



**Department of
Student Transitions**

Annual Report
July 1, 2023 - June 30, 2024

1. Mission Statement

To promote learning and development for students in transition and to assist in establishing skills that help them progress to graduation.

To achieve this mission, the Department of Student Transitions:

- Provides developmental courses in literacy, writing, and math
- Offers coordinated courses to reinforce and apply academic skills in the academic core
- Assists with the development of non-cognitive skills
- Participates in research on methodologies necessary for student success.

2. Status/Achievement of 2024 Goals

Goal 1: DST will incorporate transformational and innovative learning experiences that are grounded in evidence-based practices.

Actual Results:

- DST faculty developed and delivered corequisite developmental and college-level mathematics and literacy courses.
- DST faculty developed and delivered engaging first-year seminar courses.
- DST faculty who taught FYS participated in an FYS teaching circle that focused on how to deliver innovative and supportive learning experiences.
- DST faculty provide innovative learning experiences for students by centering student choice in class assignments, embedding service-learning opportunities in classes, incorporating contract or specs grading into their courses, and partnering with AmeriCorp to bring peer mentors into their classrooms.
- Ms. Gomes continues to be a facilitator for CETAL's Teaching Excellence Institute.
- Several DST faculty participated in the Mobile iPad Initiative Relaunch and an iPad Coaching Circle.

Goal 2: DST will recruit, retain, and support a diversity of students, faculty, and staff.

Actual Results:

- DST's faculty that teach ACAD 1300: Journeys to Success have historically been diverse and have helped retain higher percentages of students of color.
- DST's first-year seminar courses are themed around topics of diversity.
- DST's entire corequisite program was designed around principles to help retain and support UCA's diverse student population.
- When our international students first arrive on campus at the beginning of each semester they must take the Accuplacer tests in Reading, Writing, and Mathematics in order to be placed into the appropriate courses. Ms. Gomes held an evening Accuplacer review session to help the students prepare.

Goal 3: DST will develop, implement, and review processes, practices, and policies to ensure equity.

Actual Results:

--DST Faculty participated in the three-part Disruptive Education Equity Project training series.

--When our international students first arrive on campus at the beginning of the semester they must take the Accuplacer tests in Reading, Writing, and Mathematics in order to be placed into the appropriate courses. Ms. Gomes held an evening Accuplacer review session to help the students prepare.

--DST has created a variety of one credit hour ACAD classes to support learners with various needs and backgrounds. Topics include Academic Strategies, Reading Between the Lines, Career and Life Planning, Educational and Career Exploration, Community Engagement, and Procrastination & Time Management.

Goal 4: DST will sustain a data-driven quality assurance process for continuous program improvement.

Actual Results: --Leslie Gomes, chair of DST, and Donna Wake, Director of Assessment for the College, met and created a draft of the department's new assessment report.

--DST faculty participated in the College of Education's Data Day during fall 2023 to review the report and agreed that overall, the report was much improved and more informative than our previous template.

--DST literacy faculty collected student artifacts and assessed for student growth.

--DST math faculty developed, implemented, and assessed the results from a pre- and post-assessment that was administered to all transitional math courses.

Goal 5: DST will continuously engage partners to maximize program quality and opportunity for all.

Actual Results:

--DST faculty engaged and collaborated with the Philosophy & Religion, History, English, Math, and Writing departments to provide our students with quality instruction.

--Dr. Baldwin worked with department chairs and faculty from multiple departments to redesign UCA's First-Year Seminar Initiative.

--Dr. Baldwin worked with the CAHSS faculty and department chairs to write and submit a National Endowment for the Humanities grant in May 2023. While we did not receive a grant award, we will use the draft to resubmit for 2024.

--Ms. Bogoslavsky, Coordinator for the Autism and Neurodiversity Program, partnered with Tutoring, the Office of Student Success, Academic Advising, and the Office of Accessibility and Resources to provide services and support for our neurodiverse students.

--Ms. Christman, Mr. Lewis, and Dr. Martin partnered with the Bear Essentials Food Pantry to provide fresh produce grown by the students in their service learning classes.

3. 2025 Goals

4. Five-year Goals

Goal 1: To provide co-requisite transitional courses so that students can earn college-level course credit in the same semester that they are remediated and improve the success levels in the college-level courses each year.

Related UCA Strategic Planning Goals

CV a: Intellectual Excellence: We believe in lifelong intellectual development of students, faculty, and staff. We are committed to the free pursuit of knowledge and continuous growth in learning and teaching. (Educated Citizens, Scholarship, Cultural Competence, Learning Environment)

Goal 1: UCA will support and empower students to succeed. Actions to improve retention and graduation rates to the levels already specified by the Board in the KPIs must be UCA's first order of business.

