

Faculty Handbook Committee
Minutes—November 11, 2011

Dr. Burley called the meeting to order at 12:00.

PRESENT: Francie Bolter, Don Bradley, Lynn Burley (Chair), Lance Grahn (Provost), Katherine Larson, John Parrack, Mike Scoles, Diane Newton (ex-officio), Patty Phelps Janet Wilson (ex-officio)

ABSENT: Katie Henry

I. Minutes from October 28, 2011. Bolter/Phelps moved to approve the minutes. Unanimously approved without corrections.

II. Clarification of Mid-Tenure Review and Term Appointments. Lynn Burley reviewed the “Resolution to Clarify Mid-tenure Review Procedure” and “Resolution to Add Clarifying Phrase” (related to term appointments) with the committee. There were no changes suggested. They will be forwarded to the Faculty Senate for action in December.

III. Advancement vs. Promotion. The committee discussed the need to clarify that the move from Lecturer II to Senior Lecturer is an advancement rather than a promotion as well as the inconsistency of existing handbook language. Francie Bolter offered to craft edits to 3-14 #3 and #4, the preamble on 3-24, and 3-25 C. Katherine Larson offered to work to update the Advancement application for our next meeting.

IV. Enforcement of Faculty Handbook. The committee discussed the relative merits of using the grievance process versus educational/training meetings for academic administrators. It was suggested that the training sessions be a required annual event designed to update the academic administration on changes to the handbook and offer a Q&A period. Mike Scoles will investigate further the implementation of ombuds at different institutions, including Marquette.

V. Reminder of Future Meetings. Through further discussion with the committee, Dr. Burley set the following additional Handbook Committee meetings for the fall semester:

Friday, December 2 at 11:00

Monday, December 12 from 11:00-1:00.

The meeting adjourned at 1:15pm.