Attendance:

**College of Business:** David McCalman (2017), Kaye McKinzie (2018), Anthony McMullen (2019)

**College of Education:** Wendy Rickman (2017), Nancy P. Gallavan (2018), Jud Copeland (2019)

**College of Fine Arts and Communication:** Larry Dilday (2017), Polly Walter (2018), Jane Dahlenburg (2019)

**College of Health and Behavioral Sciences:** Steve Forbush (2017), Denise Demers (2018), Duston Morris (2019)

**College of Liberal Arts:** John Parrack (2017), Taine Duncan (2018), Lynn Burley (2019)

**College of Natural Science and Mathematics:** Lori Isom-a (2017), Rahul Mehta (2018), Jeff Padberg (2019)

**At Large Senators:** Lisa Christman (2017), Lisa Ray (2017), Phillip Spivey (2018), Julia Winden-Fey (2018), Kim Eskola (2019) and Becky Bogoslavsky (2019)

**Part-Time Senator:** TBD

**INFORMATION ITEMS:**

1. Comments – President Courtway
   1. Senator Morris – Will Donaghey Hall be ready for fall?
   2. Yes it is on schedule
   3. Senator Winden-Fey – Any good news on the budget?
   4. No. They are in session today.
   5. Senator Copeland – Is the board meeting still on the regularly scheduled date?
   6. Yes
2. Comments – Provost Runge
   1. Refer to handout on webpage
      1. Questions – about handout
      2. See handout on International Admissions on webpage
      3. Director of Assessment, Camille Shepherd is resigning from the position.
      4. HLC conference – session on faculty workload which the Provost attended was very productive. He will be working with Faculty Senate on the workload anaylsis.
      5. Senator Morris – Suggested that Charlotte Strickland work with the Wellness Director and committee to incorporate the professional development
      6. Senator Eskola – Are we actively seeking schools for concurrent enrollment?
      7. Not actively seeking contracts but they seek out the contracts
      8. Senator Winden-Fey – Where are we in the strategic plan?
      9. It is on the board’s agenda at looking to adopt the strategic plan.
      10. Senator Duncan – Should the search for Director of Assessment include Institution of Diversity?
      11. Provost – HR has approved to go back to the other acceptable candidates. We will see if they accept or if we will have to do a new search.
      12. Senator Mehta – Does the undergraduate number for international include those already on campus?
      13. The number on the report only includes new students.
3. Invited Guest – Chris Davis, ITAC report
   1. Concerns about when password expires that faculty and students have to go into IT to get the password changed.
   2. Faculty and students can reset their password by answering the challenge questions. The problem is that most faculty and students have not answered the challenge questions and so they have to come into IT to verify their identity.
   3. Senator Copeland – On-line courses – students do not always check their UCA accounts. We can reinforce the challenge questions in the one-time face-to-face meeting before the on-line course.
   4. Senator Dilday – Is there is a reason I have to change my password so often?
   5. DIS – Department of Information Security with the state of Arkansas is 90 days you change it.
   6. Senator Morris – Can you reuse your password?
   7. After 6 times you can reuse your password
   8. Senator McMullen – Students have to use UCA account
   9. Senator Duncan – Several transgender students want to change their name on their profile. How can they do that?
   10. They can change their name by going to the Google plus profile
   11. In the fall, faculty and students will need to start using complex passwords which will include adding special characters, upper and lower case letters and numbers.
   12. Senator Gallavan – Is there a way we can discourage students from using UCA in the name because it gets confusing.
   13. The only way to do that is to turn off Google plus.
   14. Senator Copeland – Is it possible for colleges or departments to have an orientation of all of this information?
   15. Send an invite and they will try to schedule one.
4. Comments – President McKinzie
   1. See report on webpage
   2. Senator Dilday – Are we going to be able to avoid the assessment process from last fall where we had to evaluate every student in the UCA Core (lower division)?
   3. Dr. Kurt Boniecki is working with UCA Core. They have put in place a 4 year rotation in assessments. In one academic year, one area of the core will be assessed. Responsible Living is first. We are still trying to determine if we can do this by sampling or if we need all students assessed.
   4. FYS component will be assessed every year.
   5. See webpage for the ask and answers on concerns from Faculty Senate president
   6. The WP/WF issue is now the charge for Academic Affairs
   7. Could FS purchase a projection unit for Wingo to “save trees”
      1. Provost Office is purchasing a unit for conference room
   8. Senator Gallavan – Date correction on the Academic Affairs charge
   9. Senator Christman – Correction in her college.
5. Charge – Academic Affairs – membership is on the webpage-needs to elect a chair
6. Charge – Faculty Affairs I – membership is on the webpage – needs to elect a chair
7. Charge – Faculty Affairs II
8. Minutes from the last meeting of the previous Faculty Senate
   1. Changes to the last minute
   2. Could not be approved because of new senate

