

**University of Central Arkansas**  
**RESPONSIBLE UCA COMMITTEE**  
**(Cost Containment)**

**MINUTES**  
**August 3, 2010**

The first meeting of the Cost Containment Task Force was called to order at 1:40 PM in Wingo Hall 210 by Jack Gillean, Co-Chair

**Attendees Present:**

Jack Gillean, Co-Chair  
Diane Newton, Co-Chair  
Larry Lawrence, Administrative Representative  
Laura Young, Administrative/Faculty Representative  
Patty Phelps, Faculty Senate Representative  
Kyle Boyd, Student Representative  
Ty Bittle, Student Representative  
Ray Owens, Staff Senate Representative  
Larry Burns, Staff Senate Representative  
President Allen C. Meadors, Invited Guest

**Absent:**

Bunny Adcock, Community Representative  
Brad Lacy, Community Representative  
Harold Helton – Alumni Representative

**Discussion Items:**

- Allen C. Meadors – Mission/Charge
  - Identify areas where University can save money. Don't want to spend money, here to save money.
  - Funding from State is never going to be enough.
  - We must look for other ways besides tuition and fees, and increased enrollment numbers.
  - Task Force can get discussion going about cost saving measures.
- TY Bittle - AASCU (American Association of State Colleges and Universities) website-resource materials available
- Diane Newton
  - University of Arkansas web site
  - Mission Statement
- General Discussion
  - How does Cost Containment and SEED (Sustainable Environment & Ecological Design) interact with one another?
  - Changing committee's name to Responsible UCA

**Outcomes:**

- Report to Board
- Web site/Place to submit ideas for cost savings

**Responsible UCA -Minutes**  
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**Page 2 of 2**

**Timeline:** Two Years or until work is complete

**Methodology:**

- Give assignment
- Develop web site first

**Committee examining following ideas:**

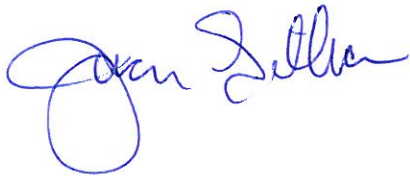
- Sustainability
- Cost Containment
- Efficiency
- Stewardship

**Business:**

- Work on web site
- Email departments for suggestions

**Next Meeting:** Scheduled for September 16th, at X-period (1:40 to 2:30 PM), Wingo Hall 210.

**Meeting adjourned at 2:30 PM.**

A handwritten signature in blue ink, appearing to read "John Zeller". The signature is written in a cursive style with a large, looping initial "J".