Projected Completion Date: August 2026

Goal 2: To close the achievement gap in our department between historically underrepresented students and majority students.

Related UCA Strategic Planning Goals

CV a: Intellectual Excellence: We believe in lifelong intellectual development of students, faculty, and staff. We are committed to the free pursuit of knowledge and continuous growth in learning and teaching. (Educated Citizens, Scholarship, Cultural Competence, Learning Environment)

Goal 1: UCA will support and empower students to succeed. Actions to improve retention and graduation rates to the levels already specified by the Board in the KPIs must be UCA's first order of business.

Projected Completion Date: May 2026

Goal 3: To create an environment of continuous improvement in teaching, learning, and day-to-day administration of the department.

Related UCA Strategic Planning Goals

CV a: Intellectual Excellence: We believe in lifelong intellectual development of students, faculty, and staff. We are committed to the free pursuit of knowledge and continuous growth in learning and teaching. (Educated Citizens, Scholarship, Cultural Competence, Learning Environment)

CV b: Community: We value and respect as our greatest asset the people who make up our community – students, faculty, and staff, as well as the people connected to us through ties to our local community and region, the state of Arkansas, our nation, and the world. That is, we believe people are the focus of our institution. (Collegiality, Partnerships, Safe and Health Environment, Service)

Goal 1: UCA will support and empower students to succeed. Actions to improve retention and graduation rates to the levels already specified by the Board in the KPIs must be UCA's first order of business.

Projected Completion Date: May 2026

5. Challenges

The Department of Student Transitions continues to face challenges due to limited resources. Our constrained funding significantly hinders our ability to upgrade classroom technology, maintain and repair our facilities, or purchase comfortable, size-inclusive classroom furniture for our students. As the only full-time academic department in Old Main, we have assumed the role of building administrators. The Ida Waldran Auditorium, located in Old Main but managed by student center staff, presents challenges when events are scheduled that interrupt our academic classes. Old Main also hosts numerous summer camps that cause increased wear and tear on the facilities. The Department of Student Transitions lacks the resources to make necessary repairs after the summer camp season concludes.

Despite efforts to limit enrollment in transitional classes to only those students required to take them, the department still needs a Visiting Lecturer in Literacy and more than 10 adjuncts to meet enrollment demands. Math faculty already shift their teaching loads; they teach 6 sections in the fall and 2 in the spring. Literacy (and general education) faculty shift their teaching loads to 5 in the fall and 3 in the spring. This load shifting is increasingly contributing to burnout among our full-time faculty. While our contingent faculty are qualified and experienced, relying heavily on them is not ideal for our student population, as reflected in the course outcomes. We are exploring strategies to effectively manage the anticipated influx of UCA Commitment students, but additional full-time faculty may be necessary to maintain our educational standards.

6. Opportunities

The Department of Student Transitions has many opportunities to continue helping students succeed in their first year of college. We maintain strong collaborations with outside departments (namely English, History, Philosophy, and Religion) to provide courses paired with our literacy co-requisite. These partnerships enrich our curriculum and provide students with a more comprehensive educational experience. We look forward to continuing and expanding these valuable interdepartmental relationships.

Faculty members in the Department of Student Transitions were given the opportunity to join and participate in the College of Education's iPad Mobile Initiative. Recognizing that many of our students typically cannot afford personal technology, Dean Groves-Scott acquired a mobile cart of 20 iPads for our transitional students to use. Five DST faculty members participated in a year-long iPad training program to prepare for integrating these devices into their classrooms next year. Additionally, another department in the College of Education purchased Apple TVs for all DST classrooms, enabling faculty to teach more interactively using their iPads. These technological advancements significantly enhance our ability to engage students and provide modern, relevant instruction. We are profoundly grateful to the College of Education for these opportunities, which have substantially improved our teaching capabilities and our students' learning experiences.

7. Summary

The Department of Student Transitions continues to provide intentional and intrusive support for students who are required to complete remedial coursework. Our innovative approaches, such as the co-requisite model and technology integration, have positioned us as a state and national leader in developmental education. This leadership status is largely due to the dedication, expertise, and hard work of our faculty members, who consistently go above and beyond to ensure student success. As we move forward, we aim to further refine our methods, share our best practices with other institutions, and continue to positively impact the academic journeys of our students."

