

## Memo

**To:** Dr. Runge, Executive Vice President and Provost  
**From:** Jane Ann Williams, Associate Vice President of International Engagement  
**cc:** UCA Academic Departments  
**Date:** January 12, 2017  
**Re:** SEVP Regulations regarding Conditional Admission

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On July 13, 2016, the U.S. Immigration and Customs Enforcement issued SEVP Policy Guidance S13.1: Conditional Admission and SEVP Policy Guidance S13.2: The Form I-20 and the English Proficiency Field. These documents, provide clarification to universities about conditional admission of international F-1 or M-1 students is prohibited; students cannot be admitted to the university if they do not meet all standards for admission, including English Proficiency requirements. International students not meeting UCA's English Proficiency requirements must be admitted to the Intensive English Program.

UCAIE staff and General Counsel discussed the and supplementary document, "EnglishUSA Member Questions and Answers: Conditional Admission and the Form I-20 English Proficiency Field" issued by U.S. Immigration and Customs Enforcement. The Q/A document states: "a university not currently following this guidance "should correct this situation as soon as practicable." In order to comply with the unconditional enrollment policy, Spring 2017 will be the last semester for students currently completing the last level of courses in the Intensive English Program to bridge into undergraduate. Currently, approximately 12 UCA international students are impacted by this decision. As of Fall 2017, F-1 and M-1 international students will no longer be allowed to take undergraduate courses along with IEP courses.

Students will be highly encouraged to take Intensive English Courses in the summer semesters in order to expedite their transition to undergraduate courses.

The Guidance referenced in this memo does not impact J-1 international students.

For further information regarding this matter, please contact Jane Ann Williams at [jawilliams@uca.edu](mailto:jawilliams@uca.edu) or 450-3262.