

Agenda

UCA Core Council

Tuesday, November 5th, 2024

1:40 pm, CoB Room 100 (Zoom option available)

- I. Call to Order
 - a. Held calls the meeting to order at 1:40pm
- II. Approval of Minutes from October 1st
 - a. Watson moves to approve, Demers seconds. No discussion. Approved unanimously.
- III. Curriculum Committee
 - a. Distribution of Items: Action item: PSYC 4302
- IV. Assessment Committee
 - a. Review of Critical Inquiry Assessment Report
 - i. Watson asks for clarification on graphs (headings, titles, explanations.) Held notes he will correct the graphs before the final version is publicized.
 - ii. Discussion ensues regarding faculty participation and accountability.
 1. P. Smith moves to accept, D. Dailey seconds. No further discussion. Accepted unanimously.
- V. Added agenda item: Curriculum forms.
 - a. Consideration of revisions to Curriculum form Attachment A and Attachment B in light of newly adopted FYS proposal.
 - i. Curriculum form Attachment A
 1. Clarification of process: For new courses - When a new course is proposed to be entered into the UCA Core, the proposal to add the course to the UCA Core will go immediately to the Curriculum Review subcommittee. The Proposal to add the course as an FYS course will go to the FYS advisory committee. The proposals will be considered concomitantly. Both proposals will then be brought back before the full Council for consideration in light of the relevant sub-committee's recommendations. For a new course to be admitted to the UCA Core as an FYS both proposals will have to be accepted.
 - a. If a course is permitted to be added to the UCA Core but not permitted to be added as an FYS it may still be added under the Creative Works and World Cultures category. This to be done in consultation with the home department proposing the new course.
 - b. Extant courses in the LD Core falling under the diversity competency can petition to be added as an FYS course by simply completing Attachment B. Attachment B will then be reviewed by the FYS advisory committee which will make a recommendation to the full Council.
 - c. In addition, the line directly under the area wherein one selects what area of the LD Core one is pursuing which reads: "Is the course also being proposed as a **First Year Seminar**" is to be

deleted. Given that the revised form includes a box to be checked indicating the proposed course is being proposed as “FYS Diversity” this additional line is redundant and invites confusion, as it might indicate to some that a course could be proposed as an FYS in other areas of the LD Core other than FYS Diversity. This is, however, impermissible. Under the new FYS program, all FYS courses are to meet the learning outcomes and design principles indicated in the proposal, and courses so designed will only fall under the FYS diversity category. It was stressed that this statement be made clear and unambiguously: all FYS courses must fall under the FYS diversity category thereby demonstrating consistency with the design principles adopted in the FYS proposal. (NB: ACAD and HONC are grandfathered in and are permitted to be FYS and fall outside this category given their “special” histories/status.)

- ii. Curriculum form: Attachment B
 - 1. The Core Council found the form to be well designed and offered minor corrections.
 - a. Add language at the beginning of the form requiring a full syllabus for extant courses and a sample syllabus for newly proposed courses.
 - b. Reword the initial two sentences for clarity’s sake. They are to be rephrased as hypothetical statements.
- iii. Both forms were accepted unanimously. Held will revise them and submit them to Associate Provost Boniecki for final approval and adoption.

VI. Adjournment