

## Responsible UCA

November 17, 2011, 1:40 p.m.

- Minutes from the last meeting were not available – they will be available at the next meeting along with the minutes of this one.
- Dr. Jonathan Glenn, CIO – presentation
  - Using online resources to help UCA save on paper/printing costs – a “paper-less” (not “paperless”) environment - collaboration software programs allow groups of people to work on and read documents without emailing, printing and marking up drafts the traditional way – they print only what they need and/or choose to print
    - myUCA has the “Groups” function – works with Course Studio and is an alternative to Blackboard
      - File sharing
      - Announcements
      - Calendars
      - Normal level of security
      - Does *not* have the ability to check documents in and out
      - *Cannot* include off-campus users in groups
      - To request a new group, contact Jason Cole in I.T.
    - Groupwise Document Libraries
      - Not currently enabled, but it would be available to us without additional licensing
      - Of the available options, this would be the easiest to implement, but additional servers would be necessary for document sharing, etc.
    - SharePoint
      - Not necessarily compatible with our network’s configuration
    - Google Apps (Google Docs)
      - Not available campus-wide at this time
      - May be some security issues to work through (retail Google vs. Higher Ed. Google)
      - Not necessarily compatible with our network’s configuration
      - Storage concerns
- Connie May and Leslie Chronister will be working together to update the RU website to include more information
- Larry Lawrence - UCA’s use of Energy Star appliances
  - The Physical Plant has been mindful of purchasing Energy Star appliances, but it might be a good idea to implement this campus-wide (perhaps with coordination through the Purchasing department)

- If lighting projects can be funded (outdoor lighting all changed to energy-efficient L.E.D. bulbs), it would be a 2-3 year payback and yield huge savings on utilities.
  
- Next meeting
  - Graham Gillis will present information about a potential Healthy UCA partnership (controlling health benefit costs)
  - Dr. Robert Parrent may be attending next meeting to discuss cost savings within the division of Enrollment Management
  - Diane Newton will have a solution for how the RU committee will address the website suggestions and feedback
  
- The next meeting is scheduled for 12/15/11 at 1:40 in Wingo 210
  
- The meeting was adjourned at 3:11 p.m.