



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF STATE PROCUREMENT

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TO: Ann Davis
University of Central Arkansas

RE: Donation

This is your Agency's authorization to donate the old surplus paint, identified in your request dated January 29, 2014, to the Habitat for Humanity Restore. Marketing & Redistribution is not responsible for processing property to an individual or organization. However, if requested to assist by either agency or organization, the M&R Manager will provide whatever assistance is appropriate.

In keeping with one of the purposes of participation by M&R and under cooperative purchasing procedures, we consider a written agreement between your agency and the Habitat for Humanity Restore, necessary to provide an audit trail of the disposition of the equipment and/or property.

A handwritten signature in cursive script that reads "Jane T. Benton".

Jane T. Benton, Administrator
Office of State Procurement

February 5, 2014

Date