

Memorandum



University of
Central Arkansas

ACADEMIC
AFFAIRS

To: Tom Courtway
President

From: Steve Runge *SR*
Provost and Vice President for Academic Affairs

Date: October 8, 2013

Re: Department of Writing Positions

I recommend that three (3) non-tenure-track faculty positions be added to the Department of Writing.

When a determination is made to increase the number of non-tenure-track positions in a department, *The Faculty Handbook* requires that the provost submit a written recommendation to the president of the university with a copy to the president of the Faculty Senate (Chapter 3, section III(B)). The Faculty Senate has five (5) days in which to provide its written recommendation to the president.

The Department Personnel Committee and Dr. Scott Payne, Chair, do not recommend the addition of non-tenure track positions. Instead, they request that three tenure-track positions be added. However, Mr. Terry Wright, Interim Dean of the College of Fine Arts & Communication recommends that three non-tenure track positions be added. The supporting memos are attached.

The addition of these positions will not increase the number of faculty in the department. It will increase the number of continuing positions and decrease the number of full-time visiting positions.

Please indicate your approval of the addition of zero (0), one (1), two (2), or three (3) additional non-tenure track positions.

Copy to: Dr. Charles Watson, President
UCA Faculty Senate

Memorandum



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Central Arkansas

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AFFAIRS

To: Tom Courtway
President

From: Steve Runge *SR*
Provost and Vice President for Academic Affairs

Date: October 8, 2013

Re: Department of Mass Communication and Theatre Position

I recommend that one (1) non-tenure-track faculty position be added to the Department of Mass Communication and Theatre.

When a determination is made to increase the number of non-tenure-track positions in a department, *The Faculty Handbook* requires that the provost submit a written recommendation to the president of the university with a copy to the president of the Faculty Senate (Chapter 3, section III(B)). The Faculty Senate has five (5) days in which to provide its written recommendation to the president.

The Department Personnel Committee and Mr. John Gale, Chair, do not recommend the addition of any non-tenure-track positions. Instead, they request that two tenure-track positions be added. The committee has stated that if addition of tenure-track lines "... is not presently possible financially, the committee recommends that these positions be converted to permanent, lecturer positions with the understanding that they eventually be converted to tenure track positions as soon as possible." However, Mr. Terry Wright, Interim Dean of the College of Fine Arts & Communication recommends that one non-tenure-track position be added. The supporting memos are attached.

The addition of this position will not increase the number of faculty in the department. It will increase the number of continuing positions and decrease the number of full-time visiting positions.

Please indicate your approval of the addition of additional non-tenure track positions.

Copy to: Dr. Charles Watson, President
UCA Faculty Senate

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ACADEMIC
AFFAIRS

To: Tom Courtway
President

From: Steve Runge *SR*
Provost and Vice President for Academic Affairs

Date: October 8, 2013

Re: Department of Communication Positions

I recommend that three (3) non-tenure-track faculty positions be added to the Department of Communication.

When a determination is made to increase the number of non-tenure-track positions in a department, *The Faculty Handbook* requires that the provost submit a written recommendation to the president of the university with a copy to the president of the Faculty Senate (Chapter 3, section III(B)). The Faculty Senate has five (5) days in which to provide its written recommendation to the president.

The addition of these positions was recommended by the Department Personnel Committee to Dr. Scott Payne, Interim Chair. Dr. Payne recommended the additions to Mr. Terry Wright, Interim Dean of the College of Fine Arts & Communication. Dean Wright then made the recommendation to me. The supporting memos are attached.

The addition of these positions will not increase the number of faculty in the department. It will increase the number of continuing positions and decrease the number of full-time visiting positions.

Please indicate your approval of the addition of zero (0), one (1), two (2), or three (3) additional non-tenure-track positions.

Copy to: Dr. Charles Watson, President
UCA Faculty Senate