

College of Natural Sciences and Mathematics  
Council of Chairs Meeting Minutes  
March 7, 2022

**Topics Discussed:**

- An update from Leigh Ann DenHartog – July 1, 2022
  - Academic Advisors for CNSM will be located in Lewis Science Center.
  - There are about 250-300 students per advisor. CNSM will be partnering with Academic Advising to help students advance through the CNSM program.
  - Starting Fall, 2022 Advisors will be meeting with freshmen only. The established students will continue with their department advisor that they had as freshmen.
  - All transfer students will go through the Academic Advising advisor.
- The links for the new DUO Security system were emailed out, it is a two-step process that will add another layer of security to UCA's operating systems.
- When dealing with external entities, there should always be written confirmation or email for documentation.