APPENDIX A: FACULTY PROFILE

Distribution of Full-Time Faculty by Rank

Rank	Continuing	New	Total	%
Professor	0	0	0	0.00
Associate Professor	0	0	0	0.00
Assistant Professor	0	0	0	0.00
Senior Lecturer/Clinical Instructor/Lab Instructor	6	0	6	54.55
Lecturer/Clinical Instructor/Lab Instructor II	2	0	2	18.18
Lecturer/Clinical Instructor/Lab Instructor I	2	0	2	18.18
Instructor	0	0	0	0.00
Visiting Assistant Professor	0	0	0	0.00
Visiting Lecturer	1	0	1	9.09
Total	11	0	11	100.00

Distribution of Full-Time Faculty by Tenure Status

Tenure Status	Continuing	New	Total	%
Tenured	0	0	0	0.00
Tenure-Track	0	0	0	0.00
Non-Tenure Track	11	0	11	100.00
Total	11	0	11	100.00

Distribution of Full-Time Faculty by Graduate Faculty Status

Graduate Faculty	Continuing	New	Total	%
Affiliated	1	0	1	9.09
Associate	1	0	1	9.09
Full	0	0	0	0.00
No	9	0	9	81.82
Total	11	0	11	100.00

List of New Full-Time Faculty

No new full-time faculty in report date range.

List of Administrative Assignments

No data available

Distribution of Full-Time Faculty by Gender and Race/Ethnicity

Race/Ethnicity	Female	Male	Total	%
American Indian or Alaska Native	0	0	0	0.00
Asian	0	0	0	0.00
Black or African American	0	0	0	0.00
Hispanic/Latino of Any Race	0	0	0	0.00
Native Hawaiian or Other Pacific Islander	1	0	1	10.00
Two or More Races	0	0	0	0.00
White	6	3	9	90.00
Non-Resident Alien	0	0	0	0.00
Unknown	0	0	0	0.00
Total	7	3	10	100.00
%	70.00	30.00	100.00	

APPENDIX B: INSTRUCTIONAL ACTIVITIES

SSCH by ADHE Term

Fiscal Year	HS Concurrent	Undergraduate	Graduate	Total
July 2020 - June 2021	0	5,115	0	5,115
July 2019 - June 2020	0	5,325	0	5,325

Academic Advising Loads

No data available

Total Undergraduate Program Enrollment

No data available

Total Graduate Program Enrollment

No data available

Total Undergraduate Program Degrees Awarded

No data available

Total Graduate Program Degrees Awarded

No data available

Number of Directed Individual Student Learning Activities

Involvement Type	No.
Dissertation Committee Member	2
Teaching Activity Supervisor	1
Total	3

List of Directed Individual Student Learning Activities

Teaching Activity Supervisor, Harris, Rodaysia. August 2023 - May 2024. I have supervised a graduate assistant who has worked with me to develop teaching and curriculum planning skills., Status.

Outcomes:

Dissertation Committee Member, Rizzo, Stephanie. *The Forgotten Followers: A Constructivist Grounded Theory of College Students' Perceptions of Their Identified Campus Leader*. March 22, 2022 - November 15, 2023. Status: Completed.

Outcomes:

Dissertation Committee Member, Johnson, Talayia. *A Case Study: A Mixed-Methods Examination of the Factors that Impact Practical Nursing Student Success at a Metropolitan Community College*. March 1, 2023 - Present. Community colleges are known to provide affordable access to higher education. According to the National Center for Education Statistics, approximately 2 million students we reenrolled in community colleges for the 2020 academic year. For many students, both traditional and nontraditional, access to community college provides the opportunity to accomplish their

goals by allowing them to start where they are and build a solid foundation from which they can launch into increasingly difficult college level courses. Many students entering community college do not possess the skills necessary to be successful in their studies. There is a need to assess the impact of multiple barriers on the success of students in the high demand field of practical nursing. While many students enroll in community college with the intent to transfer to a four-year university, many students are looking for the community college to prepare them for employment. There is a paucity of information related to practical nursing programs. Most studies related to nursing and nursing education focus on the registered nurse.

Purpose

The purpose of this study is to examine the impact of multiple factors on practical nursing student success as measured by program completion and first-time pass rates on the NCLEX-PN licensure exam. This case study reflects data from a single practical nursing program based at a metropolitan community college in the southern United States.,

Status.

Outcomes:

Number of Directed Group Student Learning Activities

Total	0
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List of Directed Group Student Learning Activities

APPENDIX C: SCHOLARSHIP

Total Contracts and Grants

Organization	Under Review		Funded	
	No.	Total Funds	No.	Total Funds
Total External	0	\$0	0	\$0
University of Central Arkansas	0	\$0	0	\$0

List of Grants and Contracts

No data available

Number of Accepted or Published Publications by Type

Type	Peer Reviewed	Non-Peer Reviewed	Total	Student Author
Journal Article	1	0	1	0
Total	1	0	1	0

Number of Submitted Publications by Type

Total	0	0	0	0
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List of Publications

A. Peer Reviewed

1. Accepted or Published

Bruick, T. J., Baldwin, A. G. (2023). Dispositional Change as a Predictor of Semester GPA for Conditionally-Admitted Students. *To appear in Journal of First-Year Experience and Students in Transition*, 35(2), 79-100.

