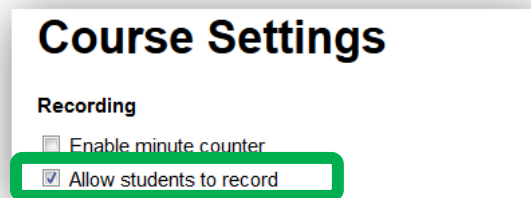


Tegrity Student Recordings Instructor View

To enable student recording, access course settings from the Course Tasks menu. Click the Allow students to record option:



Access student recordings from *Student Recordings* tab:

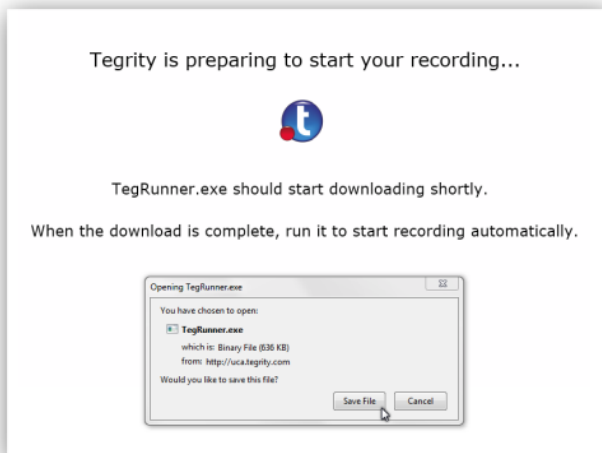
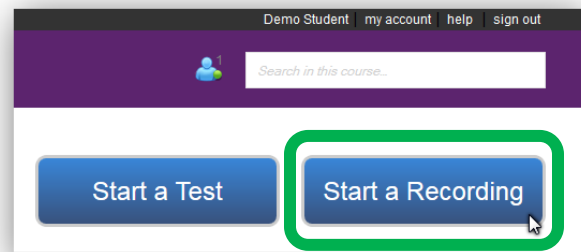


The Student Recordings tab appears after the first recording is made and looks the same as all Tegrity recordings.

Tegrity Student Recordings

Student View

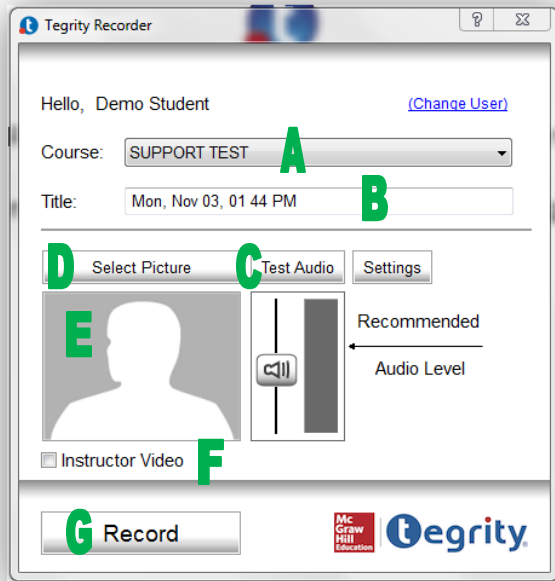
Begin recording by clicking the “big blue” Start a Recording button (top-right):



(View above is using Firefox 33.0.2.)

Next, the student should go through the install process to install the Tegrity Recorder (TegRunner). Depending on the browser, the process may look different.

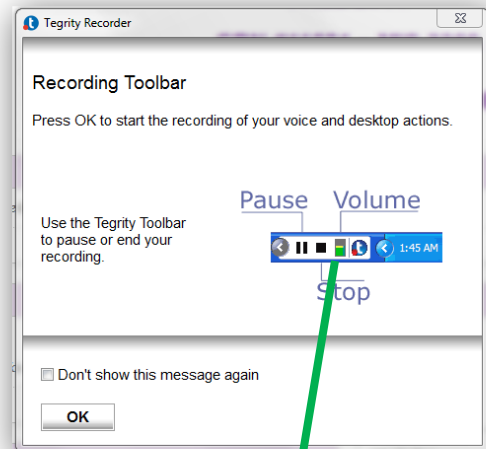
After the installation, the screen is for setting up the audio & video equipment and recording settings:

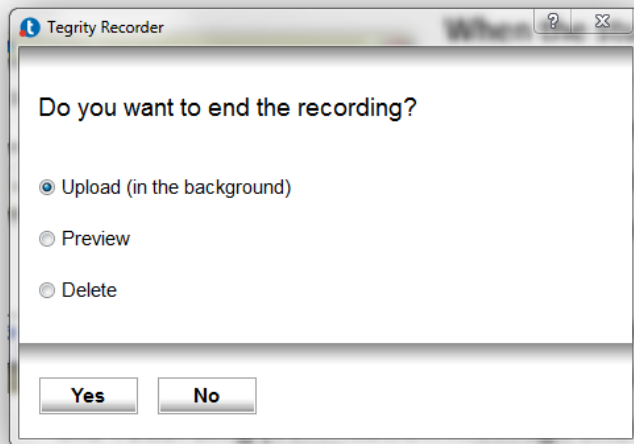


- A: Select the Course Name**
- B: Give the Recording a Title**
- C: Test Audio Equipment**
- D: Upload a Picture of the Person Recording**
- E: Preview of the Picture (D)**
- F: Replace the Picture with Live Video During Recording**
- G: Start the Recording**

Next, Tegrity will show a screen explaining how to stop and pause the session.

Once the recording session begins, the recording toolbar will be available in the system tray at the bottom of the page.





When the student presses stop, he/she will see this verification message. Choosing “No” resumes the recording from a paused state.

Choosing “Upload” stops the recording and uploads the video to Tegrity. Important: The student should not lose Internet connection while the recording is uploading (red/white ball will spin until complete).

Selecting “Preview” allows the student to watch the recording before making a final decision.

Finally, “Delete” permanently deletes the video from Tegrity.