




## MEMO

To: Kaye McKenzie, President  
UCA Faculty Senate

From: Steven Runge   
Executive Vice President and Provost

Date: October 26, 2016

Re: Clinical Instructor I – Family and Consumer Sciences

Please find attached requests from Dr. Jimmy Ishee and Dr. Nina Roofe regarding the addition of a Clinical Instructor I to the faculty in the Department of Family and Consumer Sciences. Pursuant to the UCA Faculty Handbook Chapter 3, Section III (excerpt below), I am recommending the position be added to the faculty. Thank you for your consideration.

“To meet programmatic needs of a department of the university. When a determination is made to increase the number of non-tenure-track positions in a department the procedure shall be as follows. The decision to increase the number of non-tenure-track positions in a department shall be made based upon the recommendation of the department chair to the dean of the college. This recommendation shall then be provided to the provost by the dean. If the provost concurs, the written recommendation of the provost shall be provided to the president with a copy also provided to the president of the Faculty Senate. The Faculty Senate shall have five (5) days in which to provide its written recommendation to the president. After receiving all comments under this provision, and the views of the Faculty Senate, the decision shall be made by the president in consultation with the provost.”

lh

**EXECUTIVE VICE PRESIDENT AND PROVOST**



UNIVERSITY OF  
CENTRAL  
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## MEMO

DATE: October 12, 2016

TO: Dr. Steve Runge  
Executive Vice President and Provost

FROM: Dr. Jimmy Ishee, Dean  
College of Health and Behavioral Sciences

RE: Clinical Instructor I – Department of Family and Consumer Sciences

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Please find attached a request from the Department of Family and Consumer Sciences for a new Clinical Instructor I position. The department relies heavily on adjunct instructors for course delivery. Adjuncts are typically clinicians practicing in a dietetics and/or nutrition environment. Having this full-time Clinical Instructor I would strengthen the department while bringing practical clinical experience to the classroom. Thank you for your consideration.

JHI/php

Attachment

TO: Dean Jimmy Ishee

FROM: Dr. Nina Roofe

DATE: October 10, 2016

SUBJECT: Clinical Instructor I request

The request for a Clinical Instructor I position in nutrition in the Department of Family and Consumer Sciences will bring clinical experience to the classroom. Dietetics is practice-based so practical experience provides students with current real-life application scenarios while providing a connection to the field of practitioners. For example, faculty with clinical food service and/or management experience teaching NUTR 3380 Food Economics or NUTR 4321 Nutrition Services Administration provide a richer experience for the students than a faculty member without clinical work experience.

The applied nature of this position also has no expectation of research, but of clinical practice and expertise. Therefore, a clinical teaching position best meets the needs of the department.

Your consideration of this request is appreciated.