2. Submitted

No data available

B. Non-Peer Reviewed

1. Accepted or Published

No data available

2. Submitted

No data available

Number of Presentations by Scope

Scope	Total	Invited		Accepted		Student Author
		Peer Reviewed	Non-Peer Reviewed	Peer Reviewed	Non-Peer Reviewed	
Local	1	0	0	0	1	0
State	1	0	1	0	0	0
Total	2	0	1	0	1	0

List of Presentations

A. Peer Reviewed

No data available

B. Non-Peer Reviewed

Bogoslavsky, R. M. (June 2024). *Time (and Task) Management for College*. Other presented at College Bound Arkansas, Arkansas Transition Services/UCA OARS, University of Central Arkansas.

Gomes, L. D., Horton, L. S. (2023). *What is Burnout*. Workshop presented at 2023 Chairs & Directors Leadership Retreat, Center for Excellence in Teaching and Academic Leadership, Conway, AR.

APPENDIX D: PROFESSIONAL DEVELOPMENT AND RECOGNITION

Number of Faculty Development Activities Attended

Type of Activity	No.
Conference	2
Continuing Education Program	1
Seminar	12
Tutorial	1
Workshop	23
Other	8
Total	47

List of Faculty Development Activities Attended

A. Professional Meetings/Conferences Attended

DESE Effective Practices for Inclusive Education (EPIE) Kick-off Summit. Arkansas Department of Elementary and Secondary Education. Little Rock, Arkansas. Credit Hours. September 12, 2023.

Universal Design for Learning Launch. Arkansas Department of Education. Little Rock, Arkansas. Credit Hours: 7. September 12, 2023 - Present.

B. Formal Study (coursework, continuing education, seminars, workshops, etc.)

Workshop. DESE Inclusive Practices UDL Workshop. Arkansas Department of Education. Little Rock, Arkansas. Credit Hours. October 4, 2023 - Present

Tutorial. DST Coaching Circle. UCA Department of Student Transitions. Conway, Arkansas. Credit Hours. September 15, 2023 - August 15, 2024

Professional Development recording. FYW on Chat GPT. UCA Writing Department. Conway, Arkansas. Credit Hours. January 2024 - January 11, 2024

Workshop. COE Equity Coaching. UCA COE. Conway, Arkansas. Credit Hours. January 8, 2024

ACAD coaching circle. UCA Dept. of Student Transitions. Conway, Arkansas. Credit Hours. August 29, 2023 - December 5, 2023

Workshop. COE Data Day. UCA College of Education. Conway, Arkansas. Credit Hours. October 26, 2023

Seminar. Advances in the Management of ADHD: Evidence-Based Medications and Psychosocial Treatments. PESI: Dr. Russell Barkley. Conway, Arkansas. Credit Hours. August 28, 2023

Faculty Discussion. Americorps Introduction. UCA College of Education. Conway, Arkansas. Credit Hours. August 22, 2023

Workshop. COE Ipad Workshop. College of Education, UCA. Conway, Arkansas. Credit Hours. August 17, 2023

Seminar. Executive Function, ADHD and Stress in the Classroom. PESI: Cindy Goldrich, EdM. Conway, Arkansas. Credit Hours. August 15, 2023

Workshop. ACAD 1300 Training. UCA Department of Student Transitions. Conway, Arkansas. Credit Hours. August 15, 2023

Seminar. Changing the ADHD Brain: Moving Beyond Medication. PESI: David Nowell, PhD. Conway, Arkansas. Credit Hours. August 4, 2023

Workshop. DST Coaching Circle (iPad). UCA. Credit Hours. September 2023 - December 2023

Workshop. Using TI Math Tools Webinar. Texas Instruments. Credit Hours. September 18, 2023

New Faculty Orientation Week. New Faculty Orientation Week. Credit Hours. August 2023 - Present

Seminar. Data Day. University of Central Arkansas. Conway, Arkansas. Credit Hours. 2023

Workshop. Bi-Weekly New Faculty Meeting. University of Central Arkansas. Conway, Arkansas. Credit Hours: 1. August 11, 2023 - December 15, 2023

Workshop. Mobile Learning and Coaching Circle. University of Central Arkansas. Conway, Arkansas. Credit Hours: 1. August 11, 2023 - December 15, 2023

Workshop. Mobile Initiative Relaunch. University of Central Arkansas. Conway, Arkansas. Credit Hours: 1. August 2023

DST faculty met with Donna Wake from COE to discuss DST student outcomes data. DATA Day. College of Ed and Dept of Student Transitions. Conway, Arkansas. Credit Hours. October 26, 2023

