



Preliminary Guidance for UCA Classroom and Academic Building Adjustments

Updated 6/17/20 - Dr. Randy Pastor and Physical Distancing Working Group

1. All attempts should be made to limit the number of students in a classroom not to exceed 66% of the room's capacity. Density determinations may be made in relation to square footage per student or seating capacity.
2. Modify each classroom, so that seating and desks are at least 6 feet apart when feasible. Lecture halls should consider taping off seats and rows to ensure 6-foot distance between seats.
3. Markings will be placed on the floor 6 feet apart, where lines or cues are expected to form indicating where students should stand as they enter or exit a room. Students should be encouraged by faculty members to maintain this distancing when needed.
4. Disinfecting wipes will be placed near the door inside each classroom/lecture hall. Each student should take a wipe as they enter the room and should wipe down their own space or commonly touched surfaces before sitting down.
5. After using the wipe, it should be kept in the near vicinity of the student (on the floor, on a large desktop...) and discarded after class in the wastebasket as they exit the room. Note: Disinfecting wipes easily inactivate the Covid-19 virus, so immediately discarding the wipe is not needed.
6. Students should be discouraged from moving chairs or desks together and should maintain 6 feet apart as much as possible.
7. Face coverings should be worn as feasible and are essential in times when physical distancing is difficult.
8. Instructors/lecturers may remove their face covering if they can maintain 10-12 feet of distance from other persons while speaking. Although Plexiglas partitions or a face shield may be used, doing so does not negate the requirement for a facial covering if less than 10-12 feet of distance cannot be maintained.
9. Instructors/lecturers should dismiss their class in an orderly fashion by reminding students to stay 6 feet apart while exiting and by dismissing the class row by row to limit simultaneous traffic through the exit doors.
10. Since each building is uniquely arranged, standardized guidance for movement in and out of the building and for traffic patterns through the hallways will not be provided. Specific concerns by building administrators or faculty and staff involving high-volume "squeeze points" or unusual challenges should be submitted to this committee as they are identified, for individual review and recommendations.