

Meeting Minutes

ITEC Graduate Program Advisory Board Fall Meeting

Tuesday, November 15, 2022

11 A.M.

Introductions: Derek Ratchford, Kim Lamb, Kirsten Wilson, Vicki Parish, Kim Raup, Janie Walburn, Allison Freed

- ITEC program update
 - Shared graduation data with the board
 - Vicki P. asked a question about the number of graduates from the graduate certificate program the numbers did not line up with the total number of students completing the Online Teacher Academy (Allison will look into it)
 - Kirsten W. mentioned that the graduate fee is small \$45 and is reasonable for students to pay to get their diploma
 - Collaborative Online International Learning (COIL) in ITEC 6380 Spring 2023
 - [Stranmillis University College](#) (part of Queen's University) in Belfast, Northern Ireland, UK-study abroad opportunity for graduate students in Leadership Studies
 - Curriculum update [ISTE standards](#) alignment & collaboration with the Teaching and Learning department
 - ITEC After Hours
 - Allison discussed the reason for starting ITEC After Hours and the goals for the events. She was slightly disappointed with the turnout at the first event earlier in November but hopes to get more people involved. Kirsten W. mentioned being willing to help. Allison said that Miss Arkansas is on the schedule for January 30 to discuss digital citizenship and digital literacy.
 - Hopeful for a Visiting Clinical Instructor position in ITEC (waiting to hear)

- Online Teacher Academy
 - 2022-2023
 - Discussed some ways to offer support to OTA teachers who may be challenged by taking graduate courses while teaching
 - Vicki P. mentioned using Google Spaces since our email is already a part of Gmail. She has seen that students are struggling overall this semester.
 - Allison mentioned using Discord already, which seems to be working well for back-channel conversations but may not be enough for emotional and executive functioning support
 - Derek R. said that his students are doing well in his classes but worry about the work's quality. He says that his middle school students are struggling this year as well. Kim R mentioned that communication can be difficult as she works with ITEC students.
 - Kirsten W. is working to get PLCs with instructional technology specialists across the state together and may be working with the group to find people to be a part of it
 - Kirsten W. wondered about accountability partners and small groups
 - Vicki P. mentioned coaching programs Kim L. agreed that a coaching program may be helpful
 - Allison mentioned an OTA orientation in the spring before selecting people for the program
 - Hopeful for a 2023-2024 cohort, but have not heard yet.
- Recruitment Grant 2022-2023 Proposal-funded for \$1500
 - Social Media Marketing in Texas because of the number of teachers and the flat rate for graduate credits at UCA-Kirsten W thinks working in Texas is a good idea and knows there are teachers working to be instructional technology specialists and a lot of teachers in general. Work with the TCEA to recruit and get information out there

- Kim R shared Carl Frank's contact information to help recruit computer science teachers to the program.
- Updated [paper marketing materials](#)
- See data on why students select ITEC grad program:
 - Data on UCA graduate school selection.pdf
- Other recruitment activities:
 - AEA conference in October 2022
 - Wilbur Mills Education Cooperative Novice teachers-September 2022
 - Discussed the data collected by the graduate school about why students apply to UCA programs.
- Questions or Comments
 - Janie W. asked about the role she will play in the group. Allison said that her experience with the OTA program and being a classroom teacher are valued qualities. Janie described her experience with the OTA program as positive, that the instructors are great, and that she learned a lot about computers and uses computers now more than before the program. She sees that there may not be a clear pipeline for ITEC graduates because of the apprehension about using computers and technology to learn because of the learning challenges posed by the pandemic. Kirsten W mentioned that the equity issues in learning and using technology would be a much bigger problem if we don't use technology in our classrooms.
 - Kirsten W. mentioned that UDL and the courses within the ITEC program around UDL would be helpful in inclusion and the push for full inclusion starting next year. It may be an asset as our ITEC graduates show their expertise in using UDL in their teaching.