Continuing Education Program. College of Education Data Day. Credit Hours. October 26, 2023

Teaching Circle. UCA. Conway, Arkansas. Credit Hours. November 15, 2023

Orientation and Training. Americorps Volunteer Orientation and Training. UCA. Conway, Arkansas. Credit Hours. August 22, 2023

Workshop. FYS Training. UCA. Conway, Arkansas. Credit Hours. July 18, 2023 - July 19, 2023

Workshop. Using Pictures in Philosophical Thought and Pedagogy. Oxford University Press. Credit Hours. November 12, 2021 - Present

Workshop. 1st Monograph Publishing Q-&-A. University of Central Arkansas. Conway, United States. Credit Hours. November 10, 2021 - Present

Seminar. How Humans Learn: Changing Brains is an Art. University of Central Arkansas. Conway, United States. Credit Hours. October 10, 2021 - Present

Seminar. Philosophy of Mind in the 21st Century. Oxford University Press. Credit Hours. May 10, 2021 - Present

Seminar. Big Ideas for Young Thinkers. PLATO (Philosophy of Learning and Teaching Organization). Credit Hours. May 4, 2021 - Present

Seminar. Professional Development Series for Student Success. McGraw Hill Publishers. Credit Hours. April 2, 2021 - Present

Seminar. The Ethics of Ghosting. Oxford University Press. Credit Hours. March 30, 2021 - Present

Seminar. Critical Thinking: The Antidote to Hyper-Partisanship. Oxford University Press. Credit Hours. March 12, 2021 - Present

presentation. Institutional Diversity Presentation: Exploring UCA's Demographic Data. University of Central Arkansas. Conway, United States. Credit Hours. March 3, 2021 - Present

Seminar. Kant, Race, and Racism. Webinar. The Philosopher Journal. Credit Hours. December 4, 2023

Seminar. The Philosophy of Addiction. Webinar. The Philosopher Journal. Credit Hours. November 28, 2023

Workshop. Blackboard Course Management. CETAL, UCA. Credit Hours. November 27, 2023

Workshop. Kaltura and Blackboard and Annotate- Oh my! CETAL, UCA. Credit Hours. September 28, 2023

Workshop. FYS Training Summer Institute. CETAL, UCA. Credit Hours. July 18, 2023

Workshop. Mobile Learning Launch. UCA College of Education. Conway, Arkansas. Credit Hours: 6. August 17, 2023 - Present

Workshop. COE Equity Centered Professional Development. UCA College of Education. Conway, Arkansas. Credit Hours: 6. May 12, 2023 - Present

Workshop. Trauma-informed Coaching. UCA CETAL. Conway, Arkansas. Credit Hours: 4. January 10, 2023 - Present

Workshop. COE: Trauma Informed Education. UCA College of Education. Conway, Arkansas. Credit Hours: 6. January 9, 2023 - Present

Workshop. SSIF Arkansas: Capstone Convening. Dana Center. Conway, Arkansas. Credit Hours: 7. December 2, 2022 - Present

Workshop. Universal Design for Learning Leadership Team Webinar series. Arkansas Department of Education. Credit Hours: 3. October 2023 - November 2023

Workshop. DST Mobile Learning Coaching Circle. UCA College of Education. Conway, Arkansas. Credit Hours: 3. September 2023 - November 2023

List of Awards and Honors

APPENDIX E: SERVICE AND COMMUNITY ENGAGEMENT

Number of Activities with External Partners

Total 0

List of Activities with External Partners

Number of University Service Activities

Type of Activity	Leadership Positions*	Non-Leadership Positions	Total
Department	7	33	40
College	0	7	7
University	0	15	15
Total	7	55	62

* Includes Committee Chair, Event Coordinator, Parliamentarian, Program Director, President, Vice-President, Secretary, Session Chair, and Workshop Organizer

List of University Service Activities

A. University

Faculty Advisor, Sigma Nu Fraternity, August 2021 - Present

I provide academic support and guidance to the Sigma Nu fraternity. I provided guidance on academic programming as well as deliver academic skills workshops to new members.

Contest Judge, Sigma Nu, November 2, 2023

I evaluated the contestants of the Greek Goddess contest.

Member, Sensory-Friendly Space Committee, February 23, 2023 - Present

Committee meets to identify and refurbish space in library for low-sensory lounge; also looking at possible lounge in HPER Center. Identified room on first-floor of library after touring all available spaces; identified class to research and make wish list for space; contacted college with sensory space to learn more about how theirs is organized.

Member, DRC Access Committee, September 23, 2016 - Present

To give input as to how UCA campus more accessible to those with disabilities. Reviewed buildings and discussed issues that needed to be addressed.

