

UCA Faculty Handbook Committee
Minutes – April 9, 2012

The committee convened at 8:35 in the Provost's conference room, with Francie Bolter, Don Bradley, Lynn Burley (Chair), Katherine Larson, Diane Newton, John Parrack, Patty Phelps, Steve Runge, Mike Scoles, and Janet Wilson present.

Bolter moved for approval of the March 26 minutes, with a second provided by Bradley. Corrections were made to indicate that the memo regarding Chapter 4, Section I(A) of the Handbook, originated from Gary Roberts, Vice President for Student Services, rather than Ronnie Williams. The minutes were approved as corrected.

A proposal to change the charge of the University Research Council be was considered. Larson moved for adoption of the following language, with a second provided by Phelps:

W. University Research Council

1. Charge:

- a. To review and recommend university funding for research and creative projects proposed by university faculty.*
- b. Fulfill the functions outlined in Board Policy 410 (Intellectual Property and Technology Transfer).*
- c. Cooperate with the college research committees in nurturing, facilitating, and encouraging the pursuit of research and creative activities on the part of individual faculty members.*
- d. Review any reported fraud or abuse in research at UCA in accordance with currently established policy.*

The motion passed unanimously. Bolter agreed to prepare the final form of the proposed change to Faculty Senate President Kevin Browne.

Burley distributed a draft copy of her report to the Faculty Senate. It was suggested that a tabular format show issues raised, as well as actions taken by the Faculty Handbook Committee and the Faculty Senate.

Provost Runge reported that the current estimate of the number of full-time non-continuing faculty is approximately 46, and that a list is being distributed to chairs and deans for validation. It is expected that about 8 of these will have been in these positions for at least 7 years. In response to questions about whether Visiting Assistant Professors are being informed of the 3-year limit on continuous reappointment, it was suggested that annual Letters of Appointment would clarify this. Runge said that such letters could go out after the May Board of Trustees meeting.

The meeting adjourned at approximately 9:50.