**COE Committee for Candidate Admission, Support, and Preparation**

***(Advanced Programs)***

**2015-2016**

**Charge:**

1. Analyze current CAEP standards for content and pedagogical knowledge expectations (CAEP Standard 1) and candidate quality, recruitment, and selectivity (CAEP Standard 3).
2. Compare current UCA COE advanced program practices for content and pedagogical knowledge compared to CAEP standard 1 expectations, including review and revision of current assessments and assessment practices. Evidence can include rubrics, **surveys (e.g., End of Program)**, policies, handbooks, websites, manuals, guides, agendas and minutes, etc.
3. Make recommendations for UCA COE advanced programs content and pedagogical knowledge practices
4. Compare current UCA COE advanced program practices for candidate quality, recruitment, and selectivity compared to CAEP standard 3 expectations with particular focus on preparing and supporting candidates in diverse placements.
5. Make recommendations for UCA COE advanced programs candidate quality, recruitment and selectivity for continued improvement of candidate admission and retention practices.
6. Align evidence of current practice to all relevant standard sets (INTASC, CAEP, TESS, CF/COE objectives) to include review and revision of current admission and retention protocols, guides, policies, handbooks, websites, manuals, etc.

**MEMBERSHIP:**

Steering Committee (2015-2016): Faculty members to include representation from advanced programs. Appointed by CAC for academic year.

Permanent Committee (2016-2020): Even distribution of faculty members from all advanced programs. Appointed by CAC for three-year terms, with the original members being assigned one-year, two-year, or three-year terms by lot, in order to insure the committee’s continuity. If possible, committee will include stakeholders from partner schools. Members who began in 2015-2016 on steering committee will automatically be included in permanent committee and will be given credit for time served on steering committee.

Vacancies will be filled by CAC.

(Optional) two students - one graduate student and one undergraduate student to be appointed each year by the committee membership.

**OFFICERS:**

Chair: The chair will be an appointment at the COE Dean’s discretion based on analysis of faculty credentials.

**MEETINGS**:

Monthly

**REPORTS TO:**

Associate Dean, College of Education