Coordinator, Autism & Neurodiversity Transition Program, August 15, 2015 - Present

Coordinate among various programs across campus to help better accommodate students with autism; develop transitional class; help coordinate education programs. Developed contacts in the Department of Education for possible future programs with these students; continued to work individually with students on academics and campus resources; guided students in tour of class schedule before classes began each semester; hosted potential students and families.

Member, Public Service Award Committee, January 2022 - May 2024

The committee selects the winner of the University Service Award. Read all applications and voted for the award winner.

Member, Service Learning Advisory Committee, August 2020 - August 2023

The committee works on service learning programming on campus. The committee choose a winner for a student service learning award, Newman Civic Fellows.

BearLife (SIP Grant) Advisory Council, November 2022 - Present

A comprehensive team of project stakeholders to provide guidance and ensure that the program is meeting its objectives.

Member, Undergraduate Council, January 2023 - Present

On a monthly basis, council members, divided into sub-committees, are charged with reviewing, discussing, and voting on action items from various departments around campus.

Member, UCA Core Council, August 2023 - Present

Representative. College of Education.

Member, FYS Teaching Circle, March 2023 - Present

Committee established to teach & develop UCA's revamped First-Year Seminar ((introduced Fall 2023).

Member, Teaching Excellence Committee, October 1, 2021 - Present

Member, Faculty Grievance Panel, September 1, 2020 - Present

Member, Athletic Committee, January 15, 2022 - Present

The committee serves as a liaison among the athletic department, the academic faculty, and the administration and concerns itself with policies governing the athletic program and ensuring a desirable balance between the athletic program and the academic programs of the university. The committee will review aspects of the athletic program such as schedules, budget allocations, Title IX compliance, and academic progress of athletes. The committee recommends policies concerning the university athletic program as well as those of the conference. Completed first meeting in over three years!

Member, Information Technology Advisory Committee, September 22, 2018 - Present

B. College

Member, Committee to Review Advancement Procedures, September 15, 2023 - Present

To review current advancement guidelines and revise as necessary. Advancement guidelines were revised to better reflect both DST and COE requirements; collegiality statement was added.

Member, COE Diversity Committee, August 31, 2023 - Present

Member, COE Curriculum & Assessment Committee, August 2023 - Present

Member, COE Search Committee for director position for TLC, September 2023 - November 2023

Review and select applicants for consideration for the position of Director of TLC.

Member, COE Curriculum & Assessment Committee, August 15, 2023 - Present

As a member of the committee, I review curriculum proposals and changes, make recommendations regarding curriculum proposals and changes, and approve curriculum proposals and changes. The committee has met monthly to review curriculum changes/proposals.

Member, AmeriCorp Grant, September 1, 2023 - December 31, 2023
Coordinate with AmeriCorp Student on serving students. Completed Grant in Fall Semester.

Member, COE Technology & Distance Education Committee, August 2023 - Present
Assess technology needs and usage for COE faculty, staff and students.

C. Department

Member, Advancement Committee, September 13, 2023 - Present
Review advancement binders, meet to discuss qualifications and make recommendations to applicants as to changes they can make in their narratives. Reviewed and wrote letters of recommendation for two faculty members in the Department of Student Transitions.

Member, Literacy Assessment work group, April 20, 2023 - Present
To develop and deploy an assessment of Literacy students in DST. Developed and presented rubric for use; worked with group to develop assessment protocols and procedure. Coded artifacts, organized and processed data; wrote report and developed graphs.

Member, Assessment and Curriculum Sub-Committee (ACAD), August 2019 - Present
To review course descriptions and outcomes.

Member, Assessment and Curriculum Sub-Committee (Literacy), August 2019 - Present
To review course descriptions and learning outcomes along with completion policies. Began work on new course descriptions for UNIV 0310 to parallel other transitional courses.

Member, Professional Development Work Group, October 1, 2018 - Present
Discuss programs to bring in to our unit as part of our professional development. Continued work on programming/ideas.

Member, Assessment and Curriculum Committee, January 19, 2018 - Present
Evaluate and suggest curriculum changes in tandem with Assessment Curriculum proposals.

Event Coordinator, #ready2write, DST Writing Contest, August 15, 2015 - Present
To advertise and organize a writing contest for students enrolled in Foundations of College Writing during the spring semester. Discussed revitalizing awards now that we are past covid.

Member, FYW Assessment 2023/2024, May 14, 2024
Met for day (9-3) with Writing faculty. Worked in small groups to each read 20 papers and score. Concluded with meeting to discuss assessment objectives and suggestions for revising. Faculty discovered many objectives had no way to assess or were too ambiguous. Action plan for further development of objectives was discussed.

