculty from speaking at international conferences in late summer, when most European universities are in recess and are most likely to host a large conference.   
    *I hope that the Faculty Senate will consult with the Provost about how a more flexible arrangement may be negotiated with the Travel Office.*

     2.  International Programs.  I taught in Shanghai this summer under the auspices of UCA's Confucius Institute.  While there I heard disturbing reports of how participants in our exchange program with East China Normal University had been treated by UCA's International Programs director.  I had suffered my own frustration when trying to work with Jane Williams.  Having been sent to India by a previous International Programs director to sign an exchange agreement with the University of Mysore, I was contacted by that campus after the exchange agreement had lapsed to see if it might be renewed.  I explained that I was no longer Director of the Humanities and World Cultures Institute or Coordinator of Asian Studies, but that I would alert Ms. Williams of their interest in reestablishing this connection.  I met for 75 minutes with Ms. Williams and was given her warm assurance that the exchange agreement was very much in UCA's interest and should be renewed, and that she would have a new document prepared for me to carry to Mysore when I went to lecture there for a week during our spring break.  In addition, she would provide me with gifts to bring to the Vice Chancellor and the other university officials with whom I would be meeting.  
     As the day of my departure I approached, I tried repeatedly to contact Ms. Williams to secure the promised exchange agreement and the gifts for university officials.  She neither answered my e-mail nor returned my phone calls.  I was forced shamefacedly to tell the former Vice Chancellor (our great supporter in Mysore) that I myself did not understand why Ms. Williams's assurances were not being honored.

The University of Mysore was originally seen as a perfect match for UCA.  One of only five federally funded universities in India, it controls a business computer program in Bangalore (the center of American outsourcing to India), has a major program in nursing that includes folk remedies, and is the depository for the largest collection of Sanskrit manuscripts in the world.  I will retire from full time teaching at the end of this year, so am no longer active in international programs.  However, I am exasperated to see the damage done by Ms. Williams to programs that I and others worked so hard to build.   
  
     *I hope that the Faculty Senate will sponsor a campus-wide evaluation of Ms. Williams by faculty who have been active in international study.*

3. Re: Concerns about the conversion to Microsoft’s Active Directory

The move to Active Directory is not a problem in fact will save the University money and improve our network over Novell. The ability to have our instructional laboratories managed through Active Directory presents many advantages over the current system. There are always drawbacks to any system. This, in general, is a positive move. It will be nice to schedule a regular refresh of these machines to blow out the gunk and keep them at peak performance. This is also a benefit for the classroom computers as well. These computers could be scheduled for regular “cleaning” (re-imaging) so that they are kept at peak performance as well. The ability for IST (or in the CNSM, John Black) to complete these operations remotely provides improved efficiently and thus better maintenance.

Our concerns stem from the insistence that IST be granted complete control/access to our office and research computers. Physics and Astronomy has some large concerns when it comes to the changes that Academics has been informed (but not consulted) about.

**First:** The most critical issue is the control of sensitive information that all faculty store on their computer. We understand that the machine is owned by the University and therefore not our private machine. That said, no one has access to our machines currently unless we grant that access. Each of us stores student records on our office computers, exams, letters of reference, and other sensitive documents because we are reasonably certain of the security provided by our office computers. Even when a student was given illicit access to faculty offices, he was limited to stealing previously printed exams. He was not able to access the faculty member’s computers. Those of us who are administrators also store faculty and staff evaluations on our computers as well. Allotting IST remote administrative accounts allows access to all of these documents to anyone with the password. These machines would no longer be considered secure as more than one person has access to them. Faculty would no longer have knowledge or control over when their machines are accessed, what has been accessed, or who has access to their machines. This would prohibit the use of office machines for maintaining grades, writing exams, authoring letters of reference, and many other sensitive activities that faculty undertake on a regular basis.

**Second:** Faculty in the department are often experimenting with new curricula. This can involve using non-standard software. Installations and uninstallations often occur in a very unscheduled manner. Were faculty required to submit installation jobs to a work que and not see very rapid results, these activities would become cumbersome and most likely stop. This is detrimental to our student’s education. Keeping our curriculum fresh and up-to-date is important to our mission. Faculty who are no longer able to experiment in this way will by default be forced to settle on doing things one way and sticking with it.

**Third:** Faculty often use the office computers for their research and to collaborate with other researchers. Providing sole administrative control of all computers to IST compromises these activities. Collaborators would have to be informed of this access and may not be willing to collaborate under these conditions. Many collaborations would not be allowed under these conditions, e.g. collaborations with researchers at military laboratories, collaborations with industry that involve proprietary information, collaborations involving confidential medical records. Faculty conducting patentable research will be reluctant to store sensitive information on a system that they have no control over. This will inhibit scholarly activity.

**Fourth:** As with the curriculum argument above, faculty are constantly looking for new tools in their research. These are often software tools that require specialized installations. Many of these software installations support equipment. This is the type of activity that is done on the fly, quite often on weekends and holidays. It is not unusual to see faculty working on research while the University is closed between Christmas and the New Year. Given the teaching loads faculty carry, research time is a premium. Requiring faculty to pause research efforts to wait for their installation request to work its way through the que is a disincentive to scholarly efforts.

Efforts to use remotely accessed administrative accounts to manage public computers in instructional labs and open computer labs is a good idea. Currently in Physics we do not allow installation of software on our instructional laboratory except through an account held by John Black so this would not be a large change. In fact, the change would be beneficial as currently these machines are not remotely accessed for maintenance. These are public machines and sensitive material is not stored or edited on them. This is a far different situation from our faculty office and research computers. The policy that is being implemented is poorly thought out and is being implemented with little to no consideration for the use that faculty make of their computers.

4. The 24/7 faculty parking lot was closed Wednesday night at 5 for a football game on Thursday at 6 pm.  For faculty who teach after hours this is a hassle.  Would it be possible for the faculty lot to close after night hours or even at noon on Thursday, a full 6 hours prior to game time?

5. Students are parking their bikes near the doors on the west side of Mashburn Hall (College of Education) and some students are chaining their bikes to the bench near the doors. This is interfering with students being able to open and close the doors into the building. There is a need for bike racks in this area.

6. There is a Concern that Graduate Assistants are expected to carry a full academic load while meeting their work duties as an Assistant. Specifically, a Graduate Assistant is required to enroll in 9 graduate hours order to keep scholarship or financial aid. At the same time, this student is a Graduate Assistant for the Athletics Department and he must attend all scheduled games in a certain sport order to record data about each game. This requires time away from classes and it has impacted the student's progress in his graduate academic program. This Concern should be reviewed as well as the requirements and expectations for Graduate Assistants in other Departments and Colleges across campus.

7. Several departments sent Memos to Faculty Senate execs concerning the anticipated problems with proposed IT change to campus computers can be found the FS webpage.

8. Who are getting the parking spots at LSC? One of my constituents wondered who the parking spots in front of Lewis science center. They are painted in white. I heard from the provost and someone else that they are the cities.

9. Note takers in classes?

Provost allocated an additional $25,000 for Disability Services to help fund services including finding note takers for students.

1. Adjournment

Respectfully submitted by K. Eskola, 2016-2017 Faculty Senate Secretary