**ACTION ITEMS:**

1. Nominations for committee positions – Senator McKinzie
   1. Senator McKinzie moved to accept the nominations for committee (see webpage)
   2. Senator Forbush second
   3. Motion approved
2. Faculty Senate Executive Elections
   1. Vice President – nomination of Senator Duncan by Senator Eskola
   2. Senator Burley second
   3. Nomination by Senator Dilday of Senator Forbush
   4. Second by Senator Morris
   5. Senator Forbush declined
   6. Senator Duncan was elected Vice President
   7. Faculty Senate President McKinzie nominated Senator Eskola for Secretary
   8. Senator Morris Second
   9. Senator Eskola was elected as Secretary
   10. Senator Duncan nominated Senator Forbush nominated by Senator Duncan
   11. Senator Morris Second
   12. Senator Forbush was elected Parliamentarian
   13. FS President McKinzie – Brought forward the possibility about adding a fifth position to the FS exec
   14. Senator Parrack – adding a fifth position would be a vote from the entire faculty as it would change the handbook.
   15. Senator Burley – Does it have to be an executive position?
   16. FS President McKinzie – We can look at how we can add it in fall.
3. Resolution: Visiting Lecturer and Visiting Professor three-year term limits
   1. Senator Dahlenburg moved
   2. Senator Copeland Second
   3. Senator Gallavan – Will this impact the funding of future tenure track positions? Will there be a tendency of hiring visiting professors?
   4. FS President McKinzie – It could impact tenure positions
   5. Senator McMullen – What was the origin of three and out rule?
   6. Senator Parrack and Senator Burley explained the history of the three and out rule.
   7. Provost Runge – Policy went into effect in August 2011. The three year clock would start on August 15, 2011. We also have a policy that after you have been with UCA for 7+ years that you are afforded certain liberties. There were a few faculty who had been here for at least 7 years in which some of the positions were converted. See report from Provost about moving from visiting to permanent. They did convert everyone who was above the 7 year limit. We have 41 visiting (17 emergency hires) other positions are funded lines in the departments. 23 filling vacant positions. 17 that are due to enrollment increases.
      1. Senator Morris – How are request determined which to fill and not to fill?
      2. Provost Runge – We get all the request on a spreadsheet. It is always over the budget but by the end of the day it must be zero over budget. We look at several criteria to decide which request to fill. We look where the needs are.
      3. Senator Forbush – Motion should reflect that instead of tenure track that it would state continuing faculty.
      4. Senator Dahlenburg and Senator Copleand accept the changes
      5. Senator Dilday – As of July 1st there will not be a dept of writing or journalism which is stated in the resolution.
      6. Senator Duncan – faculty concern expressed to her – this would be more in the hands of the individual dean rather than the council of deans and provost
      7. FS President McKinzie – Changes to handbook usually go to the handbook first and then comes to FS.
      8. Senator Parrack – Sympathetic to the issue but cannot vote on this today. This rule allows the faculty to continue to put pressure on the Provost, President and board to have more faculty lines. The purpose was to create more full time continuing faculty not just tenure track.
      9. Senator Parrack moved to table the resolution
      10. Senator Dahlenburg second
      11. Motion passed to table the resolution
      12. FS President McKinzie has spoken to the chair of the handbook committee and it is on the top of his agenda
4. Faculty announcements and concerns
   1. Senator Winden-Fey – Changed the study abroad committee to include an unaffiliated faculty. Honors college drought in being appointed to committees.
   2. Senator Copeland – List of concerns for the meeting in August
   3. Senator Burley – Last year movement on Sr. Lecture getting more benefits in the form of tenure, etc…. e-mailing concern. Wants to make sure this issue does not die.
   4. E-mail concern about UCA passwords.

*As you know, at certain times, our students are informed to change their passwords within a 14 day time limit. They may not meet that deadline due to other family and professional responsibilities. Many of our students live all over the state. If their password expires, then they are required to physically come to UCA campus and request their password be reset so that they can access their accounts. This is a real hardship on many of them. I have been in contact with Timothy Cureton and IT Staff of ASU Online security and they have indicated that if an ASU student's password expires, then the student can reset her/his password online by using their respective Student ID number and a security PIN number. I think this approach would certainly help our students as, again, most of them live throughout the state. I plan to raise this issue tomorrow in Faculty Senate as Christopher Davis is an invited guest at Senate tomorrow.*

*Do you have any comments on this issue? I wonder how many times our students have been required to come to campus to reset their password. How many of our students would be helped by a "student centered" change in this method?*

1. Adjournment

Respectfully submitted by K. Eskola, Faculty Senate Secretary (2016-2017)