Committee Chair, DST Hospitality Committee, January 2021 - Present
. Purchased and had department members sign sympathy cards for the deaths of faculty members family. Planned, set up and attended the end of semester gatherings for spring and fall. Transitioned to chair in the spring semester of 2022 and took on the task of collecting and tracking all donations.

Committee Chair, DST Promotion Committee Fall 2023, September 2023 - October 2023
Chair of department promotion committee. Evaluated applications for two faculty members going for Lecturer II and Senior Lecturer. As chair I organized meetings and wrote the letters for the applicants' binders.

Committee Chair, DST Assessment & Curriculum Committee, August 11, 2023 - Present
Review and vote on new curriculum proposals and curriculum changes. Voted to approve several curriculum updates as well as new ones.

Member, Assessment Committee -- Gen Ed/Literacy Assessment, April 20, 2022 - Present
To come up with an assessment instrument for students taking the Gen Ed/Literacy co-req. Developed and deployed an assessment instrument which we piloted in fall 2022.

Member, Literacy coreq faculty, October 2021 - Present
Participated with other DST literacy and gen ed faculty to review Accuplacer placement scores for Literacy.

Member, Foundations of College Literacy subcommittee, August 21, 2019 - Present
Reviews course descriptions, learning outcomes, began work on new description of courses

Held a workshop for gen ed faculty new to teaching in the literacy coreq (August 2021).

Member, Assessment and Curriculum Committee, November 2017 - Present
We are developing an assessment plan for the Department of Student Transitions

We review and offer suggestions on new course proposals, such as the one-credit hour ACAD courses.

Member, Literacy Faculty Committee, August 2016 - Present
UC faculty who teach Literacy meet once a week to discuss curriculum, scheduling, co-requisite courses, etc. for Intro to College Literacy course.

Member, Hospitality Committee, August 15, 2021 - Present
Planning social activities and honoring important moments in the lives of the faculty and staff in the Department of Student Transitions.

Member, Hospitality Committee, August 15, 2021 - Present
Planning social activities and honoring important moments in the lives of the faculty and staff in the Department of Student Transitions.

Member, Student Transitions Assessment Committee, August 15, 2021 - Present

Member, Student Transitions Assessment Committee, August 15, 2021 - Present

Committee Chair, DST Curriculum Committee, August 15, 2023 - Present
My responsibilities include reviewing the DST annual report, sharing DST curriculum proposals/changes with the committee, and forwarding proposals.

Member, Gen-Ed/Literacy Assessment Workgroup, April 20, 2022 - Present
We are charged with developing an assessment instrument and scoring student artifacts. We developed and deployed a pilot assessment instrument in Fall 2022.

Subcommittee Chair, Assessment and Curriculum Literacy Subcommittee, August 21, 2019 - Present
The committee reviews course descriptions, learning outcomes, and completion policies.

The subcommittee has rewritten the course description and completion policy for UNIV 0370.

Member, Professional Development Committee, August 15, 2018 - Present

The committee is currently looking into possible in-house and/or CTE professional development activities.

Member, Tenure Track Work Group, August 15, 2018 - Present

Key responsibilities include the exploration of tenure track options for the Department of Student Transitions. Currently, the work group has pulled together information on tenure track conversions in other UCA departments. More concretely, the work group is making contact with other departments and colleges to eventually create an advisory council for the DST.

Member, Assessment Committee, November 1, 2017 - Present

The primary responsibility is to develop an assessment plan for the Department of Student Transitions. We have met and I am currently developing a plan for the collection and review of assessment materials.

I have drafted a mission statement for the assessment component of the Assessment and Curriculum Committee.

Member, First-Year Seminar Circle, December 16, 2022 - Present

Unable to record as University Committee.

Member, DST Tenure Committee, November 2021 - Present

Draft Language for Faculty Handbook. meeting with Amber Wilson, Faculty Senate & Library
(11/03, 11/10).

Member, DST Literacy Group, August 5, 2021 - Present

1. UNIV 0370 / Core Cluster Workshop (08/05/2021)
2. "D" Grades in UNIV 0370/ Core Clusters (04/07/2021).

Committee Chair, Assessment & Curriculum Committee, January 1, 2021 - Present

Co-Chair of Assessment & Curriculum Committee
Chair of Curriculum Subcommittee.

Member, DST Promotion Committee, February 15, 2020 - Present

Member, ACAD 1103 Subcommittee, November 2019 - Present

Committee Chair, DST Professional Development Work Group, October 2019 - Present

Member, FYS General Education & Literacy Group, September 2019 - Present

Member, ACAD Subcommittee, August 26, 2019 - Present

Member, DST Assessment and Curriculum Committee, January 2018 - Present

Member, DST Tenure Committee, January 2018 - Present

To advocate for -- and determine how to -- bring tenure to the DST faculty.

