

## Program Recommendation by Administrator

As part of your application for your graduate degree program in education you must verify employment at a K-12 school and provide a signature from an administrator recommending you for acceptance. The administrator must acknowledge you will be completing assignments in your local school for submission for program progression and exit. As part of these assignments you may share local school data and/or insights. Please note that once you are accepted, and if you change districts, you must submit an updated copy of this program recommendation to your program coordinator with the signature of your new employing administrator.

### CANDIDATE INFORMATION AND SIGNATURE

Date	
Applicant/Candidate Name	
Intended Program	
School of Employment	
District of Employment	
District Address (city, state)	
Length of time at district	
Candidate Signature	

### ADMINISTRATOR VERIFICATION

I verify to the University of Central Arkansas that the above named applicant/candidate for the above named program has my endorsement to complete program assignments in my school/district.

Administrator Name	
Administrator Title	
Administrator Signature	

## Request For Exemption From Administrator Recommendation

If you are not currently employed in a school/district, then please indicate that below

<b>Statement</b>	<b>Initial</b>
I am not currently employed in a school/district and will need support in finding a placement for program requirements	
I am not currently employed in a school/district but am actively seeking employment. I realize I will need to provide this recommendation once hired.	