Math Advisory Committee

Member, Assessment and Curriculum Committee, August 18, 2018 - Present

Member, Assessment and Curriculum Committee, August 15, 2018 - Present
 Make recommendations to the DST administration for curricular changes submitted to the assessment and curriculum committees as well as collect, review, and analyze assessment data and develop assessment reports. DST Syllabus Template
 Change of course numbers for consistency.

Number of Student Activities in which Faculty Participated

Type of Activity	Leadership Positions*	Non-Leadership Positions	Total
Unknown	0	40	40
Total	0	40	40

* Includes Advisor, Chair, Co-Chair, Coordinator/Organizer, Leader, Mentor, Moderator, and Sponsor

List of Student Activities in which Faculty Participated

Alternate Faculty Sponsor, PhiRe Club (Philosophy and Religion), December 1, 2021 - Present
 Attend meetings, help plan and promote events.

Advisor, Racquetball Club, September 1, 2015 - Present
 Give students who enjoy racquetball a place to come and play together.

Advisor, The Greenhouse, August 18, 2014 - Present

Number of Professional Activities by Scope of Organization

Position/Role	Local	State	Regional	National	International	Total
Editor	0	0	0	1	0	1
Member	0	0	0	3	1	4
Reviewer	0	0	0	0	0	0
Other	1	0	0	1	0	2
Total	1	0	0	5	1	7

List of Professional Activities by Scope of Organization

Board Member, Innovative Educators National Advisory Board, Innovative Educators, January 2023 - Present.
 Provide guidance and feedback to Innovator Educators regarding student success products. I donated my board compensation to the UCA Foundation to support our first-generation college students Registered Student Organization.

Member, First-Generation College Students CAS Standards Work Group, Center for First-Generation Student Success, July 2021 - Present.
 Co-write the Council of Advancement Standards (CAS) for serving first-generation college students.

Accreditation Team Member, SACS-COC Quality Enhancement Plan/Reaffirmation Visit, Southern Association of Colleges and Schools, USA, October 20, 2015 - Present.
 Provide evaluation of a Quality Enhancement Plan (QEP) for institutions as part of their SACS reaffirmation visit. This is ongoing service that I have been doing, when invited, since 2014. Have provided professional evaluation of QEPs, have suggested changes to

plans to improve outcomes, have completed written reports to serve as records of accomplishments.

Member, Advisory Board, National Center for First-Year Experience and Students in Transition, January 2020 - December 2026.
Provide feedback and support for the Center's mission and responsibilities.

Member, Advisory Board, Center for First-Generation Student Success, January 2021 - December 2025.
Provide feedback and support for the Center's mission and responsibilities.

Editorial Review Board Member, Journal of First-Generation Student Success, Center for First-Generation Student Success, Philadelphia, Pennsylvania, January 2021 - December 2024.
Provide editorial feedback on improving quality of submissions, review assigned articles, and provide quality feedback to authors.

Member, Director of National Research Center Search Committee, National Research Center for FYE and SIT, December 2023 - February 2024.
I represented the National Research Center's Advisory Board as a member of the Search Committee for the Director's position.

Member, Summit Review Team, College Autism Network, May 31, 2023 - July 15, 2023.
Reviewed proposals for sessions at the 7th College Autism Summit at Vanderbilt in Fall 2023. Reviewed proposals and gave detailed feedback about whether session should be used, adapted, or reworked as a poster for the conference.

Designer, UCA Corequisite Website, Department of Student Transitions, Conway, Arkansas, April 2019 - Present.

Board Member, Contemporary Learning Series, McGraw-Hill Higher Education, March 2007 - Present.
Taking Sides: Clashing Views on Bioethical Issues
Taking Sides: Clashing Views on Business Ethics and Society
Taking Sides: Clashing Views on Moral Issues
Taking Sides: Clashing Views on Science, Technology, and Society.

Reviewer, Textbook, Review Committee, Oxford University Press, July 2006 - Present.
Infrequent but on-going review of academic volumes and textbooks.

Reviewer, Textbook, Review Committee, Wadsworth / Cengage Learning, March 2006 - Present.
Infrequent but on-going review of academic volumes and textbooks.

Reviewer, Textbook, Review Committee, McGraw-Hill, January 2004 - Present.
Infrequent but on-going review of academic volumes and textbooks.

Number of Non-Credit Instruction Activities

Total	0
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List of Non-Credit Instruction Activities

Number of Public Service Activities by Scope of Organization

Position/Role	Local	State	Regional	National	International	Total
Coordinator/Organizer	1	0	0	0	0	1
Other	0	0	0	0	0	0
Total	1	0	0	5	1	7

List of Public Service Activities by Scope of Organization